



MEETING MINUTES  
September 27, 2022  
7:30 PM  
Approved

In attendance (via video conference): L. Schack, Chairman, W. Quinn, Vice-Chairman, H. Harper, Member, B. Watts, Member, D. Carlson, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmidt, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

**Call to Order**

L. Schack called the meeting to order at 7:30 PM.

**Approval of Minutes**

Draft minutes of the July 26, 2022, meeting were presented. H. Harper moved to approve the minutes as submitted. D. Carlson seconded. It was so moved.

**Approval of Payments**

Following a brief discussion and questions, W. Quinn moved to approve the payments for August 2022. He noted the bills were paid the previous month in accordance with the Authority adopted protocol. B. Watts seconded. It was so moved.

Following a brief discussion and questions, D. Carlson moved to approve the payments for September 2022. H. Harper seconded. It was so moved.

**Treasurer's Report**

Following a brief discussion and questions D. Carlson made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

**Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT) was responding to WVT comments and concerns but was still indicating they wanted to move ahead on the project. M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted a memo that was included in the packet with an analysis of reducing the Single-Family Home (SFH) EDU value from 225 gpd/EDU to 200 gpd/EDU. He stated the change could generate approximately 41,000 gpd of additional disposal space that could be used until the Authority develops additional disposal space. M. Brown went through the calculations in the memo and the information which showed the actual usage per EDU for the Authority was less than 150 gpd/EDU. This differential warranted the reduction. B. Watts suggested taking it to 175 gpd/EDU when the information was submitted to PADEP since the data illustrated it could be accommodated. Following several questions about the change, technically and administratively, L. Schack wanted to know if there was any monetary impact to residents. M. Brown reviewed the way the Authority connection fee was applied and shared if any change, it would be to the homeowner benefit. L. Schack said he was not prepared to move forward with any change and asked that M. Brown provide a written analysis of any change. W. Quinn asked several questions about the change in the connection fee and agreed that the additional information would be helpful. M. Brown said he would develop a memo for next month. Following several additional questions and a brief discussion on the reports, W. Quinn made a motion to accept the Authority Administrators Reports as submitted. H. Harper seconded. It was so moved.

### **Open Session**

While a member of the public was present, no public comments were offered.

### **Next Meeting Date: October 25, 2022 - 7:30 PM**

L. Schack noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, H. Harper made a motion to adjourn the meeting at 8:24 PM. W. Quinn seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator