



Upper Uwchlan Township  
Board of Supervisors, Draft 2025 Budget Workshop  
October 8, 2024  
4:00 p.m.  
Minutes  
Approved

Attendees:

Andy Durkin, Vice-Chair  
Sandy D'Amico, Member

Kristin Camp, Esq., Township Solicitor

Dave Leh, Township Engineer

Tony Scheivert, Township Manager  
Lindsay Yeager, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Rhys Lloyd, Codes Enforcement Officer  
Anthony Campbell, Zoning Officer  
Tom Jones, Police Chief  
Joe Carr, Police Lieutenant  
Mike Esterlis, Public Works Director  
Jill Bukata, Township Treasurer

The Workshop was held at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425.

Andy Durkin called the Workshop to order at 4:03 p.m., led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the Workshop. He announced that Executive Sessions were held September 16, 2024 regarding real estate, September 17, 2024 regarding legal matters, October 3, 2024 regarding real estate and today regarding real estate. There were 2 citizens in attendance.

Appointment ~ Park & Recreation Board Member

Sandy D'Amico moved to appoint Vignesh Markandan to the Park & Recreation Board. Andy Durkin seconded, and the motion carried unanimously.

241 Park Road Land Development Agreements

Following the Board's approval of 241 Park Road / Ducklings Daycare's Final Land Development Plan, the developer provided the Land Development Agreement, Financial Security Agreement, and the Stormwater Management Operation & Maintenance Agreement. Sandy D'Amico moved to approve and execute the Agreements. Andy Durkin seconded, and the motion carried unanimously.

480 Pottstown Pike Minor Subdivision Plan

Kristin Camp introduced a draft motion to approve this 2-Lot minor subdivision plan, currently the Eagle Nursery parcel on Route 100 across from Font Road. The submission included a request to waive the prohibition of further subdividing the Lots. Porsche plans to purchase one of the Lots and may consolidate it with the abutting parcel at 500 Pottstown Pike. The Planning Commission did not want to grant the waiver from prohibition from further subdivision for Lot 1 but grant it for Lot 2. Discussion included revising the approval motion that Lot 1 cannot be further subdivided itself, but it could be consolidated with the adjacent property. Sandy D'Amico

asked that clarification be provided from the Planning Commission regarding their recommendation for the waiver. Tony Scheivert will contact the Planning Commission Chair and advise.

#### Struble Trail Extension Drainage Improvement

Kristin Camp explained that Dorlan Mill Road is a PennDOT road and a new drainage pipe will be installed in the road for handling the stormwater from the Struble Trail Extension. The Township will be the permittee to install it but the property owner, the County, will be responsible to maintain it. The Drainage Improvement Agreement states the County has to maintain it. Annual inspections of the pipe will occur when the stormwater infrastructure in the trailhead parking lot is being inspected. Execution of the Agreement will be considered at the Board's October 21 meeting.

#### Municipal Authority Wastewater Treatment Plant Expansion - Phase 3 ~ Introduction of Reimbursement Request

Kristin Camp explained a Second Amendment to the Route 100 Wastewater Treatment Plant Phase 3 Expansion Agreement. The McKee Group has substantially completed the construction of Phase 3 and would like to be reimbursed \$2,000,000.00, a portion of their costs. The Municipal Authority's and Township's Solicitors have reviewed the Amendment and find it in order. The Municipal Authority has approved the interim release of \$2,000,000. The release will be considered by the Board of Supervisors at their October 21 meeting.

Steve Egnaczyk asked Ms. Camp the status of the 100 Greenridge Road appeal. Ms. Camp advised that Toll has the option to take their case to a higher court. The higher court will review the Zoning Hearing Board's Decision and the previous Judge's decisions. This could take a year or more.

#### Draft 2025 Budget

Tony Scheivert noted that Jill Bukata and all Department heads have started to work on the 2025 Budget. Jill Bukata noted salaries will increase by 3.5% (contractual increase) for the Police Department, 3% for Administration and Public Works staff, and insurances – health, property -- will increase but specifics haven't yet been received.

Chief Tom Jones. The Police budget will increase 5.5%, for more training; education incentives – several officers have recently earned degrees and receive higher pay; increased uniform and equipment costs.

Building / Codes. Rhys Lloyd advised there will be increases in dues, training, gas/oil, salaries, and decreased vehicle maintenance.

Public Works. Mike Esterlis advised there will be a small increase for vehicle maintenance with fleet expansion; facilities maintenance will increase minimally; road resurfacing may come out of General Fund rather than all of it from Liquid Fuels; the biggest increase is with salaries. Sandy D'Amico inquired how to fund a snowy winter if it's not in the budget. Salt, plowing, etc. comes out of Liquid Fuels.

Solid Waste Fund. Tony Scheivert noted there will be an increase in the annual collection fee, effective January 2025. Jill Bukata explained that it will only increase once over the next 5

years of the contract (3 years) plus 2 1-year extensions. We don't yet have the tipping fee costs from the Solid Waste Authority, which will most likely increase. Recycling costs \$40/ton recently.

Liquid Fuels Fund. Tony Scheivert explained that liquid fuels monies are provided from the State via the tax on gas. Our portion isn't decreasing too greatly ~ \$391,000 is the estimate for 2025. Jill Bukata is projecting a loss but it is well funded at this time. If we have a bad winter, this Fund will be impacted.

Open Session

Gerry Stein asked if there is any budget for trails, and where does the Police training happen. Tony Scheivert advised trails will be discussed at next month's Workshop within Park & Rec or Capital Fund. Chief Jones noted Police training happens in Township facilities, County facilities, with specialized agencies and organizations.

Adjournment

There being no further business to be brought before the Board, Andy Durkin adjourned the Workshop at 4:52 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary