



Upper Uwchlan Township  
**BOARD OF SUPERVISORS,**  
**JOINT BOARDS & COMMISSIONS WORKSHOP;**  
**Proposed 2015 Budget Workshop**

October 14, 2014

4:00 p.m.

Minutes

Approved

In attendance:

Cathy Tomlinson, Chair  
Kevin Kerr, Vice-Chair  
Guy Donatelli, Supervisor  
Cary Vargo, Township Manager  
John DeMarco, Police Chief  
Gwen Jonik, Township Secretary  
Jill Bukata, Treasurer  
Al Gaspari, Codes Administrator

Sally Winterton, Vice-Chair, Planning Commission  
Mary Lou Farrow, Chair, Historic Commission  
Cliff Schultz, Chair, Zoning Hearing Board  
Jamie Goncharoff, Chair, Emergency Management  
Planning Commission

Corporal Joe Carr, Detective Tom Jones,  
Officer Steve Jones

Cathy Tomlinson called the Workshop to order at 4:04 p.m.

Emergency Management Planning Commission (EMPC)

Jamie Goncharoff advised that the EMPC will host CPR and First Aid training by Uwchlan Ambulance Corps this Fall; Jamie has assigned 3 EMPC members as sub-coordinators, to lead during specialized emergencies; the EMPC has received a grant and we'll request an interactive TV for the conference room and move the existing TV to the schoolhouse; 2 EMPC members - Julie and Scott Nicely – will receive Emergency Medical Responder training.

Historic Commission (HC)

Mary Lou Farrow advised the Township's historic record collection was recently evaluated by the "Hidden Collections Initiative for Pennsylvania Small Archival Repositories" by the Historical Society of Pennsylvania. The Historic Commission received positive comments regarding the condition and organization of the 17 linear feet of records in our collection. A description of our collection and several 'finding aids' are now posted on the *Philadelphia Area Consortium of Special Collections Libraries'* website.

Mary Lou discussed the security of the Upland Farm house and barn once the trail and parking lot are in use, and suggested installation of basic signage regarding trail use courtesies and perhaps directional signs for Eagle Village destinations. The trail and parking lot construction activity should commence shortly after the bid award, scheduled for October 20.

Municipal Authority

Cary Vargo reported that the Route 100 wastewater treatment plant Phase II construction is progressing nicely – the concrete slabs and walls are being installed for the 2 tanks, each holding a 300,000 gallon tank. As one tank empties into the lagoon, the other starts to fill so one is always filling and one is always emptying. Phase III (many years away) will treat 200,000 gallons.

Planning Commission (PC)

Sally Winterton reported on recent discussions by the PC regarding the northern Struble Trail extension and the Village of Eagle being a hub, and creating a trailhead in or near the Village.

The PC would like to work with our boards and commissions to create the trailhead in an all-encompassing place.

Cathy Tomlinson advised that she attended a public meeting a few weeks ago regarding the Struble Trail and the partnerships for this area could include the Township, County, State, East Brandywine Township and the Natural Lands Trust.

#### Zoning Hearing Board (ZHB)

Cliff Schultz advised they've met recently for 2 Hearings: American Towers was before the ZHB in June for a variance from the height and setback provisions in order to erect a 150 foot tall communications tower on a 5.92 acre parcel at 780 Dorlan Mill Road; and Gerald Masino appeared in August, requesting a variance to maintain a dog day-care and boarding facility at 50 Senn Drive. The variances were granted. A Hearing is scheduled October 29 to hear an Application for construction of a detached garage closer than permitted to the side yard line.

#### Park & Recreation Board (P&R)

Al Gaspari commented that GEYA has completed several projects at Hickory Park. The Park is in very good condition.

#### Technology Advisory Board (TAB)

Cary Vargo summarized the IT/data security software program we're researching, and summarized an email account virus we've been experiencing the past few days.

#### Proposed 2015 Budget

Cary Vargo provided a brief introduction of the proposed 2015 budget. Today's workshop provides an opportunity to discuss the first draft for the Building and Codes Department, the Police Department, and the storm water, solid waste, Act 209, and liquid fuels funds.

#### Building / Codes Department

Al Gaspari advised the Board that the 2015 budget will not be much different from any other year, although he would like to develop a Residential Rental Property Policy. No new personnel are proposed even though the Department is processing quite an increased number of building permits. Most of those permits are due to the re-roofing projects following a hail storm in May.

Accomplishments during 2014, unrelated to the building permits/inspections, include stone steps installed at Fellowship Fields, improved field management, and leveling the irrigation sprinkler heads each year.

Recent news has called attention to a suspicion that synthetic turf field materials may cause cancer. Turf fields are filled with a material made of ground up tires, known as "black bugs". This material finds its way into players' hair, clothing, and lungs. We will closely follow this topic.

Kevin Kerr commented on the increased employee expenses. Jill Bukata, Treasurer, replied that employee expenses across all departments would be higher due to an increase in health care costs.

#### Police Department

Chief DeMarco commented it's been a challenging year as far as vehicular accidents are concerned, with the snow and ice events early this year, followed by a rainy spring and summer. The Department has taken advantage of and participates in regional emergency services. We're phasing out the sedans and moving toward SUVs with 4-wheel drive, and we realize savings through in-house vehicle maintenance. One Officer is out on injury, several officers received commendations for their work in a felony gang arrest, and one officer is working toward

earning his BA in Criminal Justice. Other highlights of this past year are several officers taking advantage of virtual training; continuing community outreach programs with Homeowners Associations and businesses; our Department held a Junior Police Academy this summer; drafting and coordinating a Continuity of Operations Plan; carried out an emergency drill at Pickering Valley Elementary School, which went very well from the emergency response aspect, however radio communications failed while inside the building.

Goals for 2015 include completing outstanding items for a Mock Assessment in the Accreditation process; holding a Citizens Police Academy, which would be an 8-10 week class, 1-night/week, for adults; continue to conduct emergency drills at schools or large businesses. No new full-time personnel proposed; a part-time officer can move into the full-time position and then fill that part-time position.

### Funds

Cary Vargo advised all funds except the Storm Water Fund (which is new) will be very similar to 2014.

Solid Waste Fund: contracted services are expected to increase as we have to bid a new Contract for the period August 1, 2015 – July 31, 2018. We anticipate receiving \$160,000 from a Grant reimbursing us for the recycling totes purchase in 2010, however that may not be received until 2016.

Liquid Fuels Fund will remain very similar to 2014. If this winter is anything like last winter, the road repair plans will be adjusted to stay as close to budget as possible.

Storm Water Fund. Cary Vargo advised the expenditures in this Fund include the storm water management infrastructure projects that have been prioritized and for which we've applied for grants. The revenues include the VPP grant funding for the Feasibility Study and one of the other grants for which we've applied. This draft is the 'worst case scenario'.

Act 209 Fund. Cary Vargo advised that this draft reflects the construction of Darrell Drive, previously known as the East/West Link.

### Open Session

Mary Lou Farrow commented that the trees along the Upland Farm driveway are deteriorating and suggested maintenance or replacement of the trees should be included in the 2015 Budget.

Kevin Kerr commented that the ownership of the springhouse on North Reeds Road should be discussed with the property owner, to see if they'd be interested in owning it, rather than the Township.

### Adjournment

There being no further business to be brought before the Board, Cathy Tomlinson adjourned the Workshop at 6:25 p.m.

Respectfully submitted,

Gwen A. Jonik,  
Township Secretary