



Upper Uwchlan Township  
**BOARD OF SUPERVISORS  
WORKSHOP**

October 11, 2016

4:00 p.m.

Minutes

Approved

In attendance:

Guy Donatelli, Chair  
Kevin Kerr, Vice-Chair  
Jamie Goncharoff, Supervisor  
Cary Vargo, Township Manager  
Jill Bukata, Treasurer

Gwen Jonik, Township Secretary  
John DeMarco, Chief of Police  
Al Gaspari, Codes Administrator  
Mike Heckman, Director of Public Works  
Steve Poley, Public Works Foreman

Guy Donatelli called the Workshop to order at 4:01 p.m.

Water Resource Protection Fund Program - Update

John Damico of ERC and Russ Benner of T&M provided an update of the development of a water resource protection fund program, previously referred to as storm water management. The Township is developing a fee to specifically fund water resource protection projects – installing, repairing, replacing infrastructure. The Township could raise taxes but would rather develop a fee based on a property's contribution to water runoff, according to the square footage of impervious surface. The fee would be Township-wide, residential and commercial properties. The Township currently spends approximately \$352,000 annually managing storm water runoff, trying to minimize the quantity and protect the quality of the water as it flows to ponds, streams, creeks, etc. If property owners are using Best Management Practices (BMPs), they would receive credits toward their fee. The Advisory Committee will continue to discuss the "ERU" (equivalent residential unit), developing educational materials and policies for Program implementation.

Draft 2017 Budget

Jill Bukata introduced the first draft of the proposed 2017 budget. The following Departments and Funds were discussed.

Highlights of the Executive Budget:

There is no increase in healthcare insurance rates; a 3% salary increase is proposed; an Assistant Township Manager position is proposed.

Highlights of the Police Department Budget:

Chief DeMarco highlighted Police and emergency response activities over the past year, which included personnel training, community outreach events, held Junior Police Academy. The Department attained Accreditation status this summer. The Department will continue efforts to improve their level of service and the quality of life in the Township; purchasing body cameras and replacing vehicle cameras are included in the proposed budget.

Highlights of the Building/Codes Department Budget:

Al Gaspari commented that alongside building permit reviews and inspections the Department carried out inspections for the public sewer expansion connections (over 100); attended training. No significant projects proposed in the 2017 budget.

Highlights of the Public Works Department Budget:  
Mike Heckman and Steve Poley advised that the proposed 2017 budget is basically the same as this year's budget.

Liquid Fuels Fund

This Fund is the same as this year.

Act 209 Traffic Impact Fee Fund

The funds in this account are received from Developers of new construction projects and are used for traffic/road improvements needed due to the impact of that new construction. Currently there are no road improvement projects planned from this Fund.

Guy Donatelli announced the next Supervisors / 2017 Budget Workshops will be held at 4:00 p.m. Monday, November 7, 2016 (due to November 8 - Election Day) and Tuesday, December 13, 2016.

Open Session

Cathy Tomlinson made comment regarding installing benches at Upland Farms Park in memory of Township employees who passed while employed with the Township.

Adjournment

There being no further business to be brought before the Board, Guy Donatelli adjourned the Workshop at 6:19 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary