



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
MEETING
December 20, 2021
7:00 p.m.
Minutes
Approved

LOCATION: Township Building,
140 Pottstown Pike, Chester Springs PA 19425

Attending:

Board of Supervisors
Sandra M. D'Amico, Member
Jamie W. Goncharoff, Member
Jenn F. Baxter, Member

Kristin Camp, Esq., Township Solicitor

Township Administration

Tony Scheivert, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen Jonik, Township Secretary (Remote)
Corporal Brian Gathercole
Jill Bukata, Township Treasurer
Rhys Lloyd, Building Code Official
Anthony Campbell, Zoning Officer
Mike Heckman, Director of Public Works
Dave Leh, Township Engineer

Mrs. D'Amico called the meeting to order at 7:00 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting.

Mrs. D'Amico announced that the Agenda would start with Open Session as there were residents in attendance regarding the recently approved re-route of Sunoco's Mariner 2 pipeline project through the vicinity of Highview Road, Meadow View, Little Conestoga and Milford Roads. She explained that the township has no authority to approve or locate pipelines – that is at the State level. Tony Scheivert advised the Township had met with Sunoco and PennDOT regarding the detour plan for Little Conestoga Road and Milford Road intersection and had worked out the best we could without the detoured traffic going through neighborhoods and for the shortest, least problematic closure, full closure overnight 8 p.m. – 6 a.m. Regarding Sunoco cleaning up the drilling fluid that spilled into Marsh Creek Lake, PaDEP approved the timing of the lake clean up, not the Township.

Suzanne Cassidy, Hoffman Circle, is concerned with the "No Outlet" notation on the detour map. Shanna Lodge explained that was noted so that travelers unfamiliar with the area would know they couldn't get around the closed intersection via Milford Road to the south/west as there is no outlet.

Tony Scheivert noted all emergency services have been made aware of the detour hours and routes.

John Eblacker asked about Wallace township traffic through the detour and extra traffic from Font Road onto Route 100. Tony Scheivert and Shanna Lodge reiterated it is an overnight only closure of Little Conestoga Road/Milford Road, for perhaps 6-7 nights, so traffic will be lighter than if it was daytime.

Christina DiGiulio, North Reeds Road, questioned emergency response timing. Tony Scheivert advised that the responders have been made aware and know how to get around that intersection. Sunoco has to the road fully passable by the next morning.

John Eblacker asked about Sunoco's 38 Meadowcreek Lane property.

Jason Squitiere, Lakeview Road, asked about the dredging process and timing. Mr. Scheivert noted they place the dredged material into a big container, the material will sit in water and as the water is cleaned, it will be placed back in the lake. Ten-wheeler trucks haul the contaminated material away.

Sunoco will have to repave all the roads that are damaged during this process. It is projected to start in the spring due to the turtle mating season and should take approximately 8 weeks for the dredging.

Christina DiGiulio expressed concern for air quality from the fuel and exhausts from all of those trucks.

Suzanne Cassidy would like information regarding Sunoco's emergency evacuation plan.

Irena Colligon commented on the detour map.

Mrs. D'Amico announced a 5-minute recess for anyone who wanted to leave at this time. All were welcome to stay for the remainder of the meeting.

Mrs. D'Amico reconvened the meeting at 7:32 p.m.

The Board of Supervisors recognized Jamie Goncharoff on his last official meeting as Township Supervisor. He served the last 6 years on the Board. He will remain an active member of the Township's Emergency Management Planning Commission. Mrs. D'Amico read a Certificate of Service prepared by the Pennsylvania State Association of Township Supervisors, recognizing Mr. Goncharoff's service.

Approval of Minutes

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve as presented the minutes of the Board of Supervisors November 9, 2021 Workshop. The motion carried unanimously.

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve as presented the minutes of the Board of Supervisors November 15, 2021 Meeting and Conditional Use Hearing. The motion carried unanimously.

Approval of Payments

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve the payments to all vendors listed December 17, 2021. The motion carried unanimously.

Treasurer's Report

Jill Bukata reported the balance sheet remains strong; year-to-date revenues are at 122.6% of budget; year-to-date expenses are 83.7% of budget; earned income tax receipts through December 15 have exceeded the 2021 budget; and the large increase in revenue is due partly to the \$618,000 of American Rescue Plan (ARPA) funds that were received this year but were not expected or budgeted.

Supervisor's Report

Mrs. D'Amico announced an Executive Session had been held December 14, 2021 regarding personnel matters. She read the following published calendar: December 24, 2021 (Friday) Office closed observing Christmas Day; December 31, 2021 (Friday) Office closed observing New Year's Day; January 3, 2022 7:00 p.m. Board of Supervisors Annual Organization Meeting; the Struble Trail Extension Conditional Use Hearing is postponed to 6:00 p.m. January 11, 2022; January 11, 2022 4:00 p.m. Board of Supervisors Workshop, 5:30 p.m. Alpha Phlyte Conditional Use Hearing, 6:00 p.m. Struble Trail Extension Conditional Use Hearing; January 18, 2022 (Tuesday) 7:00 p.m. Board of Supervisors Meeting and 100 Greenridge Road Conditional Use Hearing #2 at Pickering Valley Elementary School.

Administration Reports

Township Engineer's Report

Dave Leh reported that construction at the Preserve at Marsh Creek continues and revised plans were received for the 100 Greenridge Road Conditional Use project.

Gerry Stein, Greenridge Road, asked if those plans will be available to the public. Yes, they'll be posted on the website.

Building and Codes Department Report

Rhys Lloyd reported that 58 permits were issued last month, totaling \$41,691 in permit fees; the Department continues to perform inspections at a rapid pace. Kathi McGrath recently completed the "Leadership Development Program" led by Penn State University. She received a Certificate of Achievement for completing this 4-month training program.

Police Chief's Report

Corporal Brian Gathercole reported on Chief DeMarco's behalf that there were 1,108 incidents logged last month, including 138 traffic warning and 9 criminal arrests. He encouraged residents to be mindful about home deliveries this time of year and to look out for your neighbors as well. Don't hesitate to call 911 with any suspicious activity! He also encouraged residents to be mindful of what is visible in your vehicles – don't run in to a store without locking your vehicle.

Public Works Department Report

Mike Heckman reported the department received and completed 110 work orders, cleared out pipes under Krauser Road, repaired fences at sewer plants and spray fields, mowed properties until November 12, restored trails at Hickory Park, added a truck and driver for snow plowing, and Dan Zmuida has resigned as he's taking a full-time police officer position at W. Caln Township. Congratulations, Dan.

A gentleman expressed concern with pothole on a PennDOT roadway. Mike Heckman advised residents to call PennDOT or better yet, "Submit Concern" on PennDOT's website. Those concerns are tracked and typically responded to quickly.

ADMINISTRATION

Kristin Camp, Esq., explained that following the Township accepting dedication of a roadway, we establish the speed limit, stop sign intersections and any parking restrictions via an ordinance. The Township recently took dedication of Popjoy Lane in the Marsh Lea development. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Ordinance #2021-05 amending Chapter 176 of the Codes of Upper Uwchlan to establishing the Popjoy Lane speed limit as 25 MPH, establish stop sign intersections at both instances on Popjoy Lane with Little Conestoga Road, and restricting parking on Popjoy Lane in its entirety. The motion carried unanimously.

Preserve at Marsh Creek Phases 2 and 3 Land Development and Financial Security Agreements for Site Improvements and Sanitary Sewer Improvements. Kristin Camp advised that construction of the Preserve at Marsh Creek development was planned for 3 phases. Phase 1, being built by Toll Brothers, is nearing completion and the Developer, McKee Group, has prepared the standard Developers Agreements and Performance Bonds for construction of phases 2 and 3. Ms. Camp has reviewed these documents and finds them satisfactory. Mr. Goncharoff moved, seconded by Mrs. Baxter, to execute the Agreements. The motion carried unanimously.

2022 Budget and Tax Millage Rate Resolution. Jill Bukata reported that the Township has prepared the 2022 Budget, totaling \$11,394,196 and that there is no increase to the tax millage rate of 1.034, which consists of .784 mils for General Purposes and .25 mils for Emergency Services. The Township's 2022 hydrant tax remains .087 mils for those properties within 780' of a fire hydrant. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Resolution #12-20-21-10 approving the 2022 Budget totaling \$11,394,196 and establishing the 2022 Tax Millage Rate at 1.034. The motion carried unanimously.

2022 Police Pension Contribution Rate. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Resolution #12-20-21-11 establishing the Police Officers' contributions at 5% to the Uniformed Employee Pension Plan. The motion carried unanimously.

2022 Non-Uniformed Employee Pension Contribution Rate. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Resolution #12-20-21-12 establishing the Non-Uniformed Employee contribution rate of 5% to the Non-Uniformed Employee Pension Plan. The motion carried unanimously.

2022 Schedule of Fees. Tony Scheivert noted that other than minor fee increases in the hourly rates for ARRO Consulting and Unruh Turner Burke and Frees personnel, all other fees remain the same as 2021's Fee Schedule. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Resolution 12-20-21-13 establishing the 2022 Schedule of Fees. The motion carried unanimously.

2022 Emergency Response Providers. Tony Scheivert introduced the Resolution designating the emergency service providers for the Township in 2022 -- Lionville Fire Department, Ludwigs Corner Fire Department, East Brandywine Fire Department, Glenmoore Fire Department, Uwchlan Ambulance, Minquas Ambulance, the Township Police Department, and Byron Nickerson is designated as Township Emergency Management Coordinator. Mr. Goncharoff moved, seconded by Mrs. Baxter, to adopt Resolution 12-20-21-14 designating the emergency response providers listed above. The motion carried unanimously.

Waive alcohol prohibition ~ Upland Farms Barn January 7, 2022 Event. Shanna Lodge noted that Township Codes Section 127-2.N. authorizes the Board of Supervisors from time to time to establish additional regulations for the use of Township parks and trails. The Board is requested to waive the alcohol prohibition at Upland Farms Barn for the annual Township Boards and Commissions gathering scheduled for January 7, 2022. After brief discussion, Mr. Goncharoff moved, seconded by Mrs. Baxter, to suspend the alcohol prohibition at Upland Farms Barn on January 7, 2022. Irena Colligon asked why it was limited to that date. Mr. Scheivert advised the Ordinance will be revised once the Barn is fully operational and may be rented for weddings and the like. The motion carried unanimously.

Police Contract – Memo of Understanding. Mrs. D'Amico advised that discussion of this topic is tabled this evening.

Open Session

John Eblacker commented he has questions for Matt Brown regarding the draft Act 537 Plan Update.

Irena Colligon questioned the timing for sewer expansion for Bordeaux Estates as proposed in the Act 537 Plan. Mr. Scheivert believes that it would be at least 5 years if not more and Matt Brown will provide that answer in the future.

Gerry Stein commented on a pothole on Little Conestoga Road. Mike Heckman encouraged residents to report potholes on State roads on PennDOT's website – "Submit a Concern".

Irena Colligon inquired of the status of the Township and PennDOT changing ownership of Graphite Mine Road / Route 100 (to PennDOT) and the Township having Pottstown Pike through the Village of Eagle. Tony Scheivert advised that has not been discussed recently.

Mrs. D'Amico wished everyone Happy Holidays and encouraged residents to attend meetings in 2022.

Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned The meeting at 8:11 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary