



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS MEETING  
June 17, 2024  
7:00 p.m.  
Approved

Attending:

Board of Supervisors

Jennifer F. Baxter, Chair  
Andrew P. Durkin, Vice-Chair  
Sandra M. D'Amico, Member

Township Administration

Tony Scheivert, Township Manager  
Lindsay Yeager, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
Rhys Lloyd, Director of Code Enforcement  
Joe Carr, Police Lieutenant  
Dave Leh, Township Engineer

LOCATION: Township Building, 140 Pottstown Pike, Chester Springs PA 19425

Mrs. Baxter called the evening to order at 7:02 p.m., led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the meeting. There were 6 citizens in attendance.

Approval of Minutes

Mr. Durkin moved, seconded by Mrs. D'Amico, to approve as presented the minutes of the May 14, 2024 Board of Supervisors Workshop and Conditional Use Hearings and the May 20, 2024 Board of Supervisors Meeting. The motion carried unanimously.

Approval of Payments

Mr. Durkin moved, seconded by Mrs. D'Amico, to approve the payments to all vendors listed June 13, 2024. The motion carried unanimously.

Treasurer's Report

Jill Bukata reported the financial position remains strong; year-to-date revenues are at 56% of the budget; year-to-date expenses are at 38.7% of the budget; earned income tax receipts are lower than last year but are on target to meet the budget - most receipts come in 6 weeks after the end of the quarter.

Supervisor's Report

Police liaison report. There was no report.

Mrs. Baxter read the published calendar and added June 27, 2024 5:30-7:00 p.m. "Town Tour/Village Walk" at Upland Farm Park, hosted by the Historical Commission; July 4, 2024 Office Closed ~ Independence Day; July 9, 2024 4:00 p.m. Board of Supervisors Workshop; July 14, 2024 4:30-7:30 p.m. Live Music Concert #3 at Upland Farm Park; July 15, 2024 7:00 p.m. Board of Supervisors Meeting; yard waste collection dates June 19, 25, July 10, 24.

ADMINISTRATION REPORTS

Township Engineer's Report

Dave Leh reported that the Planning Commission recommended Preliminary Plan Approval for 301 Park Road / P.J. Reilly Headquarters; revised plans for 241 Park Road / Ducklings Daycare are under review by the consultants.

### Building and Codes Department Report

Rhys Lloyd reported that 66 building permits were issued last month, totaling \$27,447.00 in permit fees; 180 scheduled inspections were performed; 11 existing homes changed ownership; 9 new construction homes settled; 25 zoning complaints were logged; and 19 bikes were recently donated to Giving Bikes Back, a very successful event.

### Police Chief's Report

Lieutenant Joe Carr reported the Department logged 1,104 calls, including 16 crimes and 11 adults arrested; the safety tip for the month is to call the radio room 610-692-5100 for non-emergency calls for the Department; Junior Police Academy runs next week and there are 50 children signed up – Detectives Gathercole and Stiteler, Officers Taylor, Hess and Cortese, and Jami Martin will work with the kids, ending the week with a graduation ceremony Friday at the Barn at Upland Farm.

### Public Works Department Report

Tony Scheivert reported that the Department completed 201 work orders, repaired a swale on Darrell Drive, repaired guiderail on Stanford Drive, assisted with summer concerts, hosted and participated in a chain saw training class.

### LAND DEVELOPMENT

Preserve at Marsh Creek Phase III Escrow Release #3. Dave Leh advised that Toll Brothers has paved the roads in Phase III of the Preserve at Marsh Creek and has requested the release of \$339,313.25. Gilmore & Associates reviewed the request and recommends the release. Mr. Durkin moved, seconded by Mrs. D'Amico, to approve the release/bond reduction in the amount of \$339,313.25. The motion carried unanimously.

Vantage Point Senior Living Bond Reduction #2 (Fieldstone at Chester Springs). Dave Leh advised that construction for this project is substantially complete. Vantage Point Retirement Living requested a bond reduction in the amount of \$843,563.60. Gilmore and Associates reviewed the request and recommends the reduction. Mr. Durkin moved, seconded by Mrs. D'Amico to approve the bond reduction in the amount of \$843,563.60. The motion carried unanimously. Anthony Campbell noted they'll probably get their Certificate of Occupancy in July, with residents moving in the end of July. Phased residency over 18 months is most likely.

### ADMINISTRATION

Resolution – Updated Act 537 Plan to PaDEP for approval. Gwen Jonik explained that a number of revisions have been made to the Updated Act 537 Plan that was submitted to DEP in 2022. Some of the revisions have been in answer to DEP's questions, some have been due to completion of projects that were proposed in the Plan dated June 2022. DEP requested a Resolution be adopted for submission of the Updated Act 537 Plan dated June 2022, revised March 2023 and May 2024, to DEP for their review and approval. Mr. Durkin moved, seconded by Mrs. D'Amico, to adopt **Resolution # 06-17-24-08**, authorizing submission of the Updated Act 537 Plan last revised May 2024 to PaDEP for review and approval. The motion carried unanimously.

Uwchlan Ambulance Corps Request. Tony Scheivert advised that he met with Tammy Whiteman and Kathi Cozzone and reviewed their budget. They are requesting a \$25,000 capital contribution in 2024 to replace aging AEDs (automated electronic defibrillator). Mr. Scheivert and Jill Bukata will look at the budget to see what funds are available. The Supervisors favored making the contribution.

Youth Event Presentation. Rishabh Jain, a junior at Downingtown Schools proposed a teen-engagement event in the community, an event for teenagers to make connections, promote healthy lifestyles, etc., a 3-4 hour weekend event in late August or early September, to help keep

teens active. It could have County or outside agencies making educational presentations or having activities for the teens to participate in; student-run organizations – such as the teen unit at Uwchlan Ambulance; booths and educational activities like at the block party. Key parties would be a teen advisory council “for teens by teens”, local businesses (donations). Develop future leaders – teens can make a difference! Hold it at Hickory Park. Teens from the area, not necessarily just Upper Uwchlan. The Township could help publicize, perhaps contribute funds. East Goshen hosted an activity like this, and it was well attended.

The Supervisors were impressed with the presentation, and like the great ideas being brought to the community. Discussion included: late August isn't going to work and early September is a busy time – early October might be a better time; perhaps Public Works could lend support; perhaps Police Department could have a booth; Rishabh will draft the teen advisory council application; then meet with Tony Scheivert and Lindsay Yeager to talk things through; the Township might be able to help with a food vendor, and would promote the event on Facebook and the website.

#### Open Session

Tony Scheivert thanked Kathi McGrath, Joe Carr, Tom Jones and Josh Spangler – a great team who put a lot of thought and coordination to make this year's block party a great event. He also thanked Staff and the sponsors.

Mrs. Baxter and Steve Egnaczyk thanked everyone, as well. The community loves it, it was well-done, and the fireworks were the best yet.

Gwen Jonik reiterated that Upland Farm Park buildings are Tour #4 of 10 in this summer's County Town Tours and Village Walks Program – June 27 beginning at 5:30 p.m. – and encouraged folks to take a brochure that lists all of the summer's Tours.

Ms. Jonik called attention to the “Chester County Farm Guide 2024” that highlights 125 local farms and markets. The Guides are available on the table in the Schoolhouse as well.

Ms. Jonik called attention to the stormwater management literature that is always available to residents in the public meeting room (Schoolhouse) and on the website: Illicit Discharge Detection and Elimination Fact Sheet – Stormwater Phase II Final Rule, Illicit Discharge Detection Minimum Control Measure #3, Guidelines for Maintaining Streams in Your Community, Protecting Water Quality from Urban Runoff, Homeowners Guide to Stormwater Management, Healthy Benefits of Green Infrastructure, Be Storm Water Smart brochure.

#### Adjournment

There being no further business to be brought before the Board, Mrs. Baxter adjourned the Meeting at 7:32 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary