



MEETING MINUTES

July 28, 2020

7:30 PM

Approved

(with revision in *italics*)

In attendance via video teleconference: H. Harper, Chairman, B. Watts Vice-Chairman, D. Carlson, Member, W. Quinn, Member, L. Schack, Member, Tony Scheivert, Township Manager, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

Call to Order

H. Harper, Chairman, called the meeting to order at 7:29 PM.

Approval of Minutes

Draft minutes of the June 23, 2020 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. B. Watts seconded. It was so moved.

Approval of Payments

Following a discussion and questions, a motion was made by D. Carlson to approve the payments for July 2020. B. Watts seconded. It was so moved. Again, after a brief discussion of the balance sheet and the statement of revenue and expenses, D. Carlson moved to accept the financial reports submitted in good faith by the Township Treasurer for July 2020. B. Watts seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He noted improvements regarding organic loading and the use of garbage disposals in the Lakeridge system following the public notification by the Authority. He said the levels are still higher than they should be and will be monitored closely. M. Brown noted the Lakeridge Sludge Tank final close-out documents had been received from the General Contractor and the Authority could now release final payment. M. Brown reviewed 106 Heather Hill Drive not being connected to the public sewer despite current ordinance and Authority requirements. M. Brown noted that the owner had been paying their sewer bill despite knowing they had not paid the tapping fee nor made the necessary connection. The issue was discovered when the current property owner put the property up for sale. M. Brown noted the solution was to collect the tapping fee at closing, require the new homeowners to connect to the public sewer system within the next 12 months and to not refund any of the sewer bills paid by the current homeowner

in exchange for no fees and fines to be assessed in accordance with Authority policy for non-compliance with the connection ordinance and non-payment of the tapping fee. After a brief discussion, the consensus of the Board was that M. Brown solution outlines was acceptable.

M. Brown shared with the Board that the Uppatina's project was moving forward from a sanitary sewer perspective.

M. Brown noted the status of the Sunoco pipeline and the effect on the Meadow Creek WWTF and collection system. He noted that the SFPM was soon to be submitted to get the project into the PADEP permitting queue.

Following several additional questions and a brief discussion on the reports, D. Carlson moved to accept the Reports as submitted. L. Schack seconded. It was so moved.

Executive Session

At 7:56 PM the Chairman called for an Executive Session to discuss legal and personnel matters. The Executive Session ended at 8:07 PM

Following the Executive Session, D. Carlson moved to recommend to the Board of Supervisors to form a committee consisting of the Authority Chair, the Authority Administrator, the Township Manager and the Township Treasurer to *review the audit and prepare a "Management's Discussion and Analysis" to supplement the basic financial statements as recommended by Barbacane Thornton & Company in the "Other Matters" section, page 2, "Independent Auditor's Report" cover letter dated June 25, 2020.* B. Watts seconded. It was so moved.

Open Session

No members of the public joined the virtual meeting.

Next Meeting Date: August 25, 2020 - 7:30 PM

H. Harper noted the date and time of the next meeting of the Authority. It was also noted it would be a virtual venue.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by B. Watts to adjourn the meeting at 8:15 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator