



MEETING MINUTES

May 26, 2020

7:30 PM

Approved

In attendance via video teleconference: H. Harper, Chairman, D. Carlson, Member, L. Schack, Member, B. Watts, Member, Tony Scheivert, Township Manager, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

Call to Order

H. Harper, Chairman, called the meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the April 28, 2020 meeting were presented. After a brief discussion and questions, D. Carlson made a motion to approve the minutes as submitted. B. Watts seconded. It was so moved.

Approval of Payments

Following a discussion and questions, a motion was made by D. Carlson to approve the payments for May 2020. B. Watts seconded. It was so moved. Again, after a brief discussion of the balance sheet and the statement of revenue and expenses, D. Carlson moved to accept the financial reports submitted in good faith by the Township Treasurer for May 2020. L. Schack seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. M. Brown provided an update on the sheriff sales of the two properties at the request of the Board. One went to sale; the other was "saved" with a last-minute payment by the owner of the principle of the outstanding fees and a promise to pay the penalties. M. Brown provided a briefing of the Sunoco pipeline and potential for sewerage more homes in the Meadow Creek development (High Meadow) relative to the submission to PADEP and completion of the planning phase.

T. Scheivert noted the new Township building construction should be available for the June meeting.

M. Brown discussed the Maintenance Bond and Agreement for the Reserve at Chester Springs and noted the Authority needed to approve it and authorize the Chairman to execute it prior to the June Board of Supervisors meeting. After a brief discussion, D. Carlson moved, seconded by L. Schack to approve the Agreement and authorize the Chairman to execute. It was so moved.

M. Brown noted the scheduled paving work of the Public Works Department would impact approximately 64 manholes in the Township. Risers would need to be purchased and installed for each of the manholes. The cost would be approximately \$11,800. M. Brown noted there was money available in the miscellaneous capital fund under the current budget. D. Carlson moved, seconded by B. Watts to purchase the necessary risers.

Following a question on the Clean Water report concerning the use of garbage disposals, the Authority discussed notifying homeowners once again to not use them. T. Scheivert suggested putting the notification on the Township website and social media pages and asked M. Brown to provide the necessary language to the Township for posting. M. Brown noted he would and would also talk to the finance staff to put a notification in with the next billing. The consensus of the Authority was that both should be done.

Following several additional questions and a brief discussion, D. Carlson moved to accept the Reports as submitted. L. Schack seconded. It was so moved.

Open Session

No members of the public joined the meeting.

Next Meeting Date: June 23, 2020 - 7:30 PM

H. Harper noted the date, time and with the location to be determined (new Township building or virtual) of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by B. Watts to adjourn the meeting at 8:14 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator