



MEETING MINUTES

November 26, 2024

7:30 PM

Approved

In attendance: J. Samarco, Chairman, L. Schack, Member, J. Shipe, Member, R. Maas, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

J. Samarco called the virtual meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the October 22, 2024 meeting were discussed. R. Maas moved to approve the minutes as submitted. J. Shipe seconded. It was so moved.

Approval of Payments

Following a brief discussion and several questions, L. Schack moved to approve the payments for November 2024. R. Maas seconded. It was so moved.

Treasurer's Report

Following a discussion and several questions, R. Maas then made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. J. Shipe seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project. M. Brown shared that the Township Solicitor, Kristin Camp, had been engaged with Eric Senn, Esq., of the Senn Trust relative to negotiations over the agreement of sale for the property on Township Line Road. He noted the agreement mapped out the process for procurement. He stated he advised the property owner that as long as negotiations continued in good faith, the Authority offer for the property remained valid. M. Brown shared he would keep the Board updated on progress.

M. Brown called in D. Schlott, P.E. to give an update of the Milford Farms construction project. Along with the update, M. Brown noted that in December he would be presenting an updated recommendation for Board consideration relative to having the contractor pave the entire cartway on Font Road.

M. Brown noted he had no luck with the two prospects he noted previously to join the Authority Board. He shared the Township had a prospect but wanted to explore one other possibility before contacting that gentleman. The Board agreed with his approach.

M. Brown noted as the Township Budgets for 2025 were wrapping up, the Municipal Authority draft Operating and Capital Budgets for 2025 would be presented at the December meeting with a request for approval to come at the January 2025 meeting.

Following several additional questions and a brief discussion on the reports, J. Shipe made a motion to accept the Authority Administrators Reports as submitted. R. Maas seconded. It was so moved.

Open Session

No members of the public were present.

Next Meeting Date: December 17, 2024 - 7:30 PM

J. Samarco noted the date and time of the next meeting of the Authority. M. Brown noted that would be an in-person meeting and suggested instead holding it virtually and waiting till the reorganization meeting in January 2025 where officers are elected and the budgets approved to have an in-person meeting. The Authority agreed unanimously. Therefore, the December meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, J. Shipe made a motion to adjourn the meeting at 7:56 PM. R. Maas seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator