



## MEETING MINUTES

November 24, 2020

7:30 PM

**Approved**

In attendance via video teleconference: H. Harper, Chairman, B. Watts Vice-Chairman, D. Carlson, Member, L. Schack, Member, W. Quinn, Member, Tony Scheivert, Township Manager, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

### **Call to Order**

H. Harper, Chairman, called the meeting to order at 7:39 PM.

### **Approval of Minutes**

Draft minutes of the October 27, 2020 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. L. Schack seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, a motion was made by D. Carlson to approve the payments for November 2020. B. Watts seconded. It was so moved. Following a brief discussion and questions D. Carlson moved to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided an update to the Board relative to the status of the Meadow Creek Sunoco pipeline and the provision of sanitary sewer to the residents.

M. Brown noted that advertisement of the Byers Road sewer line installation would be in December.

M. Brown noted he was contacted by an engineer regarding the installation of a transfer station and office on Fellowship Road in West Vincent Township. He noted the engineer was reluctant to reveal the name of his client. M. Brown directed the engineer to submit a letter to the Authority Board requesting capacity in the sewerage system and noted to the Board that the intermunicipal agreement with West Vincent Township would need to be amended. He noted that would be necessary regardless for additional disposal land previously identified.

M. Brown noted continued improvements regarding organic loading and the use of garbage disposals in the Lakeridge system following the public notification by the Authority. He said the levels are currently where they should be, but they will continue to be monitored closely. M. Brown noted the cost to provide service to the six residents of Walter Court was approximately \$250,000.

Following several additional questions and a brief discussion on the reports, D. Carlson moved to accept the Reports as submitted. B. Watts seconded. It was so moved.

### **Presentation of 2021 Draft Operating and Capital Budgets**

M. Brown presented the draft budgets for consideration. A detailed discussion, questions and comments regarding the documents ensued. He asked that any further questions be directed to him prior to the December meeting. He noted he would be asking for approval of the budgets at the December meeting.

### **Open Session**

No members of the public joined the virtual meeting.

### **Next Meeting Date: December 22, 2020 - 7:30 PM**

H. Harper noted the date and time of the next meeting of the Authority. It was also noted it would likely be a virtual venue. M. Brown asked if the proximity to the Christmas holiday would create a problem for obtaining a quorum. The consensus was that it would not.

### **Adjournment**

There being no further business to be brought before the Authority, L. Schack moved, seconded by D. Carlson to adjourn the meeting at 8:15 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator