



MEETING MINUTES

April 25, 2023

7:30 PM

Approved

In attendance (via video conference): H. Harper, Vice-Chairman, J. Samarco, Member, L. Schack, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

In the absence of the Chairman and Vice-Chairman, L. Schack called the meeting to order at 7:32 PM.

Approval of Minutes

Draft minutes of the March 28, 2023, meeting was reviewed. L. Schack suggested a change to the minutes in the Treasurer's Report to reflect the "minutes were approved in good faith..." as normally considered. Therefore, B. Watts moved to approve the minutes as modified. J. Samarco seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, B. Watts moved to approve the payments for April 2023. J. Samarco seconded. It was so moved.

Treasurer's Report

Following a brief discussion and questions, B. Watts made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. J. Samarco seconded. It was so moved.

Authority Administration Reports

The Vice-Chair, H. Harper, joined the meeting. M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project. He also noted work was complete on a new Phase I Review. He also noted he received the quote for the Phase II work and since it was within the

budget authorized by the Board, gave Gilmore Associates the approval to begin. He estimated the work would be completed within four to six weeks.

M. Brown noted the grant monies approved by the State for the tree planting in the buffer area of the Ferncroft disposal field. He asked the Board if they had any suggested landscapers. He received two names for consideration.

M. Brown then noted the discussion that had occurred at the previous meeting relative to rate increases and the available monies for capital projects. He offered some clarification to the memo he had provided the Board prior to that meeting. After some discussion and questions, the consensus of the Board was to wait to see the results of the pending grant applications with the State before making any decision.

Following several additional questions and a brief discussion on the reports, L. Schack made a motion to accept the Authority Administrator's Reports as submitted. B. Watts seconded. It was so moved.

Open Session

Jack Shipe of the Meadow Creek subdivision joined the meeting and asked about the status of the Meadow Creek sewer extension.

Next Meeting Date: May 23, 2023 - 7:30 PM

H. Harper noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, B. Watts made a motion to adjourn the meeting at 8:35 PM. L. Schack seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator