



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
MEETING  
June 20, 2022  
7:00 p.m.  
Minutes  
**Approved**

LOCATION: Township Building,  
140 Pottstown Pike, Chester Springs PA 19425

Attending:

Board of Supervisors

Sandra M. D'Amico, Chair  
Jennifer F. Baxter, Vice Chair  
Andrew P. Durkin, Member

Township Administration

Tony Scheivert, Township Manager  
Shanna Lodge, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
John DeMarco, Chief of Police  
Rhys Lloyd, Director – Code Enforcement  
Anthony Campbell, Zoning Officer  
Dave Leh, Township Engineer

Kristin Camp, Esq., Township Solicitor

Mrs. D'Amico called the meeting to order at 7:05 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting.

The Agenda was rearranged to accommodate the Police Department recognitions as follows. Many family members and friends were in attendance.

District Judge Simmons administered Officer Dan Zmuida's Oath of Office.

Mrs. D'Amico read the promotion of Corporal Brian Gathercole to Detective-Corporal and presented him with his 15-year Service Award. Judge Simmons administered Detective-Corporal Gathercole's Oath of Office.

Mrs. D'Amico read the promotion of Officer Kyle Sherman to Corporal. Judge Simmons administered Corporal Sherman's Oath of Office.

Tony Scheivert recognized several Officers for their traffic control efforts during Bishop Shanahan's prom picture event at Upland Farm Park. The number of attendees was much greater than anticipated and the Officers handled it nicely.

A brief recess was taken while the Police Officers' family and friends departed. There were 6 citizens in attendance.

Approval of Minutes

Mrs. Baxter moved, seconded by Mr. Durkin, to approve the minutes of the May 9, 2022 Conditional Use Hearing #5 for 100 Greenridge Road, May 10, 2022 Board of Supervisors Workshop, May 16, 2022 Board of Supervisors Meeting, and May 23, 2022 Conditional Use Hearing #6 for 100 Greenridge Road. The motion carried unanimously.

Approval of Payments

Mrs. Baxter moved, seconded by Mr. Durkin, to approve the payments to all vendors listed June 16, 2022. The motion carried unanimously.

### Treasurer's Report

Jill Bukata reported that the balance sheet remains strong; year-to-date revenues are at 56.8% of the budget; year-to-date expenses are at 31.6% of the budget; earned income tax revenue is \$58,000 more than this time through June 2021.

### Supervisor's Report

Mrs. D'Amico announced executive sessions were held May 3, 2022 re: personnel and June 20, 2022 re: a legal matter. There was no Police Department liaison report today as they didn't meet yet. The following published calendar was read: June 22, 2022 6:00 p.m. Conditional Use Hearing #7 ~ 100 Greenridge Road being held at the Township Building; June 23, 2022 5:00 p.m. Village of Eagle ~ Village Walk, "Founding Mothers and Fathers" hosted by the Township's Historical Commission; July 4, 2022 Office Closed ~ Independence Day ~ no trash/recycling service. All trash/recycling service is delayed 1 day; July 12, 2022 4:00 p.m. Board of Supervisors Workshop; July 18, 2022 7:00 p.m. Board of Supervisors Meeting will be held at Pickering Valley Elementary School, 121 Byers Road, Chester Springs 19425; and there are yard waste collections June 22, June 29, July 13, and July 27.

### Administration Reports

#### Township Engineer's Report

Dave Leh reported that a revised plan was received for Byers Station Parcel 5C Lot 2B Commercial and will be reviewed for the Planning Commission's July meeting; construction is finishing at Chester Springs Crossing and the developer is working through the dedication punch list.

#### Building and Codes Department Report

Rhys Lloyd reported that 65 building permits were issued last month, totaling \$44,000 in permit fees; the Department completed 229 inspections; there were 14 re-sales and 13 new homes settled last month; addressing zoning complaints; fire safety inspections continue.

#### Police Chief's Report

Chief DeMarco reported that 1,209 incidents were logged; the Block Party this past Saturday was a good time, with no incidents; Junior Police Academy started today; we are members of a regional Accident Investigation Team and a Team Leader position is open. Officer Steve Jones will be recommended for the position.

#### Public Works Department Report

Tony Scheivert reported that the Department completed 175 work orders and performed the regular routine maintenance of storm water inlets and roadways in the Township.

#### Land Development

Preserve at Marsh Creek Phase 3 Road Bond Agreement. Kristin Camp explained the need for a road bond agreement during the last Phase of the Preserve's construction. The developer will access an area of the project via public roads in the Reserve at Chester Springs to backfill a culvert. A video inspection of the roads was completed and it's anticipated to take just 1 day to backfill the culvert. The Township will then inspect the roads and if repairs are needed, McKee Builders, LLC will repair the roads. Mrs. Baxter moved, seconded by Mr. Durkin, to execute the Agreement. The motion carried unanimously.

Natural Lands/Shryock Lot Line Change/Minor Subdivision Plan. Tabled to a future meeting, most likely the July 12, 2022 Supervisors Workshop or the July 18, 2022 Supervisors Meeting.

### ADMINISTRATION

Fund Transfer. Jill Bukata requested authorization to transfer \$750,000 from the General Fund to the Capital Fund to pay for planned expenditures over the next few months. The transfer was  
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included in the 2022 Budget. Mrs. Baxter moved, seconded by Mr. Durkin, to authorize the budgeted transfer \$750,000 from the General Fund to the Capital Fund. The motion carried unanimously.

2022 Road Milling and Paving bid results, contract award. Three companies submitted bids for the 2022 milling and paving contract. DiRocco Bros. was the low bidder at \$5.81-\$10.50/square yard for milling and \$96.30-\$103.67/ton in place for paving, totaling +/- \$286,346.24. This is well under budget. Mrs. Baxter moved, seconded by Mr. Durkin, to award the 2022 Road Milling and Paving Contract to DiRocco Bros. at \$5.81-\$10.50/square yard milling and \$96.30-\$103.67/ton paving. The motion carried unanimously.

Resolution – Townshipwide Act 537 Plan submission to PaDEP. Gwen Jonik explained the Resolution which approves the submission to PaDEP, for their review, the updated Townshipwide Act 537 Plan. The Municipal Authority approved the draft Plan in November 2021, the 30-day public comment period ended in January 2022, and the Authority addressed the public comments received, namely to remove the Bordeaux Estates subdivision from the Plan. Mrs. Baxter moved, seconded by Mr. Durkin, to adopt Resolution #06-20-22-04 approving the submission to PaDEP of the updated Townshipwide Act 537 Plan dated June 2022. The motion carried unanimously.

Authorize advertisement of revised ordinance amendment eliminating the F1, F2 Flexible Development Overlay Districts. Kristin Camp explained that the change from the previous draft is that this revision addresses those lots that were developed using the F1-F2 Overlay. The bulk and area regulations are on the final approved plans for those lots/subdivisions and memorializes the standards for future use. The amendment would be advertised for potential adoption at the Board's July 18 meeting. Township staff mailed over 2700 letters to affected properties. Public Notice signs will be posted in conspicuous locations.

Resident Gerry Stein inquired what properties were developed using the Overlay and how many 10 acres or larger properties there are at this time. Rhys Lloyd has created a map of those properties and estimated there are less than a dozen parcels that would be eligible. Mrs. Baxter moved, seconded by Mr. Durkin, to authorize the advertisement of the revised ordinance amendment eliminating the F1 and F2 Flexible Development Overlay Districts. The motion carried unanimously.

Disposition of Township Property. Gwen Jonik reported that duly advertised bids closed earlier today for the sale of the Police Department's 2017 Ford Interceptor SUV (VIN # 1FM5K8AR2HGA94697), which had met its age or mileage limits, and for vehicle interior equipment – push bar, separation prisoner partition, rear window bars. The high bid for the 2017 Interceptor was \$7,900.00. The high bid for the vehicle interior equipment was \$25.00. Mrs. Baxter moved, seconded by Mr. Durkin, to approve the sales to the high bidders at the amounts listed. The motion carried unanimously.

Delinquent trash/recycling accounts. There are 4 delinquent trash/recycling accounts (\$5,035.00; \$4,798.15; \$4,319.50; \$3,510.50) and the Board is asked to approve a motion to authorize proceeding to Sheriff's Sale. The required letters, liens, etc. have been received by all parties, however there's been no response. Following discussion about the number of times the owners had been contacted and the process that's been followed, Mrs. Baxter moved, seconded by Mr. Durkin, to authorize proceeding to Sheriff's Sales on those 4 properties. The motion carried unanimously.

We proceeded to Open Session until Uwchlan Ambulance Corps personnel arrived.

#### Open Session

Tony Scheivert gave kudos to Kathi McGrath for coordinating a great Block Party. Mr. Scheivert was hired in 2020 so this was his first Upper Uwchlan Township Block Party.

Mrs. D'Amico and Tony Scheivert explained that Uwchlan Ambulance Corps' (UAC) call volume has increased and costs to operate are increasing while billings are decreasing. It is the Township's responsibility to provide emergency services to the citizens. UAC is visiting every township they serve to request an increase in funding. Upper Uwchlan currently contributes \$27,038/year. UAC is requesting we increase to \$52,286. The formula for funding uses population, property value (fire), and call volume. If UAC had to stop operating, we would have to staff our own ambulance company. Mrs. D'Amico noted Upper Uwchlan hasn't increased our contribution for at least 10 years. Tony Scheivert and Jill Bukata will research if an increased contribution is in the 2022 budget. When UAC personnel arrived, the Board advised them they favored an increased contribution for the 2023 Budget and will see if we can increase the second half of 2022.

A Minquas Ambulance representative was in attendance. They serve the area of N. Reeds Road, Kaiser, Gottier, etc. Upper Uwchlan currently does not contribute to Minquas Ambulance.

Resident Gerry Stein inquired of other emergency service providers to which we contribute. Tony Scheivert advised we've recently increased contributions to the 4 fire companies that serve Upper Uwchlan – Ludwigs Corner, Lionville, East Brandywine and Glenmoore.

#### Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary