



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
MEETING  
February 16, 2021  
**Approved**

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, to minimize public exposure to COVID-19. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

Attending:

Board of Supervisors

Sandra M. D'Amico, Chair  
Jamie W. Goncharoff, Vice-Chair  
Jenn F. Baxter, Member

Tom Oeste, Esq., Township Solicitor

Township Administration

Tony Scheivert, Township Manager  
Shanna Lodge, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
Rhys Lloyd, Building Code Official  
Anthony Campbell, Zoning Officer  
Mike Heckman, Director of Public Works  
Dave Leh, Township Engineer

Mrs. D'Amico called the meeting to order at 7:01 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting. There were three citizens in attendance.

Approval of Minutes

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve as presented the minutes of the January 19, 2021 Board of Supervisors meeting. The Motion carried unanimously.

Approval of Payments

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve the payments to all vendors as listed February 12, 2021. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the balance sheet continues to be strong; year to date revenues are at 3.5% of the budget; year to date expenses are at 5.4% of the budget; real estate tax bills went out at the beginning of the month; earned income tax receipts through February 8 are \$681,385.

Supervisor's Report

Mrs. D'Amico read the following published calendar: March 9, 2021 4:00 PM Board of Supervisors Workshop; March 15, 2021 7:00 PM Board of Supervisors Meeting; yard waste and Christmas tree collection dates are February 17, March 3 and March 17, 2021.

Administration Reports

Dave Leh reported that work continues at the Sunoco pipeline project at Meadow Creek Lane, a minor subdivision plan was received from Jim Dewees, plans were resubmitted for 164 Byers Road as their 2010 approval has expired, and the McKee Group has requested an escrow release for the Preserve at Marsh Creek development.

Following brief discussion, Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve escrow release #2 for site improvements at the Preserve at Marsh Creek \$2,435,622.15. The Motion carried unanimously.

#### Building Department Report

Rhys Lloyd reported that January was a busy month. Ninety-four building permits were issued, totaling \$87,742.00 in permit fees. Nineteen of those permits were for new houses.

#### Police Chief's Report

No report was given in Chief DeMarco's absence.

#### Public Works Department Report

Mike Heckman reported that along with regular maintenance activities, the Department received and completed 109 work orders, repaired a water problem on Davenport at North Reeds Road – they placed a new pipe and regraded the area to avoid water entering the roadway, inspected and repaired wastewater treatment facility generators, mixed salt, made brine and plowed snow 4 days in January.

#### ADMINISTRATION

Byers Station Parcel 6C Vantage Point Retirement Living – Drainage Improvement Maintenance Agreement. Tom Oeste, Esq., explained this is an Agreement between the future owner of Byers Station Parcel 6C and the Township to maintain the stormwater drainage pipe and inlet within Byers Road. PennDOT requires this Agreement for structures within PennDOT rights-of-way. The responsibility for maintenance will be passed from the Township to the Developer. In the event the Developer doesn't maintain the structure, the Township would do so and charge the owners and/or lien the property. Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve and execute the Agreement. The Motion carried unanimously.

Temporary Construction Easement Agreement – J.D. Eckman Construction – Hickory Park. Tom Oeste explained that J.D. Eckman is the contractor for replacing the Park Road bridge over the turnpike, as part of the turnpike widening project, and they need to stage equipment for the project. This Easement Agreement provides for their use of a portion of Hickory Park during the 18-month construction project. They'll pay a monthly fee to the Township. Tony Scheivert noted that they'll need to work overnight a few weekends when they shut down the turnpike to replace the beams and/or columns. They aren't to shut down the turnpike during the day to do this work. This violates our noise ordinance; however, they'll give us 48-hours notice when they have to do that work, as they did with the Milford Road bridge. Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve and execute the Temporary Construction Easement Agreement. The Motion carried unanimously.

#### Open Session

Mr. Scheivert noted upcoming interviews with candidates to fill Board/Commission vacancies.

#### Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the Meeting at 7:24 p.m.

Respectfully submitted,  
Gwen A. Jonik  
Township Secretary