



MEETING MINUTES

December 22, 2020

7:30 PM

Approved

In attendance via video teleconference: H. Harper, Chairman, D. Carlson, Member, L. Schack, Member, W. Quinn, Member, Tony Scheivert, Township Manager, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

Call to Order

H. Harper, Chairman, called the meeting to order at 7:33 PM.

Approval of Minutes

Draft minutes of the November 24, 2020 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, a motion was made by D. Carlson to approve the payments for December 2020. L. Schack seconded. It was so moved. Following a brief discussion and questions D. Carlson moved to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided an update to the Board relative to the status of the Meadow Creek Sunoco pipeline and the provision of sanitary sewer to the residents.

M. Brown noted that advertisement of the Byers Road sewer line installation was completed in December.

M. Brown noted last month's contact by an engineer regarding the installation of a transfer station and office on Fellowship Road in West Vincent Township. He noted there had been no further contact since then but did remind the Board that that project would trigger the renegotiation of the intermunicipal agreement.

M. Brown reviewed the Townes at Chester Springs Maintenance Agreement forwarded to the Board and noted Toll was requesting the approval of the agreement. He noted that following the Ewing-West Vincent dedication, the Solicitor's advice was that the Municipal Authority, as the operator of the system, should be a party to future

maintenance agreements as they would be the body involved in the use and call of the maintenance bond should there be an issue. L. Schack moved and D. Carlson seconded to authorize the Chairman to execute the Maintenance Agreement. It was so moved.

Following several additional questions and a brief discussion on the reports, D. Carlson moved to accept the Reports as submitted. W. Quinn seconded. It was so moved.

Approval of 2021 Draft Operating and Capital Budgets

M. Brown presented the draft budgets, as revised per Municipal Authority comments, for consideration. A detailed discussion, questions and comments regarding the documents ensued. Following the discussion, D. Carlson moved to adopt the 2021 Capital and Operating Budgets with minor clarifications in the document text. L. Schack seconded. It was so moved. Following a brief discussion of the sewer rates and fees utilized in the operating budget to establish revenue, D. Carlson moved to accept the resolution establishing rates and fees for 2021. W. Quinn seconded. It was so moved.

Open Session

No members of the public joined the virtual meeting.

Next Meeting Date: January 26, 2021 - 7:30 PM

H. Harper noted the date and time of the next meeting of the Authority. It was also noted it would likely be a virtual venue.

Adjournment

There being no further business to be brought before the Authority, L. Schack moved, seconded by W. Quinn to adjourn the meeting at 8:05 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator