



## MEETING MINUTES

February 27, 2024

7:30 PM

**Approved**

In attendance via video conference: J. Samarco, Chairman, Lou Schack, Member, B. Maas, Member, J. Shipe, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

J. Samarco called the meeting to order at 7:31 PM.

### **Approval of Minutes**

Draft minutes of the December 2023, meeting was reviewed in accordance with requested revisions. L. Schack moved to approve the revised minutes as submitted. J. Shipe seconded. It was so moved.

Draft minutes of the January 2024, meeting was discussed. One revision was recommended by Joe Samarco. Lou Schack moved to approve the minutes as revised. J. Samarco seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, J. Shipe moved to approve the payments for January 2024. B. Maas seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and questions, J. Shipe asked that the \$1.0MM contribution to the Meadow Creek Project be somehow noted if even in a footnote in the financial statements. J. Shipe then made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. L. Schack seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted that after conversations with the Solicitor and Township Manager, he spoke with Mr. Ken Styer, the real estate representative for the Senn Property, and made an initial offer for purchase of the property on Township Line Road for use as a land disposal area. He noted that aside from the financial offer, he reviewed the conditions including regulatory approval that the Authority required. He noted it seemed to him Mr. Styer was not happy with the offer but said he would take it to the property trustees for consideration.

M. Brown reviewed a proposal provided by the Township Police Department for new security cameras for the Route 100 WWTF and requested approval. L. Schack moved and J. Samarco seconded to approve the proposal. It was so moved.

M. Brown provided the first week of April as the best time for a system tour for new and existing Board members. He requested that those interested reach out to him with their best dates that week.

Following several additional questions and a brief discussion on the reports, J. Samarco made a motion to accept the Authority Administrators Reports as submitted. L. Schack seconded. It was so moved.

### **Executive Session**

J. Samarco called an Executive Session of the Authority to discuss legal issues at 8:40 PM. The Executive Session adjourned at 8:58 PM.

### **Open Session**

No members of the public were present.

### **Next Meeting Date: March 26, 2024 - 6:30 PM**

J. Samarco noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be held at the Barn at Upland Farm to provide for public commentary on the Milford Farms, Meadow Creek and Eaglepointe capital projects.

### **Adjournment**

There being no further business to be brought before the Authority, J. Samarco made a motion to adjourn the meeting at 8:59 PM. J. Shipe seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator