



Upper Uwchlan Township
Board of Supervisors, Draft 2023 Budget
Workshop
October 11, 2022
4:00 p.m.
Minutes
Approved

Attendees:

Sandy D'Amico, Chair
Jenn Baxter, Vice-Chair
Andy Durkin, Member

Tony Scheivert, Township Manager
Gwen Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Rhys Lloyd, Building Code Official
Anthony Campbell, Zoning Officer
Lindsay Yeager, Asst. to the Township Manager
Michael Esterlis, Public Works
Ofc. Steve Jones
Ofc. Dave Stiteler

Kristin Camp, Esq., Township Solicitor

Lt. Tom Jones
Cpl. Kyle Sherman

The Workshop was held at the Township Building, 140 Pottstown Pike, Chester Springs PA 19425.

Sandy D'Amico called the Workshop to order at 4:03 p.m., led the Pledge of Allegiance and offered a moment of silence. There were no citizens present.

Sandy D'Amico announced that Lindsay Yeager has been selected for the Assistant to the Township Manager and Park-Recreation Director position, and that Police Chief DeMarco is retiring at the end of the month.

Act 57 of 2022 Tax Collection Law Amendment

Kristin Camp introduced the Amendment, which the Governor signed into law July 11, 2022. The Act gives new homeowners an option to challenge penalties and interest if they didn't receive a tax bill within their first year of owning the property and didn't pay their tax. The homeowners need to follow a certain procedure to request a waiver of the penalties. Municipalities must adopt a Resolution implementing the Act 57 regulations. The Resolution will be on the October 17 Supervisors Meeting agenda.

Draft 2023 Budget

Tony Scheivert thanked Jill Bukata and the Staff for their work drafting the 2023 Budget. Jill Bukata explained that this first draft is not the full budget - the remaining Funds and Departments will be discussed in November. The draft 2023 Budget includes a 4% salary increase for non-uniformed employees and the Police contract determines their increase.

Chief DeMarco thanked the Department, especially Lt. Jones, in developing their budget, which includes a Traffic Safety Officer - Officer Steve Jones - purchases of a less-lethal shotgun, water rescue equipment, a scheduling software program, and patrol rifle(s).

Rhys Lloyd, Director of Code Enforcement, noted the Building Department budget is basically the same as last year. Contractor services will be reduced; hiring part-time help to work on the scanning/electronic filing project, which will reduce overtime; replacing the Escape will be discussed next month under the Capital Fund.

Michael Esterlis attended, representing the Public Works Department. Tony Scheivert noted no major changes to the Department's budget; there are more personnel so uniform and food allowances are increased.

Tony Scheivert noted the Parks budget includes increases in utilities and cleaning services for the Barn at Upland Farm due to increased rentals, \$50,000 for maintenance and repairs for the farmhouse at Upland Farm; Fellowship Fields turf field maintenance remains stable at \$10,000.

Solid Waste Fund. Jill Bukata noted changes to the Fund reflect additional properties being served; we'll exercise our option to extend the original trash and recycling collection contracts for another year August 1, 2023 – July 31, 2024; recycling prices are fluctuating; gas prices are causing increases.

Liquid Fuels Fund. This Fund is in very good shape because we used General Funds for this year's paving; Sunoco is going to repave the roads affected by the Marsh Creek Lake cleanup; next year we'll receive almost \$400,000.

Open Session

No comments were offered.

Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 4:39 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary