



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
MEETING  
May 16, 2022  
7:00 p.m.  
Minutes  
Approved

LOCATION: Township Building,  
140 Pottstown Pike, Chester Springs PA 19425

Attending:

Board of Supervisors  
Sandra M. D'Amico, Chair  
Jennifer F. Baxter, Vice Chair  
Andrew P. Durkin, Member

Township Administration  
Tony Scheivert, Township Manager  
Shanna Lodge, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
John DeMarco, Chief of Police  
Rhys Lloyd, Director – Code Enforcement  
Anthony Campbell, Zoning Officer  
Mike Heckman, Director of Public Works  
Dave Leh, Township Engineer

Mrs. D'Amico called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting. There were 4 citizens in attendance.

Approval of Minutes

Mrs. Baxter moved, seconded by Mr. Durkin, to approve as presented the minutes of the April 12, 2022 Joint Boards & Commissions Workshop and the April 18, 2022 Board of Supervisors Meeting. The motion carried unanimously.

Approval of Payments

Mrs. Baxter moved, seconded by Mr. Durkin, to approve the payments to all vendors listed May 13, 2022. The motion carried unanimously.

Treasurer's Report

Jill Bukata reported that the Township's financial position remains strong; year-to-date revenues are 42.6% of the budget; year-to-date expenses are 23.9% of the budget.

Supervisor's Report

Mrs. D'Amico, the Police Department liaison, announced that beginning in June she will provide a monthly update. She has met each month with an officer in the department so that she can get to know them and how things work in the police department. In January, she met with Steve Jones, the commercial vehicle officer, and they talked about a potential purchase of a portable vehicle scale (\$45,000); in February, she met with Paul Kemme, an Assistant Team Leader with the regional SWAT Team, which includes 25 municipalities, and they talked about improved technology for tasers; in March, she met with Brian Gathercole, the fleet manager, 2 new vehicles have been ordered to assist the 3 new officers; in April, she met with Rob Paradis, and they discussed a potential sidearm upgrade; in May, she'll meet with Joe Carr for an update of the Accreditation renewal.

Mrs. D'Amico plans to initiate this same procedure with the Public Works Department.

Mrs. D'Amico read the following calendar: May 15, 2022 1:00-4:00 PM "Life & Times Along The Struble Trail" ~ Upper Uwchlan's Historical Commission is participating in this event and will be stationed at Dorlan's Mill; May 20, 2022 10:00 AM -1:00 PM Green Drop Event ~ reduce, reuse, recycle ~ Upland Farm Park ~ sponsored by the Township's Environmental Advisory Council; May 23, 2022 6:30 PM Conditional Use Hearing ~ 100 Greenridge Road, at Pickering Valley Elementary School; May 30, 2022 Office Closed ~ Memorial Day ~ No Trash/Recycling Service; June 14, 2022 4:00 PM Board of Supervisors Workshop; June 18, 2022 6:00 PM – Dusk Upper Uwchlan's BLOCK PARTY IS BACK; June 20, 2022 7:00 PM Board of Supervisors Meeting; June 23, 2022 5:30 PM Chester County Town Tours & Village Walk featuring the Village of Eagle ~ hosted and presented by the Township's Historical Commission; Yard Waste Collection Dates: May 18, 25, and June 8, 22.

#### Administration Reports

##### Township Engineer's Report

Dave Leh reported that an amended PRD application was received for the currently vacant Byers Station Parcel 5C, Lot 2B Commercial, proposing a daycare facility, a freestanding eating-drinking establishment and retail/office space. The Plan is currently under consultants' review.

##### Building and Codes Department Report

Rhys Lloyd reported that 84 building permits were issued in April, totaling \$63,858.84 in permit fees; fire-safety inspections have resumed, Anthony Campbell is completing several each week, it's been 3 years since any have been done due to the pandemic; 15 new homes settled last month; there were 13 re-sales.

##### Police Chief's Report

Chief DeMarco reported there were 1,160 calls last month; Junior Police Academy will be held in June; residents should be mindful to lock their car doors to reduce theft; watch for upcoming community events on the Department's Facebook page, such as water ice truck visits; he's been crafting the emergency action plan for the block party; and it is National Police Week, honoring, remembering and supporting those who serve in law enforcement. Each officer received a Wawa gift card.

Sidearms purchase. Officer Paradis had proposed the replacement of the department's sidearms, transitioning from .40 caliber to 9mm. The proposal includes trading in the current pistols and duty ammunition for credit towards the purchase of the new sidearms. Mrs. Baxter moved, seconded by Mr. Durkin, to approve the purchase of 9mm sidearms and ammunition from Witmer Public Safety Group, Inc., totaling \$5,792.08 after trade-in credit. The motion carried unanimously.

##### Public Works Department Report

Mike Heckman reported that along with routine maintenance, the department received and completed 206 work order, completed street sweeping, began roadside mowing, prepped the Easter egg hunt and the Open House at the Barn at Upland Farm, and is repairing spray heads in wastewater disposal fields.

It's National Public Works Week and the department will be treated to lunch later this week.

##### Land Development

Chester Springs Crossing Escrow Release #6. Dave Leh advised that Gilmore & Associates has reviewed Toll's request for escrow release #6. The project is complete, and they are working on the punch list for dedication. Gilmore recommends releasing \$143,153.78. Mrs. Baxter moved, seconded by Mr. Durkin, to approve the release of \$143,153.78 to Toll for the Chester Springs Crossing project. The motion carried unanimously.

Villages at Byers Station / Chester Springs Escrow Release #3. Dave Leh advised that Gilmore & Associates has reviewed Toll's request for escrow release #3. The project is nearing completion. Gilmore recommends releasing \$150,700.00. Mrs. Baxter moved, seconded by Mr. Durkin, to approve the release of \$150,700.00 to Toll for the Villages at Byers Station / Chester Springs project. The motion carried unanimously.

#### ADMINISTRATION

Mike Heckman provided the results of the 2022 Road Materials Bid – bituminous concrete and coarse aggregate. There were 3 bidders for bituminous concrete. We typically pick up the material at the plant, for our timing. Mr. Heckman recommends Highway Materials Inc., the low bidder, be awarded the 2022 contract to furnish bituminous concrete warm mix materials, at plant, at \$44,980 if all material is bought. Mrs. Baxter moved, seconded by Mr. Durkin, to award the 2022 Contract for bituminous concrete to Highway Materials at \$44,980.00. The motion carried unanimously.

Mr. Heckman recommends New Enterprise Inc., the low bidder, be awarded the 2022 Contract to furnish coarse aggregate, delivered, at \$9,832.50 if all stone is bought. Mrs. Baxter moved, seconded by Mr. Durkin, to award the 2022 Contract for coarse aggregate to New Enterprise at \$9,832.50 delivered. The motion carried unanimously.

Authorize advertisement of ordinance amendment – Eliminate F1, F2 Flexible Development Overlay Districts. Tony Scheivert requested the Board authorize advertising the amendment for potential adoption at their June 20, 2022 meeting. The amendment would eliminate the F1 and F2 Flexible Development Overlay Districts, which currently allows for denser residential development on 10-acre or larger residential parcels. Mrs. Baxter moved, seconded by Mr. Durkin, to authorize advertising of the ordinance amendment. The motion carried unanimously.

#### Open Session

Laura Presby of the Henrietta Hankin Library and representing the County Library in Exton, advised that 37% of Upper Uwchlan Township residents have library cards; the library system is offering summer reading programs for all ages, offer a "Museum Pass" program, etc. and requests the Township promote the activities.

Shanna Lodge made comment that the first official Barn at Upland Farm rental permit was issued today.

#### Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary