



Upper Uwchlan Township  
Board of Supervisors, Draft 2023 Budget  
Workshop  
November 15, 2022  
4:00 p.m.  
Minutes  
Approved

Attendees:

Sandy D'Amico, Chair  
Jenn Baxter, Vice-Chair  
Andy Durkin, Member

Kristin Camp, Esq., Township Solicitor

Tony Scheivert, Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
Rhys Lloyd, Building Code Official  
Anthony Campbell, Zoning Officer  
Dave Leh, Township Engineer  
Lt. Tom Jones  
Cpl. Joe Carr  
Byron Nickerson, Emergency Management  
Coordinator, Chair of the Emergency  
Management Planning Commission

The Workshop was held at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425.

Sandy D'Amico called the Workshop to order at 4:08 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the Workshop. There were 4 citizens in attendance.

Sandy D'Amico announced a change in the Agenda order and moved on to Item V. Stormwater Management.

Stormwater Management ~ Best Management Practices (BMPs)

Discuss inspection process.

As the Act 167 Stormwater Management Ordinance amendment is being reviewed for adoption next month, the Board discussed options for the BMP inspection process. Dave Leh recommends that Upper Uwchlan continue the process of Gilmore & Associates inspecting the stormwater management facilities, invoicing the Township for those inspections, and the Township would invoice the property owner. A flat fee could be determined, perhaps \$80-\$100, or the Township would invoice the actual costs incurred by Gilmore for their time and the inspection report preparation. Gilmore has completed the inspections for this year in Upper Uwchlan and they average \$100-125/inspection. Kristin Camp asked if the fee could be stated in the building permit that triggers the need for stormwater management or include it on our annual Schedule of Fees. She advised that some Municipalities cover the inspection costs in their General Fund, others have the property owner schedule and pay for the inspections directly and others schedule the inspection and bill the property owner. Further discussion included adding language in the Stormwater Management Agreement that says the property owner will reimburse the township for the actual costs incurred for each BMP inspected, up to a maximum of \$250, or other amount as determined by the Board. A letter is sent to the property owner beforehand advising them the BMP(s) will be inspected within a certain date range and if any issues are found, they'll receive a report afterward. The BMP will be inspected to assure the issue was resolved appropriately.

The authorization to advertise the Act 167 Stormwater Management Ordinance amendment will be on the Board's November 21 meeting agenda.

#### Uwchlan Ambulance Corps – Satellite Location

Byron Nickerson, the Township Emergency Management Coordinator (EMC) and Chair of the Emergency Management Planning Commission (EMPC), introduced Tammy Whiteman and Matt Davison of Uwchlan Ambulance Corps (UAC) and a representative of DCNR on behalf of Marsh Creek State Park. Uwchlan Ambulance is proposing a sub-station in Upper Uwchlan Township, at 520 Milford Road. A sub-station had previously been discussed in 2003 and was included in the Comprehensive Plans since that time. Due to the tremendous amount of development over the last 20 years, there are certain times of day that are more difficult for an ambulance to get through the Township. With the aging population (55+ community and the upcoming senior living facility) and the closure of Brandywine and Jennersville Hospitals, round trip timing has increased. If they have to wait at the receiving hospital until the patient gets a bed in the ER, that ties up the ambulance.

The sub-station would have a new ambulance and crew so as to not decrease their current capabilities. The costs would be to upgrade the site and building for a heated garage, insurance, etc. They would be courteous to neighbors by not putting on the sirens immediately. A traffic light is proposed for the intersection of Milford Road and Little Conestoga Road in the future. The ambulance would be staffed with an AEMT (advanced) and an EMT-B (basic) from 8:00 a.m. to 8:00 p.m., the peak hours.

They currently have 3 rigs covering 17-21 calls per 12-hour period. A sub-station would provide quicker responses to Marsh Creek State Park, as well. Byron noted the EMPC had met with UAC and they are on board with the proposal. Discussion included the benefit this would bring to the Township residents; options for creating a temporary structure (tent, pole barn) while working on a permanent facility; with the proximity to the State Park, perhaps the State could assist with funds (request via our State Rep. and Senator); the Township might be able to use some of the ARPA funds; there are delays in new ambulance production but UAC already has a new rig and staff for it in their budget. The EMPC will provide a recommendation for the Board to consider.

#### Active Transportation Plan Committee ~ Approve Members

Tony Scheivert noted the Township has received a Grant to develop an Active Transportation Plan, for pedestrian and bicycling facilities. The Board is asked to appoint the following residents to the Active Transportation Plan Committee. Jenn Baxter moved, seconded by Andy Durkin, to appoint Neil Phillips, Sally Winterton, Steve Fean, Jordan Staub, Cathy Tomlinson, Steve Egnaczyk, Susan Quake, Praveen Nadkarni, Sandy D'Amico, Byron Nickerson and Tony Scheivert to the Active Transportation Plan Committee. The motion carried unanimously.

#### Draft 2023 Budget

Jill Bukata, Treasurer, provided highlights of the 2023 Budget:

General Fund. Earned income tax revenue is \$500,000 ahead of budget this year so that is being increased by \$400,000 for 2023.

Capital Fund. We are proposing lease-to-own over a 5-year period for several items: 2 cars and 1 truck for the Police Department; a truck for the Zoning Officer, which we might be able to get this year; hybrid vehicle(s) for Police Administration, which we might be able to get this year; a paver and a roller; Hickory Park field improvements or new fields/courts, and lighting. We've received a DCNR Grant matching not quite half of the \$900,000 total project costs; Upland Farm HVAC system, which could be funded by ARPA funds. Tony Scheivert explained that ARPA funds initially were only for specific projects such as water supply, sanitary sewer, Police Department covid payments, but now they aren't as restricted; \$50,000 for trails - Windsor Ridge trail study.

Water Resource Protection. This category is the same as 2022 but Marsh Creek Watershed was removed. Tony noted the cost for T&M Associates to work on the stormwater fee implementation is @ \$140,000, included in the budget.

Sewer Fund. This Fund is also the same as 2022. It basically funds the Bond payments.

Act 209 Fund. There is currently no activity for this Fund.

Jenn Baxter moved, seconded by Andy Durkin, to authorize the advertisement of the Draft 2023 Budget. The motion carried unanimously.

Gerry Stein asked if the Upland Farm HVAC system was for the house or the Barn. Tony replied it is for the Barn. We await quotes from Carol Quigley, Project Manager at Frens & Frens for several items for the house.

#### Open Session

There were no comments offered.

#### Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 5:33 p.m. The Board proceeded to conduct an Executive Session.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary