



MEETING MINUTES

May 27, 2025

7:30 PM

Approved

In attendance (virtually): B. Watts, Chairman, J. Shipe, Member, K. White, Member, J. Samarco, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

B. Watts called the virtual meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the April 22, 2025 meeting were discussed. J. Shipe moved to approve the minutes as submitted. J. Samarco seconded. It was so moved.

Approval of Payments

Following a brief discussion and several questions, J. Samarco moved to approve the payments for May 2025. J. Shipe seconded. It was so moved.

Treasurer's Report

Following a discussion and several questions, J. Shipe then made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. K. White seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal and shared that he was continuing to monitor the opportunity in West Vincent Township. No change over the past month.

M. Brown shared that they were still awaiting word from DEP that the Senn Property was provisionally suitable for land disposal. He noted the planning manager had assured him they would respond by the deadline of May 28th. He noted DEP's hydrogeologist and soil scientist had been on site when the Authority Consultant, ARM, Inc., performed the required testing and drilled test wells. He also noted ARM and the onsite DEP representatives agreed the immediate results looked very positive. M. Brown shared the next steps were to undertake further analysis to complete the

planning and permitting components prior to closing on the property. The Sales Agreement stated they had to be completed by December 30, 2025.

M. Brown noted he had reached out to the management company for the HOA responsible for the Frame Property (Reserve at Chester Springs) Parcel C. He asked to set a meeting to begin negotiations for the Township to purchase. He was waiting on a response for an acceptable meeting date.

M. Brown shared he had spoken with the Township Manager regarding the expected bond issue in 2025. He gave them two major projects with a total cost of \$5.4MM. The projects included extension along Little Conestoga Road to the Highview Road / Waterview Road area and further extension down Byers Road to Stanford Drive. He said the Supervisors were looking to pass a resolution for the bond in June and that the closing could be as soon as August or September. He noted that the Engineer needed to initiate a report for the projects noted. D. Schlott from ARRO agreed they would begin work. M. Brown said that the bond consultant would likely attend a Board meeting over the next few months to review the issue and advise on the actions needed to be taken by the Authority.

There was a discussion on the current process of quarterly in-person meetings with virtual in between. M. Brown asked if there was any interest in having more frequent in-person meetings. The consensus of the Board was to keep the format as it is.

Following several additional questions and a brief discussion on the reports, J. Shipe made a motion to accept the Authority Administrators Reports as submitted. J. Samarco seconded. It was so moved.

Open Session

No member of the public was in attendance.

Next Meeting Date: June 24, 2025 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that would be a virtual meeting.

Adjournment

There being no further business to be brought before the Authority, J. Shipe made a motion to adjourn the meeting at 8:07 PM. K. White seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator