



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS MEETING

February 21, 2023 (Tuesday)

7:00 p.m.

Approved

Attending:

Board of Supervisors

Sandra M. D'Amico, Member  
Jennifer F. Baxter, Member  
Andrew P. Durkin, Member

Township Administration

Tony Scheivert, Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
Rhys Lloyd, Director of Code Enforcement  
Anthony Campbell, Zoning Officer  
Steve Poley, Public Works Foreman  
Tom Jones, Police Chief  
Joe Carr, Police Lieutenant  
Dave Leh, P.E., Township Engineer

LOCATION: Township Building, 140 Pottstown Pike, Chester Springs PA 19425

Mrs. D'Amico called the evening to order at 7:00 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting. There were 4 citizens in attendance.

Approval of Minutes

Mrs. Baxter moved, seconded by Mr. Durkin, to approve as presented the minutes of the January 17, 2023 Board of Supervisors Meeting / Intermunicipal Liquor License Transfer Hearing. The motion carried unanimously.

Approval of Payments

Mrs. Baxter moved, seconded by Mr. Durkin, to approve the payments to all vendors listed February 15, 2023. The motion carried unanimously.

Treasurer's Report

Jill Bukata reported a strong financial position; year-to-date revenue is 3.4% of the budget; year-to-date expenses are at 6.4%; earned income tax revenue is up \$25,000 from this time 2022. Tony Scheivert reported a \$119,000 expenditure to replace and upgrade a traffic light controller box which was destroyed when a vehicle ran into it. The individual only had \$50,000 coverage.

Supervisor's Report

Mrs. D'Amico, liaison to the Police Department, met with Officer Fleming and discussed a variety of topics, one being a request for vest covers. The locations for their tools/equipment on the vest covers make for easier access and takes away the need for everything being held on their belts, which causes back issues.

Mrs. D'Amico announced the following calendar: February 25, 2023 10:00 a.m. "Recycling 101" at the Barn at Upland Farm hosted by the Township's Environmental Advisory Council; March 14, 2023 4:00 p.m. Board of Supervisors Workshop; March 20, 2023 7:00 p.m. Board of Supervisors Meeting; yard waste collection dates: March 1, 15, 29.

Administration Reports

Township Engineer

Dave Leh reported that Eagle Animal Hospital is revising their land development plan to address the consultants' comments; the County is revising the Struble Trail Extension conditional use/land development plan to address the consultants' comments; and the land development plan for Eagleview Corporate Center Lot 1A was accepted for consultants' review.

### Building and Codes Department

Rhys Lloyd reported 39 building permits were issued last month, totaling \$16,560 in permit fees; the Department conducted 138 scheduled inspections; and 20 zoning complaints were handled.

### Police Chief

Chief Jones reported there were 1,147 calls for service last month; 141 citations issued; 10 arrests made; Junior Police Academy has been scheduled for June 20-23 open children ages 12-15, 8:30 a.m.-3:30 p.m., applications will be available starting April 3; Toys4Tots donated a box of stuffed animals to the Department. The stuffed animals are helpful when the Officers are speaking with children; and the safety tip of the month is with the recent warm weather, be careful of kids playing on or near the road.

### Public Works Department

Steve Poley reported the Department completed 129 work orders, filled potholes, painted over graffiti in the trail tunnel to Byers Station, removed trees/brush overgrowth around wastewater treatment plants and disposal field fencing, assisted with traffic control for the January Police promotion ceremony, performed general maintenance, installed 2 new lockers in the Police Department, installed a 'school bus stop ahead' sign on Dorlan Mill Road.

### Land Development

Windsor Baptist Church escrow release. The Church requested an escrow release of \$24,200 which was being held for the removal of the modular units. Now that the new school building is complete and operational, the modular units were removed. Anthony Campbell confirmed that the modular units have been removed and Rhys Lloyd noted that one was converted into a home while onsite. This escrow is separate from the escrow for the construction of the sidewalk/trail. Mrs. Baxter moved, seconded by Mr. Durkin, to approve the \$24,200 escrow release for Windsor Baptist Church. The motion carried unanimously.

### ADMINISTRATION

Tony Scheivert advised that each Department has developed goals for 2023 and briefly named a few. Mrs. D'Amico would like the Board to review the list and discuss at a Workshop.

### Open Session

Naresh Tulluru, representing the Villages at Chester Springs (VACS), read a statement regarding the condition of stormwater swales in the community, that Toll hasn't taken any action to correct the situation since last August and the VACS residents shouldn't have to bear the burdens of the developer's negligence.

Sue Quake inquired of news from Toll on their 100 Greenridge Road zoning hearing application. Tony Scheivert advised there's been no news; Toll is inventorying trees. He'll try to find out what the colored tags mean. Gerry Stein inquired if the tree inventory was a condition of the conditional use approval or part of subdivision/land development requirements. Mr. Scheivert advised it will be for the landscape plan, part of subdivision/land development.

### Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary