



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS MEETING

November 16, 2020

7:00 p.m.

Approved

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

In Attendance:

Board of Supervisors

Sandra M. D'Amico, Chair

Jamie W. Goncharoff, Vice-Chair

Jennifer F. Baxter, Member

Tony Scheivert, Township Manager

Shanna Lodge, Assistant Township Manager

Gwen Jonik, Township Secretary

Jill Bukata, Township Treasurer

John DeMarco, Police Chief

Kristin Camp, Esq., Township Solicitor

Mike Heckman, Director of Public Works

Dave Leh, P.E., Gilmore & Associates

Rhys Lloyd, Building Code Official

Anthony Campbell, Zoning Officer

Sandy D'Amico called the meeting to order at 7:01 pm, led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the meeting. Eight citizens were in attendance.

Approval of Minutes

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the October 13, 2020 Board of Supervisors Workshop. The Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held October 13, 2020. The Motion carried unanimously.

Mr. Goncharoff moved to approve the minutes of the October 19, 2020 Board of Supervisors Meeting with a revision to the first sentence of the last paragraph on Page 4, so it reads "All of the homes on Meadow Creek Lane and Quail Run Lane will be connected to public sewer; the Township hopes there won't be any charges to the homeowners for the connection, but *the Township cannot guarantee it*". Following a second by Mrs. Baxter, the Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held October 26, 2020. The Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held November 5, 2020. The Motion carried unanimously.

Approval of Payments

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve the payments to all vendors as listed November 13, 2020. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the financial position remains strong; year-to-date revenues are at 92.8% of the budget; year-to-date expenses are at 78.2% of budget; earned income tax revenue is \$66,000 higher than this time a year ago and she projects we'll exceed that budget by at least \$200,000 this year. There was brief discussion regarding which municipality receives earned income tax – where the person works or lives -- with more residents working from home. It's usually the municipality where the person lives.

Mrs. Bukata requested authorization to transfer funds from the General Fund to the Capital Fund, in reimbursement of funds expensed in 2019 and 2020 for the Park Road Trail and Township building expansion projects. Mrs. Baxter moved to authorize transferring \$1,000,000 from the General Fund to the Capital Fund. On a second by Mr. Goncharoff, the Motion carried unanimously.

Supervisor's Report

Mrs. D'Amico announced that Executive Sessions were held November 10, 2020 and November 16, 2020 regarding personnel.

Historical Commission appointment. Mrs. D'Amico noted Aaron Stoyack had met with the Board to discuss his interest in volunteering with the Historical Commission and all favored his being appointed to fill a current vacancy. Mr. Goncharoff moved, seconded by Mrs. Baxter, to appoint Mr. Stoyack to the Historical Commission with his term ending December 31, 2023. The Motion carried unanimously.

Planning Commission appointment. Mrs. D'Amico noted Stephen Fean had met with the Board to discuss his interest in volunteering with the Planning Commission and all favored his being appointed to fill a current vacancy. Mr. Goncharoff moved, seconded by Mrs. Baxter, to appoint Mr. Fean to the Planning Commission with his term ending December 31, 2022. The Motion carried unanimously.

Mrs. D'Amico read the following published calendar: November 26-27, 2020 Office Closed observing the Thanksgiving Holiday; November 28, 2020 4th Annual Tree Lighting and Light UP Upper Uwchlan; December 8, 2020 4:00 PM Board of Supervisors Workshop; December 21, 2020 7:00 PM Board of Supervisors Meeting; December 25, 2020 Office Closed ~ Christmas Day; January 1, 2021 Office Closed ~ New Year's Day; yard waste collection dates: November 18, 25, December 9 and 23, 2020.

Shanna Lodge noted the 4th Annual Tree Lighting will occur @ 4:00/5:00 at Upland Farm – a drive-by activity -- and a fireworks display will occur @ 6:00 in the Village of Eagle. Residents are encouraged to drive around the Township in between to check out the properties/neighborhoods participating in "Light UP Upper Uwchlan". Details are on the website and social media.

Administration Reports

Township Engineer's Report

Dave Leh reported that the Townes at Chester Springs paving is complete other than a section of the trail at the entrance; a preconstruction meeting was held for Byers Station Parcel 5C Lot 2A ("Enclave at Chester Springs) – 55 townhouses -- with construction to start late this week after the documents are recorded; and in answer to Mr. Goncharoff's query, the plan for Windsor Baptist Church's trail along Park Road is being modified per consultants' comments and may be before the Board for approval in December.

Building and Codes Department Report

Rhys Lloyd reported 73 building permits were issued last month, totaling \$222,281.54 in permit fees; they've been very busy with new construction inspections, as well as decks and other additions/alterations. Mrs. D'Amico commended the whole department for how they've continued to carry out their business following Al Gaspari's retirement and transition to Anthony Campbell.

Mr. Goncharoff asked about a demolition of a house on Byers Road. Mr. Campbell responded the house was demolished and a new home will be built on the existing foundation.

Police Chief's Report

Chief DeMarco reported the Department handled 1,245 calls last month, it was a very quiet, uneventful Halloween and mischief night, and he met with the fireworks company to review the details for November 28. Mr. Goncharoff questioned the event in regard to the noise ordinance. Chief DeMarco and Kristin Camp noted there are exceptions for public events and this event should be over by 7:00 PM. Regarding personal use, the State law and Township fireworks ordinances would be followed.

Public Works Department Report

Mike Heckman reported the Department received and completed 180 work orders; they're prepping snow/ice removal equipment; conducting street tree trimming so they don't damage the street sweeper or plow trucks, buses, delivery trucks, etc.; cleaning inlets from recent storms; and the road paving was completed last month.

Land Development

Enclave at Chester Springs Financial Security and Land Development Agreements. Kristin Camp has reviewed and approved the Agreements for Byers Station Parcel 5C Lot 2A, Toll's 55-unit townhouse project named "Enclave at Chester Springs", the parcel on the northeast corner of the Pottstown Pike and Station Boulevard intersection. These Agreements and associated Performance Bonds cover both site improvements and sanitary sewer improvements. The trail from the parcel will cross Station Boulevard and connect with the trail along the south side of Station Boulevard. These improvements will be complete in approximately 3 years so that is the timeframe written into the Agreements.

Mr. Goncharoff moved to approve and execute the following Agreements based on Ms. Camp's review and recommendation: Enclave at Chester Springs Lot 2A of Parcel 5C Land Development Agreement and Financial Security Agreement for Site Improvements, Land Development Agreement and Financial Security Agreement for Sanitary Sewer Improvements, and the First Amendment to Stormwater Best Management Practices (BMPS) and Conveyances Operations and Maintenance Agreement. On a second by Mrs. Baxter, the Motion carried unanimously.

ADMINISTRATION

Tax Collector Ordinance Amendment. Kristin Camp introduced an ordinance revising the salary and compensation for the elected tax collector, which would be effective January 1, 2022. The Tax Collector will be elected but the compensation has been reduced to \$1.00/annum as the Township will be using the County's services to collect real estate taxes. The Ordinance was duly advertised.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to adopt Township Ordinance #2020-06, establishing the Township Tax Collector compensation at \$1.00/annum beginning January 1, 2022. The Motion carried unanimously.

Disposition of Township Property – Public Works Dump Truck. Gwen Jonik explained the Public Works Department was replacing a 1993 Ford Dump Truck with snowplow and salt spreader and offered the equipment for sale on Municibid, an electronic auction. The auction was duly advertised, bids were received, and the Board was requested to accept the high bid of \$9,450.00 well above the anticipated amount of \$5,000-\$7,000.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to accept the high bid of \$9,450 and approve the sale of the truck with plow and salt spreader. The Motion carried unanimously.

Contribution to Natural Lands Trust. Tony Scheivert had introduced this topic at last week's Workshop, for consideration today. Natural Lands Trust is purchasing the parcels containing the Shryock Miller's house and the water tower parcel, as part of assisting the County with the extension of the Struble Trail into Marsh Creek State Park. The Trust has raised or can acquire the majority of the funds for the purchase of the parcels, related transaction expenses, and demolition of the water tower and house/garage (\$262,660) however a \$37,500 shortfall remains and they've asked if the Township could help close the gap.

The Board supports this community project and there's a lot of interest in moving the Trail extension forward, however they're unsure what amount to consider. Mr. Scheivert suggested \$20,000, which could fit in this year's budget. The Board discussed a condition that the Trust or County install a placard or marker noting the residents of Upper Uwchlan Township contributed toward the project.

Mrs. Baxter moved to approve a \$20,000 contribution to Natural Lands Trust toward the purchase of the parcels to extend the Struble Trail contingent upon dedication of a permanent placard that the Upper Uwchlan Township Residents contributed to the project. Following a second by Mr. Goncharoff, the Motion carried unanimously.

Open Session

Tony Scheivert advised he received a letter today from a resident commending Rhys Lloyd and Anthony Campbell for their response and the care provided to his family during an alarm at his residence.

Resident Jeff Smith thanked township residents for the very generous "first round" of toys donated to the "Toys For Tots" campaign. They'll be helping over 8,000 children in the region.

Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the Meeting at 7:56 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary