



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
REGULAR MEETING  
January 3, 2012 (Tuesday)

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Member  
Kevin C. Kerr, Member  
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager  
Gwen A. Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
John DeMarco, Police Chief  
Al Gaspari, Codes Administrator  
Mike Heckman, Director of Public Works  
Mike Taggart, P.E., Gilmore & Associates

Prior to the commencement of this evening's Regular Meeting, Kevin Kerr, re-elected Township Supervisor and Steve McNaughton, elected Township Auditor, recited their Oaths Of Office.

Mrs. Tomlinson called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Reorganization of the Board

Mrs. Tomlinson requested Mr. Vargo conduct the reorganization of the Board of Supervisors for calendar year 2012. Mr. Vargo thanked the Supervisors, Staff, and Consultants for a productive year. Mr. Vargo requested nominations for Chairperson. Mrs. Tomlinson nominated Mr. Kerr, seconded by Mr. Donatelli. Mr. Kerr was elected Chairperson with 2 ayes, 1 abstention.

Mrs. Tomlinson nominated Mr. Donatelli for Vice Chairperson, seconded by Mr. Kerr. The Motion carried with 2 ayes, 1 abstention.

Appointments

Mr. Donatelli moved, seconded by Mrs. Tomlinson to re-appoint Staff, Consultants and Legal Firms for one year terms, and appoint/re-appoint volunteers to their respective Boards and Commissions. The Motion carried unanimously. They are listed as follows:

- |   |   |
|---|---|
| a. Township Manager                       | Cary Vargo                                |
| b. Township Secretary                     | Gwen Jonik                                |
| c. Right-To-Know (Open Records) Officer   | Gwen Jonik                                |
| d. Right-To-Know Officer (Police)         | Chief John DeMarco                        |
| e. Township Treasurer                     | Jill Bukata, C.P.A.                       |
| f. Codes Administrator                    | Al Gaspari                                |
| g. Assistant Codes Administrator          | Gilmore & Associates                      |
| h. Township Engineer                      | Gilmore & Associates                      |
| i. Township Planner                       | Brandywine Conservancy                    |
| j. Township Traffic Engineer              | McMahon Associates, Inc.                  |
| k. Township Wastewater Engineer           | ARRO Consulting, Inc.                     |
| l. Township Municipal Authority Solicitor | Christopher Frantz, Esquire               |
| m. Township Wastewater Facility Operator  | Clean Water, Inc.                         |
| n. Road Master                            | Michael Heckman, Director of Public Works |
| o. Township Fire Marshal                  | Richard Ruth                              |
| p. Township Auditor                       | Barbacane, Thornton and Company           |
| q. Township Solicitor                     | John E. Good, Esquire                     |

- |                                   |   |
|-----------------------------------|---|
| r. Township Solicitor-Alternate   | Buckley, Brion, McGuire, Morris, Sommer |
| s. Township Labor Solicitor       | Reed, Smith, Shaw, McClay               |
| t. Zoning Hearing Board Solicitor | Craig Kalemjian, Esquire                |
| u. Vacancy Board                  | Donald B. Carlson                       |

1. Julie Hearn-Nicely, Tom Kelly, Scott Nicely and Richard Ruth to 3-year terms on the Emergency Management Planning Commission;
2. Simona Bonifacic, Nancy Copp and Sarah Klemp to 3-year terms on the Historic Commission;
3. Anthony Tabasso to a 5-year term on the Municipal Authority;
4. Stephen Beckman, Diane Kucinski and Lou Lanzalotto to 5-year terms on the Park & Recreation Board;
5. Jim Dewees and Bob Schoenberger to 5-year terms on the Planning Commission;
6. Valerie Brauckman-Burgess, Peter Drinkwater and Scott Nicely to 3-year terms on the Technology Advisory Board; and
7. Ray Stubbs, Jr. to a 3-year term on the Zoning Hearing Board.

Mr. Donatelli moved, seconded by Mrs. Tomlinson to:

1. establish the Treasurer's Bond at \$1,500,000, the Township Manager's Bond at \$100,000 and the Tax Collector's Bond at \$225,000;
2. to establish National Penn Bank, Meridian Bank, and Downingtown National Bank (now known as DNB First) as Depositories of Township Funds; and
3. announce the Supervisors Meeting schedule for 2012 as: 2<sup>nd</sup> Tuesdays of the month at 4:00 p.m. Supervisors Workshop; 3<sup>rd</sup> Mondays of the month at 7:00 p.m. Supervisors Meeting.

The Motion carried unanimously.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to designate Mr. Kerr as the Certified Voting Delegate to the State Association of Township Supervisors Annual Convention, which will be held May 6-9, 2012 in Hershey and to the Chester County Association of Township Officials Spring and Fall Conventions, held in March and November. So moved.

Open Session

Steve McNaughton asked if there were any changes in Consultants and Legal Firms. There were no changes.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:06 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary