



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
January 3, 2011

Approved

Attending:

Board of Supervisors

Guy A. Donatelli, Member
Catherine A. Tomlinson, Member
Kevin C. Kerr, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
Cheryl Neri, Assistant Treasurer
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E., Gilmore & Associates

Mr. Donatelli called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Reorganization of the Board

Mr. Donatelli requested Mr. Vargo conduct the reorganization of the Board of Supervisors for calendar year 2011. Mr. Vargo requested nominations for Chairperson. Mr. Donatelli nominated Mrs. Tomlinson, seconded by Mr. Kerr. Mrs. Tomlinson was elected Chairperson with 2 ayes, 1 abstention.

Mrs. Tomlinson nominated Mr. Kerr for Vice Chairperson, seconded by Mr. Donatelli. The Motion carried with 2 ayes, 1 abstention.

Appointments

Mr. Donatelli moved, seconded by Mr. Kerr, to re-appoint the following Staff members and Firms for one year terms. The Motion carried unanimously.

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| a. Township Manager | Cary Vargo |
| b. Township Secretary | Gwen Jonik |
| c. Right-To-Know (Open Records) Officer | Gwen Jonik |
| d. Right-To-Know Officer (Police) | Chief John DeMarco |
| e. Township Treasurer | Karen Wertz, C.P.A. |
| f. Assistant Township Treasurer | Cheryl Neri |
| g. Codes Administrator | Al Gaspari |
| h. Assistant Codes Administrator | Gilmore & Associates |
| i. Township Engineer | Gilmore & Associates |
| j. Township Planner | Brandywine Conservancy |
| k. Township Traffic Engineer | McMahon Associates, Inc. |
| l. Township Wastewater Engineer | ARRO Consulting, Inc. |
| m. Township Municipal Authority Solicitor | Christopher Frantz, Esquire |
| n. Township Wastewater Facility Operator | Clean Water, Inc. |
| o. Road Master | Michael Heckman, Director of Public Works |
| p. Township Fire Marshal | Richard Ruth |
| q. Assistant Township Fire Marshal | Gilmore & Associates (Hank Clemmer) |
| r. Township Auditor | Barbacane, Thornton and Company |
| s. Township Solicitor | John E. Good, Esquire |

- t. Township Solicitor-Alternate
- u. Township Labor Solicitor
- v. Zoning Hearing Board Solicitor
- w. Vacancy Board

Buckley, Brion, McGuire, Morris, Sommer
 Reed, Smith, Shaw, McClay
 Craig Kalemjian, Esquire
 Donald B. Carlson

Mr. Donatelli moved, seconded by Mr. Kerr to re-appoint the following Boards and Commissions members for their respective terms. The Motion carried unanimously.

1. John DeMarco, Keith Logan and Donna Spillane to 3-year terms on the Emergency Management Planning Commission;
2. Ed Edwards and Mary Lou Farrow to 3-year terms on the Historic Commission;
3. Lou Schack to a 5-year term on the Municipal Authority;
4. Joe Stoyack to a 5-year term on the Planning Commission; and
5. Richard Brown and James Greaney to 3-year terms on the Zoning Hearing Board

Mrs. Tomlinson announced vacancies on the Historic Commission (2) and the Technology Advisory Board (1).

Mrs. Tomlinson moved, seconded by Mr. Donatelli to establish the Treasurer's Bond at \$1,500,000, the Township Manager's Bond at \$100,000 and the Tax Collector's Bond at \$225,000. The Motion carried unanimously.

Mrs. Tomlinson moved, seconded by Mr. Donatelli to establish National Penn Bank and Meridian Bank as the Depositories of Township funds for calendar year 2011. The Motion carried unanimously.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, that for 2011 the Board of Supervisors will hold Workshops on the 2nd Tuesday of the month at 4:00 p.m. and Meetings on the 3rd Monday of the month at 7:00 p.m. -- at the Township Building -- 140 Pottstown Pike, Chester Springs PA 19425.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to establish Mr. Kerr as the Certified Voting Delegate to the State Association of Township Supervisors' annual convention held April 17-20, 2011 in Hershey and the Chester County Association's Spring and Fall Conventions held in May and November. So moved.

Approval of Minutes

Mr. Donatelli moved, seconded by Mr. Kerr, to approve the minutes of the Board of Supervisors' Workshops held September 14, 2010; October 12, 2010; November 9, 2010; and December 14, 2010. The Motion carried unanimously.

Supervisors' Report

Mrs. Tomlinson read the following calendar: Christmas Tree Collections January 5 and 19, 2011 – Place trees curbside the night before, yard waste and other compostable materials may also be placed curbside for these collections; January 11, 2011 4:00 p.m. Joint Boards & Commission Workshop; January 18, 2011 (**Tuesday**) 7:00 p.m. Board of Supervisors' Meeting.

Administration

Mrs. Tomlinson announced that in compliance with Act 44, the Township requested proposals from investment service firms to manage the Defined Pension Plans and the Deferred Benefit (457) Plans. Mr. Kerr explained the Pension Committee reviewed the five proposals received and selected InR Advisory Services LLC as the Pension Advisor and TD Ameritrade as the Custodian for the Pension Plans and InR 457 Company LLC as the 457 Plan Advisor.

Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Resolution # 01-03-11-01 appointing InR Advisory Services to manage the Pension Plans and Resolution # 01-03-11-02 appointing InR 457 Company to manage the 457 Plans. The Motion carried unanimously.

Open Session

Bob Schoenberger asked if the Police Chief is bonded. Mr. Vargo advised that since the Police Chief doesn't work directly with funds he is not bonded.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary