



MEETING MINUTES

September 26, 2023

7:30 PM

Approved

In attendance: W. Quinn, Chairman, J. Samarco, Member, L. Schack, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

W. Quinn called the meeting to order at 7:30 PM.

Approval of Minutes

A draft of the August 22, 2023, meeting minutes was reviewed. J. Samarco moved to approve the minutes as submitted. L. Schack seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, B. Watts moved to approve the payments for September 2023. J. Samarco seconded. It was so moved.

Treasurer's Report

Following a brief discussion and questions, B. Watts made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. L. Schack seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted the soil scientist recommended by the engineer was on site to perform the additional tests on the Senn Property. This testing was necessary to ascertain whether the fill area on the property would create a problem to permit the parcel for land disposal. He shared the overall site had limited area for disposal use but the fill area did not appear to pose a significant problem for use as a land disposal site. He shared though until PA DEP reviewed the testing, site use could not be conclusive. M. Brown

did offer though that enough information was available to form an opinion that the Authority could begin negotiations with the property owner to establish an option to purchase agreement. He recommended the Board authorize he and the Solicitor to begin those negotiations and recommended that a committee be appointed consisting of the Township Manager, the Authority Administrator, the Authority Solicitor, and an Authority Member to participate in the negotiations. M. Brown suggested B. Watts be the participating Authority Member due to his experience with the system and with land negotiations. Following a discussion and several questions, L. Schack moved that such a committee be named and be authorized to move forward with negotiations. J. Samarco seconded the motion. It was so moved.

M. Brown reviewed the process with the letters to residents with respect to the Septage Management Ordinance. He said that several mistakes were made in the process, but they did reach the necessary results. He reiterated that they now had an accurate database, and the “team” would do better next time.

Following several additional questions and a brief discussion on the reports, L. Schack made a motion to accept the Authority Administrators Reports as submitted. J. Samarco seconded. It was so moved.

Open Session

No members of the public were present.

Next Meeting Date: October 24, 2023 - 7:30 PM

W. Quinn noted the date and time of the next meeting of the Authority. He shared he would not be available for that meeting. M. Brown noted that the meeting would be virtual.

Executive Session

W. Quinn then called an Executive Session at 8:25 PM to discuss personnel matters. The Executive Session concluded at 8:40 PM.

Adjournment

There being no further business to be brought before the Authority, W. Quinn made a motion to adjourn the meeting at 8:40 PM. B. Watts seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator