



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS MEETING
February 18, 2025 (Tuesday)
7:00 p.m.
Approved

Attending:

Board of Supervisors

Jennifer F. Baxter, Chair
Andrew P. Durkin, Vice-Chair
Sandra M. D'Amico, Member

Kristin Camp, Esq., Township Solicitor

Township Administration

Tony Scheivert, Township Manager
Lindsay Yeager, Assistant Township Manager
Gwen Jonik, Township Secretary
Jill Bukata, Township Treasurer
Rhys Lloyd, Director of Code Enforcement
Anthony Campbell, Zoning Officer
Mike Esterlis, Director of Public Works
Tom Jones, Police Chief
Joe Carr, Police Lieutenant
Dave Leh, Township Engineer

LOCATION: Barn at Upland Farm Park, 301 Pottstown Pike, Chester Springs PA 19425

Mrs. Baxter called the evening to order at 7:05 p.m., led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the meeting. There was an abundance of citizens in attendance.

Police Department ~ Oaths of Office, Promotion

Mrs. Baxter thanked the Police Department for the exemplary service to the Township.

Mrs. Baxter presented a Certificate of Recognition to Jamie Goncharoff, recognizing his 10 years of service as the Township's Emergency Management Coordinator (2006-2016) and over 8 years as the Deputy Emergency Management Coordinator (2016-2024). Mrs. Baxter also thanked Mr. Goncharoff for his service as a Township Supervisor.

Chief Jones thanked several Officers who provided motorcycle support to the City of Philadelphia for Super Bowl night and for the Eagles' victory parade. He thanked the Board of Supervisors and Township Manager for supporting all emergency service providers in Upper Uwchlan and the support of hiring 3 new Officers, promoting Bob Davis, and another Chaplain.

Judge Paige Simmons administered the Oaths of Office for Police Chaplain Scott Pollock, and new Officers James Grajewski, Aiden Delpino, and Ryan Ohar.

Officer Bob Davis is promoted to Corporal. He has been Acting Corporal since last November. Judge Simmons administered his Oath of Office.

Mrs. Baxter announced a 5-minute recess would be taken.

Mrs. Baxter reconvened the Meeting at 7:35 p.m.

Approval of Minutes

Mr. Durkin moved, seconded by Mrs. D'Amico, to approve as presented the minutes of the January 6, 2025 Board of Supervisors Annual Organization Meeting, the January 14, 2025 Board of Supervisors Workshop and the January 21, 2025 Board of Supervisors Meeting. The motion carried unanimously.

Approval of Payments

Mr. Durkin moved, seconded by Mrs. D'Amico, to approve the payments to all vendors listed February 13, 2025. The motion carried unanimously.

Treasurer's Report

Jill Bukata reported a strong balance sheet, year-to-date revenues are at 3.4% of the budget, year-to-date expenses are at 8.3% of the budget, net income is negative at this time of the year, tax and trash bills are due at the end of March.

Supervisor's Report

Mr. Scheivert noted that we will recognize Will Howard at a future meeting.

Mrs. Baxter read the published calendar and yard waste collection dates: February 23, 2025 1:00-4:00 p.m. Farmhouse Museum open at Upland Farm Park, hosted by the Historical Commission; March 11, 2025 4:00 p.m. Board of Supervisors Workshop; March 17, 2025 7:00 p.m. Board of Supervisors Meeting; March 24, 2025 6:00 p.m. "The Early Iron Age of Chester County" lecture at Upland Farm Park, hosted by the Historical Commission; March 30, 2025 1:00-4:00 p.m. Farmhouse Museum open at Upland Farm Park, hosted by the Historical Commission; April 5, 2025 9:00-11:00 a.m. E-Waste Recycling and Shredding Event at the Public Works facility, hosted by the Environmental Advisory Council; April 12, 2025 11:00 am. 7th Annual Easter Egg Hunt at Hickory Park, hosted by the Park & Recreation Board; yard waste collection dates are February 19, March 5 and March 19.

ADMINISTRATION REPORTS

Township Engineer's Report

Dave Leh reported that PaDEP is processing our NPDES permit for the Hickory Park improvements project and then we can seek bids for construction.

Building and Codes Department Report

Rhys Lloyd reported 44 building permits were issued last month, totaling \$9,598 in fees; there were 4 resales, no new homes settled, and several zoning complaints were investigated.

Police Chief's Report

Mr. Scheivert provided the Police Chief's report: 1,065 calls for service, 9 adults arrested 150 citations; on January 27, 2025 the Department escorted Will Howard from the Turnpike to Shamona Creek Elementary, where he went to school; and the safety tip is to watch out for scams related to the IRS during tax season.

Public Works Department Report

Mike Esterlis reported the Department received and completed 109 work orders, responded to weather related events and repaired equipment damaged during those events.

Land Development

Dave Leh advised Vantage Point Retirement Living has requested the 3rd and Final release of \$24,905 for their Fieldstone at Chester Springs Senior Living project. They'll provide a maintenance bond for \$7,818.90. Gilmore & Associates has reviewed the improvements and the request, and recommends releasing the \$24,905.00 upon receipt of the maintenance bond. Mr. Durkin moved, seconded by Mrs. D'Amico, to approve the release of \$24,905.00 upon receipt of the maintenance bond in the amount of \$7,818.90. The motion carried unanimously.

ADMINISTRATION

Agreement of Sale ~ 128-144 Byers Road.

Mr. Scheivert announced an Agreement of Sale has been drafted between the Township and John Diamant regarding his parcels at 128 and 144 Byers Road. We've been working with the Police Department and an architect to add on to the Township building as the Police Department was

already out of space when we moved back to 140 Pottstown Pike, and we've added a few officers since then. An addition to 140 Pottstown Pike is estimated at \$2.5-2.8 million.

The Diament building is @ 8,000 SF. The Township is considering buying it, moving Administration. The Police would use all of the existing Township building and have room to grow. The Agreement of Sale provides for a period for due diligence and if it is not going to meet our needs, we can extinguish the Agreement without penalty. There is a \$25,000 deposit, refundable if the purchase doesn't go through.

Mr. Durkin moved, seconded by Mrs. D'Amico, to execute the Agreement of Sale. Mr. Scheivert mentioned 128 Byers is currently an empty lot where users of Larkin's Field park. We would improve the parking lot and install a crosswalk. The motion carried unanimously.

Historic Resource Inventory List.

Mrs. Baxter announced the 2001 Historic Resources Inventory List has been updated and the Board acknowledges the 2025 Master Historic Resources Inventory List for the Historical Commission's archival and educational purposes. Kristin Camp noted List is referred to once in the Township's Codes in relation to adaptive reuse. It will be more formally adopted with the Comprehensive Plan.

Authorize publication of the Comprehensive Plan (CompPlan).

Many volunteers from Township Boards and Commissions have spent countless hours working to update the Township's CompPlan of 2014. The CompPlan includes various other Plans that have also been updated, such as the Active Transportation Plan, the Village Concept Plan and the Village Design Guidelines. Kristin Camp advised the CompPlan has to be provided to the County Planning Commission, the School District and adjoining municipalities as required by the Municipalities Planning Code (MPC) and the County's Act 247 Review Process. There is a 45-day review period for public input before a formal hearing can be held to adopt the CompPlan.

Mr. Durkin moved, seconded by Mrs. D'Amico, to open the Act 247 review process. The motion carried unanimously.

Safe Digging Month – April 2025 – Resolution

Mr. Scheivert advised that every few years, Pennsylvania 811 requests recognition of April as "Safe Digging Month", calling attention to dialing 811 at least three business days before digging, whether a homeowner or a contractor so that underground utility operators in the Township are notified and mark their facilities to protect them, the work crews and the neighbors from unsafe digging practices

Mr. Durkin moved, seconded by Mrs. D'Amico, to adopt Resolution 02-18-25-03 in recognition of April 2025 as "Safe Digging Month". The motion carried unanimously.

Open Session

Mr. Scheivert noted that on March 11, the Task Force for the Eagle Mobility Plan will meet to discuss all forms of transportation in the village of Eagle. This is a PennDOT requirement to move forward with the Route 100 and Graphite Mine Road swap.

Adjournment

There being no further business to be brought before the Board, Mrs. Baxter adjourned the Meeting at 7:52 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary