



Upper Uwchlan Township  
Board of Supervisors Workshop  
July 14, 2020  
4:00 p.m.  
Minutes  
Approved

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notice instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

Attendees:

Sandy D'Amico, Chair  
Jamie Goncharoff, Vice-Chair  
Jenn Baxter, Member

Tony Scheivert, Township Manager  
Shanna Lodge, Assistant Township Manager  
Gwen Jonik, Township Secretary  
John DeMarco, Police Chief  
Kim Venzie, Esq., Township Solicitor

The Board of Supervisors and Jim Greaney, Zoning Hearing Board Chair, met (virtually) with Peter Egan to discuss his interest in serving on the Zoning Hearing Board which currently has a vacancy.

Sandy D'Amico called the Workshop to order at 4:01 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting other than the township, for minute preparation purposes.

Ordinance Amendments, Resolution - Review

Kim Venzie, Esq., reviewed ordinance amendments that the Planning Commission has been working on and that the Board may consider for adoption next month.

Animal Control regulations: amended to include an MS4 requirement regarding the proper disposal of animal waste from public property and updated text regarding leashes and violations/penalties. Discussion included animal control within Marsh Creek State Park (State laws or State Park laws rule); suggested replacement of the word provoking with causing.

Wireless Communications Facilities (WCF): amends the WCF regulations within our Zoning Ordinance to update provisions to comply with Federal Laws and cross reference a new Chapter regarding Small Wireless Facilities.

Small Wireless Facilities Ordinance: a separate ordinance governing small cell wireless facilities within public rights-of-way. Small cell facilities are structures, maximum 50 feet high and no more than 10% taller than adjacent structures, on which antenna facilities are mounted, to increase wireless service levels. There are a number of Chester County municipalities with small wireless facilities installed.

Small Wireless Facilities Design Guidelines Resolution: provides an aesthetics policy, setting design guidelines, to be followed by companies proposing small wireless facilities within the township. The Resolution stands alone from the Ordinance which makes it easier to revise design expectations, as needed.

Agricultural High Tunnels: amends the stormwater management plan ordinance to exempt certain agricultural high tunnels from the provisions of the Storm Water Act.

### Authorize Advertisement of Ordinances

Jamie Goncharoff moved, seconded by Jenn Baxter, to authorize the advertisement of the Ordinances discussed above, for potential adoption at the August Supervisors' meeting. The Motion carried unanimously.

### Township Manager's Report

Tony Scheivert advised that staff continue to rotate the days worked in the office; Anthony Campbell started early July to provide zoning officer services on a part-time basis; the Municipal Authority is applying to DEP for a Water Quality Management permit for the modifications and expansion to the Route 100 wastewater treatment plant; there are just a few drainage and erosion items to complete on the Park Road Trail; the contractors are working through the punch list items on the Township building; and the Cohen Group will seek a 1-year extension for our current cable franchise agreement, then see if there are other townships interested in joining us in renegotiating franchise agreement renewals.

Discussion included: the staff rotate days in the office as we're being very cautious with social and there aren't service issues from those working from home; the Route 100 milling and paving project began last week, with little notification from PennDOT; the intercom/doorbell system for the administration floor has been ordered; we'll confirm previous pricing or request current pricing to paint the schoolhouse exterior and replace the schoolhouse cedar shake roof; we're to continue to stay after the issue of cable companies passing on franchise fees to the consumers.

### Open Session

Sandy D'Amico commented on availability of parking within the Village and we should work on options to increase availability.

Shanna Lodge advised that the electronics waste drop-off event scheduled this month has been postponed until October because the Company can't maintain social distancing guidelines at this time.

### Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 5:03 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary