



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
April 21, 2014

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Chair
Kevin C. Kerr, Vice-Chair
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Jill Bukata, Township Treasurer
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E. Township Engineer
John Theilacker, Brandywine Conservancy

Mrs. Tomlinson called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Mrs. Tomlinson departed from the published agenda in order to discuss the appointment of Byron Nickerson to the Emergency Management Planning Commission. Mr. Nickerson comes to us with a wealth of experience in emergency management planning and will serve the EMPC well. Mr. Kerr moved, seconded by Mr. Donatelli, to appoint Byron Nickerson to the EMPC. The Motion carried unanimously.

Approval of Minutes

Guy Donatelli moved, seconded by Mr. Kerr, to approve as presented the minutes of the March 11, 2014 Board of Supervisors Workshop and the March 17, 2014 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Kerr moved, seconded by Mr. Donatelli, to approve payments to all vendors as listed April 17, 2014. Mr. Donatelli abstained from check #44523 due to a conflict of interest and #10093 as it's a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's financial position remains strong. Year to date revenues are 27.75% of budget; expenses are 18.9% of the budget; tonight's payments included a \$350,000 transfer from the General Fund to the Capital Fund, 50% of the budgeted amount; snow removal expenditures through March totaled @ \$175,000, which is \$84,000 over budget. Mr. Kerr moved, seconded by Mr. Donatelli, to accept the Treasurer's Report. The Motion carried unanimously.

Supervisor's Report

Mrs. Tomlinson announced an Executive Session was held April 8, 2014 regarding a legal matter. The following calendar was published: April 23, May 7, and May 21, 2014 Yard Waste Collections; May 13, 2014 4:00 p.m. Board of Supervisors Workshop; May 19, 2014 7:00 p.m.

Board of Supervisors Meeting; May 26, 2014 Office Closed – Memorial Day; June 14, 2014 6:00 p.m. 6th Annual Township Block Party.

Administration Reports

Township Engineer's Report

Dave Leh reported he met with the Chester County Conservation District regarding the Upland Farm trail plan and he's submitted revised plans which reduce the storm basins needed, resulting in a reduction of costs; he has submitted revised highway occupancy plans to PennDOT for the trail connections along the Funderwhite property.

Building and Codes Department Report

Al Gaspari reported 31 building permits were issued last month, totaling \$4,271.00 in permit fees; Block Party music will be provided by a band who won 2nd place in a Philadelphia Battle of the Bands; a plethora of temporary signs have recently been removed; there have been several zoning issues to address, mostly regarding junk on properties; repair of a water leak at Hickory Park was complicated due to the plumbing being housed inside block walls; Mr. Gaspari is attending a 2-day storm water basin inspector seminar this week.

Police Chief's Report

Chief DeMarco reported 1,154 incidents were logged during March, including 5 criminal arrests; identity theft is on the rise.

Public Works Department Report

Mike Heckman reported the Department is working on preventive maintenance and state inspections for the vehicles; inspecting roadways; rebuilding storm drains; filling potholes; the annual road materials bids are due April 22; annual road milling and paving bids are due May 8; held interviews for Roadworker/Mechanic position; working on hiring summer help; street sweeping is done.

ADMINISTRATION

Limited Industrial (LI) Zoning District Ordinance Amendment. Mr. Kerr moved, seconded by Mr. Donatelli, to adopt Ordinance #2014-01, amending the Limited Industrial Zoning District Ordinance to allow "Municipal or Public Uses" through Conditional Use Approval in the Limited Industrial Zone. The Motion carried unanimously.

Comprehensive Plan. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt the recently updated Comprehensive Plan via Resolution #04-21-14-04. Mr. Vargo explained that the Planning Commission, the Historic Commission, the Village Concept Committee and Township Consultants have completed the long and detailed process of updating the Township's Comprehensive Plan, led by John Theilacker of Brandywine Conservancy and monitored by Kathy McCarthy of the Chester County Planning Commission. The County's Vision Partnership Program Grant will reimburse the Township for two-thirds of the costs incurred during this process. John Theilacker explained that the Township's 2002 Comprehensive Plan has been updated, adding new elements such as energy conservation recommendations, incorporating the Township's 2009 Open Space, Recreation and Environmental Resource Plan (OSRER) and Village Concept Plan recommendations. The Comprehensive Plan is consistent with the County's Landscapes2 Comprehensive Plan. Mr. Kerr commented that this document ties up nicely 5 years of planning in various areas, guiding the Township from being under development to one of providing services to the residents. The Motion to adopt Resolution #04-21-14-04 carried unanimously.

520 Milford Road Property Purchase. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Resolution #04-21-14-05 which would grant authority to the Township Manager and the Township Solicitor to execute documents necessary for the Township to purchase the property at 520 Milford Road – the former Enterprise Products gas plant. Mr. Vargo explained the Township is interested in purchasing the 8-acre property for \$150,000, which is the averaged price from two appraisals. There is no ground contamination, the title search was clean, the septic system has been inspected, all is in order. The Motion to adopt Resolution #04-21-14-05 carried unanimously.

Mr. Kerr moved, seconded by Mr. Donatelli, to authorize the advertisement of an Ordinance amendment to establish a 25 MPH speed limit for Arrowhead Drive and Sierra Drive, and stop sign intersections at those drives and Stockton Drive. So moved.

Open Session

Hal Harper commented that a neighbor has received correspondence from a Pipeline Company that states water and sewer lines cannot go over the gas pipeline and this is contradictory to what the Pipeline Company has told Mr. Harper and the Municipal Authority.

Bob Feters commented on: the unsafe conditions where the Wolfington buses or employees leave their parking lot; reported several potholes; and reported limbs/brush along the roadside by the State Park.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary