



Upper Uwchlan Township
Board of Supervisors Workshop

June 10, 2014

4:00 p.m.

Minutes

Approved

In attendance:

Cathy Tomlinson, Chair
Kevin Kerr, Vice-Chair
Guy Donatelli, Supervisor

Cary Vargo, Township Manager
Gwen Jonik, Township Secretary
John DeMarco, Police Chief
Jill Bukata, Township Treasurer
Bob Watts, Member, Municipal Authority

Cathy Tomlinson called the Workshop to order at 4:04 p.m.

Borrowing, General Obligation Bonds

Township and Municipal Authority personnel have begun the due diligence process of interviewing financial investment consultants, in preparation of construction of Phase II of the Route 100 wastewater treatment plant and the expansion of public sewer to Eagle Manor, Heather Hills, and Windsor Place. Of three Firms interviewed, Boenning and Scattergood of Conshohocken was unanimously selected to assist with this borrowing. Michael Wolf and Elena Boteva of Boenning & Scattergood attended to introduce and discuss borrowing via General Obligation Bonds and the options according to our financial position.

Discussion included: information used to determine our credit rating, which is influenced, in part, by the amount of our tax base; rates and desired length of the Bond(s); costs to borrow; selecting Bond Counsel within Chester County (Cary Vargo will request quotes); tapping fee payment responsibilities – Township / Homeowner; timeframe for fund usage; next steps.

Township Fund Balance Policy

Cary Vargo introduced the establishment of a Fund Balance Policy, for the Township General Fund, as recommended by the Township auditor, and as a best practice of the Government Finance Officers Association. This is also of importance regarding the General Obligation Bond process. A proposed Policy has been drafted which suggests 15% of the General Fund be held in reserve or unassigned, at all times, for availability in emergencies or something of that nature. The Board discussed and would like the Policy to reflect a Fund Balance of 35%. Adoption of the Policy will be on the June 16, 2014 Supervisors Meeting agenda.

Storm Water Management Program

Cary Vargo introduced the establishment of a Fund to address storm water management programs/projects. Township personnel have identified and prioritized 15 storm water basins or structures that need attention. We will seek grant funding to assist with improvements to existing infrastructure or construction of new infrastructure. Projects will include storm water mitigation with green infrastructure, stream bank restoration, repair basins, etc. A feasibility study will be conducted regarding creating/staffing a Storm Water Authority. A proposal to complete the Grant Application and conduct the Feasibility Study totals \$12,500. The Board will be requested to approve the expenditure at the June 16, 2014 Supervisors Meeting. Sarah

Persiano, of Canterbury Circle, was pleased to hear the Township is moving forward to address these issues and prioritize the projects.

The Board of Supervisor took a 20-minute recess to interview a candidate for Police Officer.

Traffic Study – Fellowship Road and State Route 401 (Conestoga Road)

Cary Vargo requested McMahon Associates analyze this intersection for safety improvements as there have been 17 reportable accidents and 10 non-reportable accidents from 2008 through May 2013. Options for improved safety include a traffic signal with left-turn lanes or a roundabout. Cost estimates for both options will be drafted for the Board's consideration. As Route 401 is a State road, support for safety improvements will be sought from Senator Rafferty, Representative Corbin, and PennDOT District 6. Grant funding will be sought.

Township Manager's Report

Cary Vargo highlighted several items, as follows: correspondence has been received regarding the Sunoco pipeline expansion project seeking waivers from Township land development processes. After brief discussion, it is the general consensus that if at all possible, Sunoco should be made to go through our land development process.

Adjournment

There being no further business to be brought before the Board, Cathy Tomlinson adjourned the Workshop at 6:02 p.m. Cathy Tomlinson and Kevin Kerr proceeded to hold an Executive Session regarding a legal matter. Guy Donatelli has to recuse himself in this matter.

Respectfully submitted,

Gwen A. Jonik
Township Secretary