



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS MEETING

July 20, 2020

7:00 p.m.

Approved

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

In Attendance:

Board of Supervisors

Sandra M. D'Amico, Chair
Jamie W. Goncharoff, Vice-Chair
Jennifer F. Baxter, Member

Tony Scheivert, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Mike Heckman, Director of Public Works
Dave Leh, P.E., Gilmore & Associates

Kim Venzie, Esq., Township Solicitor

There were 2 citizens in attendance.

Mrs. D'Amico called the meeting to order at 7:01 p.m., led the Pledge of Allegiance, and offered a moment of silence. No citizen planned to record the meeting; the Township was recording for purposes of minute preparation.

Approval of Minutes

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve as presented the minutes of the June 9, 2020 Board of Supervisors Workshop and the June 15, 2020 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Goncharoff moved, seconded by Mrs. Baxter, to approve the payments to all vendors listed July 17, 2020, totaling \$171,113.18. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the balance sheet remains strong; year-to-date revenues are at 58.6% of the budget; year-to-date expenses are at 44.2% of the budget; earned income tax is at 53.3%, but \$168,000 less than this time last year. Mr. Goncharoff inquired of several areas that are over budget. Mrs. Bukata will review and reply to the Board.

Supervisor's Report

Scott R. Nelson, Ph.D., Constituent Advocate from Representative Chrissy Houlahan's office, was in attendance and advised that they also closed the office March 13 and are working from home. They can help residents with any federal agency, such as the Veterans' administration; Medicare; social security; obtaining visas and green cards, passports; with the IRS regarding economic impact statements, tax refunds; federal grant support; internships. The House of

Representatives hosts programs such as the Congressional Art Competition and the APP Challenge. Rep. Houlahan's office can help residents with tickets to D.C. attractions; have flags flown over the U.S. Capitol. For more information, visit: houlahan.house.gov

Mr. Nelson also advised that the House passed the proposed \$3Trillion HEROES Act (Health and Economic Recovery Omnibus Emergency Solutions Act); and Rep. Houlahan's office has helped to return \$3,259,330.21 to constituents.

Mrs. D'Amico commented that she had contacted the Representative's office on behalf of an acquaintance and the office responded quickly and thoroughly. Mrs. D'Amico thanked Mr. Nelson for the service to their constituents.

Mrs. D'Amico announced that an Executive Session was held July 14 regarding personnel. She advised that, following a recommendation by Zoning Hearing Board (ZHB) members, the Board of Supervisors met (virtually) with Peter Egan to discuss his interest in serving on the ZHB, which currently has a vacancy. Everyone favored Mr. Egan's appointment. Mr. Goncharoff moved, seconded by Mrs. Baxter, to appoint Peter Egan as the Alternate Member of the Zoning Hearing Board. Mr. Egan is filling a mid-term vacancy and his term will expire December 31, 2021. The Motion carried unanimously.

Mrs. D'Amico read the following calendar: August 5, 2020 7:00 PM Zoning Hearing Board – Bangalore Application; August 11, 2020 4:00 PM Board of Supervisors Workshop; August 17, 2020 Conditional Use Hearing: Struble Trail Extension Phase 2; August 17, 2020 7:00 PM Board of Supervisors Meeting; yard waste collection dates July 22, August 5, August 19.

Administrative Reports

Township Engineer's Report

Dave Leh reported that Profound Technologies' building addition construction is moving right along; Chester Springs Crossing (Jankowski Tract) infrastructure is substantially complete and a number of houses are under construction; model homes at The Preserve at Marsh Creek (Fetters Tract) are under construction and home sales are moving along.

Mike Heckman advised that the Township won't take dedication of the roads in the Reserve at Chester Springs until the Developer constructs a temporary cul-de-sac for plow-truck turnaround. The road will eventually connect with the Preserve at Marsh Creek.

Building and Codes Department Report

There was no building department representative in attendance. Mr. Goncharoff asked if there have been any issues providing services with the COVID-19 restrictions in place. Tony Scheivert advised the only difference is the interior inspections for resale use and occupancy are being done via realtor's/seller's affidavits.

Police Chief's Report

Chief DeMarco reported that a lot of classes were put on hold due to COVID and the Department is also modifying their outreach programs; the Department is fully functional otherwise; the Department is moved back into the township building, awaiting evidence room storage lockers and finetuning some of the electrical systems.

Public Works Department Report

Mike Heckman reported that the Department is operating in the same manner as before COVID; they received and completed 184 work orders last month; working on storm water inlets and road base repairs, roadside mowing, mowing of parks and township facilities.

2020 Pavement Marking Bid Results, Award. Mike Heckman advised that 5 contractors bid on the 2020 pavement marking contract. The Public Works Department marks the long lines and the contractor does the intersections. The State is paving Route 100 so they'll redo those intersections. The total 2020 budget for this work is \$38,400. The low bidder was A-1 Traffic Control Products at \$27,795 if everything bid is to be painted. We may choose to have the contractor do some of the work in durable markings (90 mil material) at the individual prices listed on their bid. We'll stay within the budget when selecting those items. This year's bids show that the 2021 budget will need to be raised. A-1 Traffic Control Products is well known by McMahon Associates and PennDOT personnel and Mr. Heckman recommended awarding the 2020 contract to A-1 Traffic Control Products.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to award the 2020 Pavement Marking Contract to A-1 Traffic Control Products. The Motion carried unanimously.

Mr. Scheivert noted we might see a reduction in liquid fuels funds next year as a result of the stay at home measures reducing driving over these past 4 months.

Mr. Goncharoff questioned the notification of PennDOT starting the paving activity last week. Mr. Heckman advised that it had been decided in very short order. Route 100 was supposed to have been paved last year and they held it up due to the curb work related to our building construction.

Land Development

Reserve at Chester Springs Escrow Release #4/Final - Sanitary Sewer Improvements. Dave Leh advised that ARRO had reviewed Toll's request, confirmed the work is complete, and recommended releasing the final \$55,541.44 for the sanitary sewer public improvements at the Reserve at Chester Springs. Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve the release of the final \$55,541.44 to Toll Brothers for the sanitary sewer improvements. The Motion carried unanimously.

ADMINISTRATION

Small Wireless Facilities (SWF) Design Guidelines Resolution. Kim Venzie, Esq., explained this Resolution is to adopt guidelines for small wireless facility designs for when companies submit applications to install these facilities within rights-of-way in the township. The Planning Commission had reviewed the draft Resolution and guidelines at their June meeting and recommended approval to the Board of Supervisors. The design guidelines Resolution is separate from but referred to in the Small Wireless Facility Ordinance, which has not yet been adopted.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to adopt as presented Resolution #07-20-20-09 which establishes design guidelines for small wireless facilities within Upper Uwchlan Township rights-of-way. Mr. Goncharoff asked if the Resolution supersedes the Ordinance as far as the design of those facilities is concerned and Ms. Venzie answered that's correct. The Motion carried unanimously.

COVID-19 Policy. Tony Scheivert advised that the Township will follow the guidelines from Governor Wolf's order last week regarding vacation travel. Self-quarantining for 14 days is recommended upon return to Pennsylvania after traveling to any of the 14 states listed in the

Order. The Township will adjust this Policy if the Governor changes the list. This Policy applies to staff, the Board of Supervisors, consultants. Discussion included that if the traveler gets tested 2x after returning to Pennsylvania, with 2 negative results, they need not quarantine. Mr. Scheivert advised that testing has become more available through the County (free) and at local pharmacies (insurance). Mr. Goncharoff proposed that applicable employees could get tested 2x (township-paid) so that they would be paid to work rather than to not work if they had to quarantine and cannot work from home.

Open Session

Tony Scheivert commented several residents have notified the Township of the noise from the pipeline drilling at Park Road. The pipeline company estimates they'll be done tomorrow.

Mr. Goncharoff inquired of the status of the overnight noise from FedEx. Mr. Scheivert advised that a violation notice is in order and he'll check to see where that is in the process.

Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the meeting
at 8:12 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary