



## MEETING MINUTES

March 22 2022

7:30 PM

Approved  
(Revisions in *italics*)

In attendance via video teleconference: L. Schack, Chairman; W. Quinn, Vice-Chairman, D. Carlson, Member, H. Harper, member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., ARRO Consulting, Inc.

### Call to Order

L. Schack, Chairman, called the meeting to order at 7:31 PM.

### Approval of Minutes

Draft minutes of the February 22, 2022, meeting were presented. H. Harper made a motion to approve the minutes as submitted. D. Carlson seconded. It was so moved.

### Approval of Payments

Following a brief discussion and questions, D. Carlson made a motion to approve the payments for March 2022. H. Harper seconded. It was so moved. Following a brief discussion and questions W. Quinn moved to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. H. Harper seconded. It was so moved.

### Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted the developer looking to partner with the Authority for land procurement in West Vincent Township had reached out to express their continued interest and noted their negotiations with the Township. M. Brown said he expressed the Authority's continued interest in the additional land for disposal and some agreement could be reached relative to treatment capacity when the time came. He noted the discussions would continue.

M. Brown noted a conversation he had with T. Scheivert; Township Manager relative to continued use of virtual meetings. He noted the Township Supervisors were conducting "hybrid" type meetings allowing some in-person and virtual participation. It was suggested the Authority consider doing the same. Following a discussion amongst the Board, the decision was made to begin conducting "hybrid" type meetings beginning in April.

M. Brown noted the second Conditional Use Hearing for the Toll Brothers 100 Greenridge Road project was held on February 22<sup>nd</sup>, at the Pickering Elementary School and that D. Schlott was attended. No discussion on sanitary sewer was presented. *M. Brown* noted he would be at the third hearing where he anticipated the sanitary sewer would be discussed.

M. Brown noted a discussion he had with the Township Manager relative to the proposed connection fee for the Route 100 wastewater treatment facility (WWTF) system Phase II. The proposed fee was much higher than that charged for Phase I. Due to that increase, *the Township offered to investigate considerations that might allow* the Authority to reduce the proposed fee of \$15,750 per EDU. M. Brown noted that this needed to be discussed with the *Authority* Solicitor to ensure it complied with current legal requirements. He noted this could delay the issuance of the letter (presented at the February meeting) advising Byers Road connectors as to the fees and schedule for connection. M. Brown asked if he could issue the letter anyway with language noting the fee could be reduced. L. Schack asked if he could review the language before issuance.

M. Brown noted the continued concerns being expressed by residents in the Bordeaux Estates subdivision relative to inclusion of their development in the draft Act 537 Plan. He noted while it wasn't required under Act 537 procedures, he recommended having a portion of the April meeting dedicated to the Authority hearing the resident's comments directly. He said he expected if the Authority were to designate time during the April meeting, it would be lengthy and recommended starting the meeting early, at 6:30 pm, to conduct the regular Authority business followed by an open meeting for public comment exclusively on the draft Act 537 Plan immediately following. He noted that portion of the meeting would likely begin around 7:00 pm and recommended putting a time limit on no later than 9:00 pm. After discussion amongst the Board members, it was unanimously agreed to hold such a meeting. M. Brown stated he would make the necessary arrangements with the Township for advertising and making the room available since it would be a "hybrid" type meeting.

Following several additional questions and a brief discussion on the reports, H. Harper then moved to accept the Authority Administrators Reports as submitted. W. Quinn seconded. It was so moved.

### **Open Session**

Mr. and Mrs. Carroll, property owners on Byers Road asked questions about the proposed \$15,750 connection fee, the virtual meetings, and the lack of communication regarding it to the Board. M. Brown noted again what was discussed earlier toward providing some relief for the connection fee and improved communication regarding the Byers Road connections.

Mr. Diament also a property owner on Byers Road asked how the connection fee would be assessed on Byers Road for commercial properties. M. Brown provided an explanation of the process which Mr. Diament noted as fair.

Residents, Farina, Nemia, Wolfe, Dellinger and Brian D. expressed their concern over the inclusion of Bordeaux Estates in the draft Act 537 Plan. Some also expressed satisfaction with the public comment opportunity at the April meeting.

**Next Meeting Date: April 26, 2022 - 7:30 PM**

L. Schack noted the date and time change to 6:30 PM of the next meeting of the Authority. M. Brown noted that the meetings would be a “hybrid” type.

**Adjournment**

There being no further business to be brought before the Authority, H. Harper moved, seconded by W. Quinn to adjourn the meeting at 8:50 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator