



## MEETING MINUTES

September 24, 2024

7:30 PM

**Approved**

In attendance: J. Samarco, Chairman, B. Watts, Vice-Chairman, J. Shipe, Member, R. Maas, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

The meeting was held at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425

### **Call to Order**

J. Samarco called the in-person meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the August 27, 2024 meeting were discussed. R. Maas moved to approve the minutes as submitted. J. Shipe seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and several questions, B. Watts moved to approve the payments for September 2024. J. Shipe seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and several questions, J. Shipe then made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit.

He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown reminded the Board, based upon their decision the previous month, they were waiting until October 1, then giving the Senn property trustees 30 days' notice that unless a decision was made regarding the offer, that the Authority would be rescinding its offer to pursue other opportunities. The effective date for the offer termination would be October 30<sup>th</sup>. It was the consensus of the Board to continue with this plan.

M. Brown noted the letter incorporated in the packet regarding the purchase of three (3) EDUs (Equivalent Dwelling Units) for the commercial property at 241 Park Road. He noted it had been reviewed by the engineer and was recommending its approval pending payment of the necessary connection fees. B. Watts moved, seconded by J. Samarco to approve the connection to the sanitary sewer system pending payment of the necessary connection fees. It was so moved.

M. Brown noted that he and the Solicitor were still reviewing and in negotiation with McKee regarding the Township/Authority payment for Phase III of the Route 100 WWTF (wastewater treatment facility). He noted since this was ongoing, they had discussed an interim partial payment with McKee regarding the majority portion over which there was agreement with McKee's information. This payment would be authorized under an amendment to the Developer's Agreement of which both the Township and the Authority were parties. He further expressed concern over withholding the bulk of the payment when only minor issues were in dispute and did not want any legal conflict to arise over non-payment. M. Brown noted that the Authority Solicitor had drafted an amendment that had been reviewed and approved by McKee and reviewed and edited by the Township Solicitor. He was recommending a partial payment of \$2,000,000 with approximately \$880,000 still in question and approximately \$516,000 to be refunded by McKee for purchase of disposal capacity. Therefore, a net of approximately \$364,000 was still due upon agreement on the cost documentation. M. Brown recommended the Board approve the Chairman to sign the amendment and authorize him to submit a letter of recommendation for approval to the Board of Supervisors. B. Watts so moved; seconded by J. Shipe. It was unanimously approved.

M. Brown and K. Schmit provided an update on the Milford Farms sanitary sewer extension project. Construction was anticipated to start on September 30<sup>th</sup>.

Following several additional questions and a brief discussion on the reports, J. Samarco made a motion to accept the Authority Administrators' Reports as submitted. J. Shipe seconded. It was so moved.

### **Open Session**

No members of the public were present.

### **Next Meeting Date: October 22, 2024 - 7:30 PM**

J. Samarco noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, J. Samarco made a motion to adjourn the meeting at 7:55 PM. B. Watts seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator