



MEETING MINUTES

June 25, 2024

7:30 PM

Approved

In attendance: B. Watts, Vice-Chairman, J. Shipe, Member, R. Maas, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

The meeting was held in person at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425.

Call to Order

B. Watts called the meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the May 28, 2024 meeting were discussed. R. Maas moved to approve the minutes as submitted. J. Shipe seconded. It was so moved.

Approval of Payments

Following a brief discussion and several questions, R. Maas moved to approve the payments for June 2024. J. Shipe seconded. It was so moved.

Treasurer's Report

Following discussion and several questions, J. Shipe made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. R. Maas seconded. It was so moved.

J. Shipe noted as he had in previous meetings that the \$1MM contribution to the Meadow Creek sewer extension that was received from Sunoco by the Township should be noted at least in a footnote on the financial reports.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted that he and the Authority Solicitor met with representatives of The McKee Group to discuss the payment of the Authority's share of Phase III of the Route 100 Wastewater Treatment Facility (WWTF). He said he expected to have an agreed

upon figure for the next meeting. M. Brown noted there may be a request by McKee on the method of payment of the tapping fee and that he would discuss with McKee the need for them to attend the next meeting to make their case for the methodology they were proposing.

M. Brown noted executed contracts and bonds were received for the Milford Farms sewer extension project from the qualified low bidders for General Construction and Electrical Construction. He said the Engineer reviewed the form and completeness of the documents and was recommending the Authority execute the contracts with both. He also noted the Authority secured a \$1,035,000 grant from the State for the project. Based upon the Engineer's recommendation, R. Maas moved to authorize the Authority Administrator to execute the contracts with both contractors. J. Shipe seconded. It was so moved.

M. Brown noted the new security cameras were up and running at the Route 100 WWTF following a lengthy delay as the SCADA system was upgraded.

M. Brown stated they had received a quote from Kappe Associates for \$15,580 to replace the controller at the Ewing spray field that had been damaged by an electrical surge. Following discussion on the type of surge protection utilized at various facilities, R. Maas moved and J. Shipe seconded to accept the emergency replacement quote and replace the controller. It was so moved. J. Shipe then stated that in that this was not the first issue with system surge protection, during the next capital budget process, the Authority needed to look at improving the type of protection utilized. M. Brown said they would.

M. Brown said they had received a request from the DiLibero family for financial participation for the main extension proposed off Ticonderoga Boulevard to service their three properties. After much discussion, the Authority by unanimous consensus decided not to participate.

Following several additional questions and a brief discussion on the reports, J. Shipe made a motion to accept the Authority Administrators' Reports as submitted. R. Maas seconded. It was so moved.

Open Session

No member of the public was present.

Next Meeting Date: July 23, 2024 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, R. Maas made a motion to adjourn the meeting at 8:05 PM. J. Shipe seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator