



Upper Uwchlan Township  
Board of Supervisors  
Joint Boards and Commissions Workshop  
April 11, 2023  
4:00 PM  
Minutes  
**Approved**

Attendees:

Sandy D'Amico, Chair  
Jenn Baxter, Vice-Chair  
Andy Durkin, Member

Tony Scheivert, Township Manager  
Gwen Jonik, Township Secretary  
Tom Jones, Police Chief  
Joe Carr, Police Lieutenant  
Rhys Lloyd, Director – Code Enforcement  
Anthony Campbell, Zoning Officer

Sally Winterton, Planning Commission Chair  
Sushila Subramanian, Park & Rec Board Chair  
Vivian McCardell, Historical Commission Chair  
Byron Nickerson, EMPC Chair  
Neil Phillips, Environmental Advisory Council Chair  
Jim Greaney, Zoning Hearing Board Chair  
Matt Brown, Authority Administrator  
Ric Bassler, Technology Advisory Board Chair  
Lindsay Yeager, Assistant to the Township Mgr.  
Mike Esterlis, Director of Public Works

The Workshop was held at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425.

Sandy D'Amico called the Workshop to order at 4:02 pm, led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the meeting. There were 2 citizens in attendance.

Sandy D'Amico announced that Mike Esterlis has been promoted to Director of Public Works. He's also Chief of Lionville Fire Company.

Boards & Commissions Updates

Emergency Management Planning Commission (EMPC)

Byron Nickerson highlighted the activities of the members: Steve Hirsh – Commission Operations and Pipeline Committee Chair; Jamie Goncharoff – Community Awareness and Preparedness Committee; Cathy Tomlinson – Flooding Committee; Julie Hearn-Nicely – EMPC Infoline, Red Cross interface; Scott Nicely (volunteer) – IT support, including cybersecurity assessment; Kevin Cook – Emergency Services Committee; Richard Ruth – Fire Services interface. Jamie Goncharoff has crafted a presentation that he will present to homeowners' associations and businesses in the Township regarding emergency services.

Environmental Advisory Council (EAC)

Neil Phillips noted the activities and events that the EAC has participated in since the Fall and announced upcoming events: Earth Day celebration April 22, 2023; e-waste and shredding event May 20, 2023; litter clean up on Route 100 May 13, 2023.

Historical Commission (HC)

Vivian McCardell reported on the land development plans and historic resource structures that they've been reviewing, such as the Eagle Animal Hospital addition, and they salvaged some items from the Dorlan Mill miller's house before demolition. They have recently learned of and are researching the Anselma Mill train station that was relocated to a property in Upper Uwchlan on Little Conestoga Road and the existence of Milford Mills ruins on the western side of Marsh Creek Lake. The HC will again participate in the County's summer walking tour program. This year's theme is agriculture. Via a bus

tour, the HC will provide attendees with the history of farming at Upland Farm, Fellowship Farm on Fellowship Road, and Whelen Farm on Route 401.

#### Municipal Authority

Matt Brown reported that grant applications have been submitted for sanitary sewer system extensions in Milford Farms (Font, Surrey, Carriage), Meadow Creek, and converting the Eaglepointe treatment and disposal plant to pre-treatment only; Phase 3 of the Route 100 treatment plan expansion is moving forward and should be operational this summer; the Township-wide Act 537 Plan Update continues to be reviewed by PaDEP; the Authority continues to investigate properties for disposal area; and a grant has been awarded for landscaping around a disposal field in Byers Station, to provide a natural buffer. The Authority is working with PaDEP to re-rate the equivalent dwelling unit (EDU) value for single family homes from 225 gallons per day to 200, or lower.

#### Park & Recreation Board (P&R)

Sushila Subramanian reported on their activities since the Fall; the annual Easter egg hunt was a success, and 286 pounds of food was collected for the Chester County Food Bank; the trail between Hickory Park and Eagleview has been spruced up; they'd like the Board to consider installing a small playground for young children at Upland Farm Park.

#### Planning Commission (PC)

Sally Winterton reported the Planning Commission continues to review commercial zoning district uses for updating; various committees are working to update the Comprehensive Plan, the Village Concept Plan, Village Design Guidelines, and the Active Transportation Plan. A representative of each Board & Commission is serving on those various committees. She thanked Tony Scheivert and the Board of Supervisors for coordinating the Township Businessperson's Breakfast - it was well-attended, and the businesses provided feedback for consideration in updating the Comprehensive Plan.

#### Technology Advisory Board (TAB)

Ric Bassler reported the TAB is working on updating the audio/visual technology in the schoolhouse and is partnering with the EMPC for the cyber security / resilience review.

#### Zoning Hearing Board (ZHB)

Jim Greaney advised their first Hearing of 2023 is scheduled for tomorrow night for the 100 Greenridge Road project. The ZHB will re-organize for 2023 prior to the Hearing.

#### Marsh Creek Watershed Protection Program ~ Bid Results

Tony Scheivert advised that one bid totaling \$461,479.10 was received to retrofit 2 existing stormwater basins in the Heather Hill development. This was the third request for bids. The first request also included installing a stormwater feature in Upland Farm Park and the bids were well over the estimated budget. The second request reduced the scope of work to only the Heather Hill basins; no bids were received. Our consultant for this Project, T&M Associates, provided an evaluation of the bid from G&B Construction, which the Board will consider awarding the Contract at their April 17 meeting.

#### Sunoco Road Bond, Eagle Pump Station ~ Settlement Agreement and Release

Tony Scheivert advised that the 3 roads Sunoco impacted during their cleanup of Marsh Creek Lake – Waterview, Highview, Lakeview – were inspected, repaired and repaved by Sunoco. The settlement agreement and release of the Road Bond has been reviewed by Kristin Camp and Tom Oeste and is recommended for approval. Once the Agreement is executed by the Township, settlement of the house owned by Sunoco on Meadow Creek Lane can move forward. The Board will consider executing the Agreement at their April 17 meeting.

### Open Session

Lindsay Yeager has been researching office phone systems as our phone service has been deteriorating over the past 6 months with outages and delayed resolutions. The Township IT Firm, Help-Now, is assisting with the research. Our current desk phones will need to be replaced as the new systems cannot support them.

### Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 5:20 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary