



## MEETING MINUTES

April 23, 2024

7:30 PM

**Approved**

In attendance (virtually): J. Samarco, Chairman, B. Watts, Vice-Chairman, J. Shipe, Member, L. Schack, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

J. Samarco called the meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the March 26, 2024 meeting were discussed. L. Schack moved to approve the minutes as submitted. J. Shipe seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, B. Watts moved to approve the payments for April 2024. L. Schack seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and questions, J. Shipe then made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted that he continues to have conversations with the real estate representative for the Senn Property, and that the initial offer for purchase of the property on Township Line Road remains under consideration. He noted the real estate agent and one of the trustees continue to seek a higher offer from the market with what appears to be limited success. He noted that the Township had been contacted by more

than one developer inquiring about the property. He stated he would continue to push the Authority offer to the trustees.

M. Brown noted the Milford Farms project was advertised to bid and that a mandatory pre-bid meeting was scheduled. He stated bids would be received prior to the May meeting.

M. Brown stated that he had received several questions following the March meeting held at Upland Farms. He said that he received approximately 30 calls of which all but one were very positive about the project and appreciated the Authority holding the public meeting to review the projects and answer questions.

M. Brown shared a conversation he had with the township Public Works Department relative to paving the width of the cartway rather than a single lane or trench width. Following significant conversation relative to the topic, the Authority unanimously agreed to not undertake the full cartway paving but to look for less costly options associated with paving that may include the Township participation in cost.

Following several additional questions and a brief discussion on the reports, J. Shipe made a motion to accept the Authority Administrators' Reports as submitted. B. Watts seconded. It was so moved.

### **Open Session**

No member of the public was present.

### **Next Meeting Date: May 28, 2024 - 7:30 PM**

J. Samarco noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, J. Shipe made a motion to adjourn the meeting at 8:32 PM. B. Watts seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator