



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
CONDITIONAL USE HEARING,
REGULAR MEETING
March 18, 2013
7:00 p.m.

Approved

Attending:

Board of Supervisors

Guy A. Donatelli, Chair
Catherine A. Tomlinson, Vice-Chair
Kevin C. Kerr, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Mike Heckman, Director of Public Works
Dave Leh, P.E., Gilmore & Associates

Mr. Donatelli called the meeting to order at 7:00 p.m., led the salute to the flag, and offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve as presented the minutes of the February 12, 2013 Board of Supervisors Workshop and the February 19, 2013 Board of Supervisors Meeting and Conditional Use Hearing. The Motion carried unanimously.

Approval of Payments

Mrs. Tomlinson moved, seconded by Mr. Kerr, to approve the payments to all vendors as listed March 14, 2013. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Balance Sheet remains strong, with earned income tax revenues ahead of last year and ahead of budget. The Finance Department is working to diversify cash investments and maximize interest revenue; continues training on the new financial software system; and is revising the Accounting Manual to reflect current procedures and staffing. Mr. Kerr moved, seconded by Mrs. Tomlinson, to accept the Treasurer's Report. The Motion carried unanimously.

Supervisor's Report

Mr. Donatelli announced that Toll Brothers extended the Conditional Use Decision & Order Approval through April 15, 2013; the Board of Supervisors held an Executive Session March 12, 2013 regarding legal issues, and read the following calendar: March 27, 2013 Yard Waste Collection – use open containers (no lids) or biodegradable bags as the collection is composted. Place materials curbside the night before; March 29, 2013 Office Closed – Good Friday; April 9, 2013 4:00 p.m. Joint Boards & Commissions Workshop; April 10, 2013 Yard Waste Collection; April 15, 2013 7:00 p.m. Board of Supervisors Meeting; April 17, 2013 7:30 p.m. Zoning Hearing Board – Applicant: Hankin Group; April 21-24, 2013 Pennsylvania State Association of Township Officials 2013 Convention in Hershey; and April 24, 2013 Yard Waste Collection.

Mr. Donatelli commented that he, Mr. Kerr and Cary Vargo attended the Chester County Association of Township Official's Spring Convention last week and received helpful information regarding pension plans.

Administration Reports

Township Engineer's Report

Dave Leh reported that at their March 7, 2013 meeting, the Planning Commission recommended granting the requested waivers for Eagleview Corporate Center Lot # 1 regarding storm water basin depth and woodland replacement; and a subdivision/land development plan was recently submitted for a 2-lot minor subdivision.

Building and Codes Department Report

Cary Vargo reported 20 building permits were issued during February, totaling \$6,486 in permit fees.

Police Chief's Report

Chief DeMarco reported the Department handled 1,088 calls/incidents. The increased number of incidents is a result of new property check-ups, such as Township facilities, schools, banks, etc.

Public Works Department Report

Mike Heckman reported the Department responded to 5 snow or ice events during February. The adaptive traffic control system testing phase is complete and the project is being closed out; Reilly Sweeping will sweep the Township roadways the week of April 8-12; a 1000-gallondiesel fuel tank for the Public Works facility has been permitted through the State Department of Labor and Industry.

Steve McNaughton commented on the condition of Park Road between Moore Road and the State Park. Mike Heckman advised that is included in base repairs this Spring. Cary Vargo advised that road re-construction is included in the overall Park Road Trail project.

Land Development

Eagleview Corporate Center Lot # 1: Mr. Donatelli reported that several waivers regarding storm water basin depth were previously granted in 2008 when Eagleview Corporate Center Lot 1 was originally going through the Land Development Process. The Plan has been revised and Hankin Group is asking for slight reductions to the basin depth (from 2.25' to 2.23' deep for a 2-year storm; and from 6.55' to 5.53' deep for a 100-year storm) and a waiver for the woodland disturbance to be offset by increased sizing of landscaping trees (2.5' to 3.5' caliper) and fullest extent of landscaping ordinance requirements.

After brief discussion, Mr. Donatelli moved, seconded by Mr. Kerr, to grant the 2 waivers. The Motion carried unanimously.

Administration

Disposition of Township Property: Mike Heckman reported that the previous traffic control equipment which was replaced by the new traffic control system is in good condition but of no use to us so he suggests selling the controllers to other Municipalities. We have 2 masters and 4 controllers, valued at 43% of their original purchase price, which is below the requirements necessitating the bidding process. If Municipal property is sold to other Municipalities, the bid process is not required. Mr. Donatelli moved, seconded by Mr. Kerr, to approve the sale/disposition of the traffic control equipment as long as the price of each item falls within the above mentioned parameters. The Motion carried unanimously.

Ordinance Amendment: The Board of Supervisors was requested to adopt an Ordinance establishing the stop sign intersections and speed limits on Dorian Court in the Greenridge Development – Phase II, and all roadways in the Windsor Ridge Development. The Windsor Ridge roadways were accepted for dedication last month under the Condition that the documents were revised to accurately reflect current conditions and approved by the Township Solicitors.

That is nearing completion. The Windsor Ridge speed limits and stop sign intersections will be effective upon execution of the dedication documents.

Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Ordinance #2013-01 establishing the stop sign intersections and speed limits on Dorian Court and within Windsor Ridge Development. The Motion carried unanimously.

Open Session

Steve McNaughton commented on inconsistent language between the Zoning Hearing Application Form and the Zoning Ordinance regarding notification of Hearings to adjacent property owners. Mr. Donatelli commented it would be his preference that the Township would determine who should be notified and prepare the mailing, not the Applicant. An adjustment will be made.

Adjournment

There being no further business to be brought before the Board, Mr. Donatelli adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary