



Upper Uwchlan Township  
Board of Supervisors Workshop  
May 12, 2020  
4:00 p.m.  
Minutes  
Approved

**LOCATION:** This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

**Attendees:**

Sandy D'Amico, Chair	Tony Scheivert, Township Manager
Jamie Goncharoff, Vice-Chair	Shanna Lodge, Assistant Township Manager
Jenn Baxter, Member	Gwen Jonik, Township Secretary
	John DeMarco, Police Chief
	Kristin Camp, Esq., Township Solicitor

Sandy D'Amico called the Workshop to order at 4:01 p.m., led the Pledge of Allegiance, offered a moment of silence, announced an Executive Session had been held May 4 regarding legal and personnel matters, and noted 1 citizen was in attendance. No one planned to record the meeting other than the township, for minute preparation purposes.

**2020 Road Materials Contract**

In follow up to the Board's April 20, 2020 meeting discussion, Tony Scheivert reiterated that the life- cycle cost method employed by the Township does include travel costs, fuel costs and such, and is included in our bid specifications. Kristin Camp reviewed the bid specifications following the April 20<sup>th</sup> meeting and deemed them appropriate. We are permitted to award the 2020 Road Materials Contract as recommended by Mike Heckman, Public Works Director as follows: Glasgow Inc. for bituminous concrete warm mix material at \$34,950 at plant and \$40,657.50 if delivered; and to Glasgow Inc. for coarse aggregate material at \$6,510 at plant and \$9,187.50 if delivered. Jamie Goncharoff moved 2 Motions, both seconded by Jenn Baxter, to award the 2020 Road Materials Contracts to Glasgow Inc. as recommended above. The Motions carried unanimously.

**Property Tax Relief Resolution**

Tony Scheivert introduced a draft Resolution implementing Act 15 of 2020 which allows for the extension of the Township real estate tax flat rate through the end of year, no penalties after the face rate as long as the total tax has been paid before December 31, 2020. Our discount period was already past and couldn't be extended. Kristin Camp noted that most townships aren't extending discount periods. This Resolution amends the timeframe that penalties would typically be applied. Act 15 of 2020 was passed to provide one-time relief, during the covid-19 pandemic and the Township must provide approval to the Tax Collector by May 20<sup>th</sup>. The Board could adopt the Resolution at their May 18, 2020 meeting and Tony Scheivert will deliver it to Tax Collector Jeff Smith by May 20.

**Ordinance Amendments**

Gwen Jonik provided a brief summary of draft ordinances that had been reviewed by the Planning Commission and are being reviewed by the County Planning Commission regarding lighting, signs, and restricting residential uses in certain zoning districts. Kristin Camp summarized that lighting regulations had been updated within the Subdivision and Land

Development Ordinances (SALDO) and Zoning Ordinances in coordination with our lighting consultant, Stan Stubbe. The Planning Commission worked with Brandywine Conservancy to restrict residential uses from the C-1 Village District and C-3 Highway Commercial District and added mixed-use dwelling to those districts. The historic structure adaptive reuse provisions also removed residential use from the C-1 and C-3 districts and added the Township Historical Commission's review of adaptive reuse applications. Ms. Camp advised there is a typo in the draft that will be corrected to reference the proper Article number, and parking space requirements will be added for mixed-use dwelling. The Board had no questions at this time.

Citizen Kevin Moore was curious as to further development at Dorlan Mill, the overall plan. He's a tenant in the Mill. The plan as far as the Township is aware is a number of tenant spaces within the Mill buildings.

Jenn Baxter moved, seconded by Jamie Goncharoff, to authorize advertisement of these ordinance amendments, for adoption consideration at the June 15, 2020 Supervisors meeting. The Motion carried unanimously.

Ordinance amendments relating to animal control, small wireless facilities and wireless communication facilities were briefly reviewed and will be discussed next month.

#### Disposition of Township Property

Gwen Jonik explained that the buyer for the desks, awarded in March, has backed out of the purchase due to the covid-19 related delays in completing the transaction. Chief DeMarco has someone interested in some of the Police Department furniture but not Administration's. Our lease at the temporary office terminates May 29 and all furniture needs to be removed by then. If any municipalities, fire companies, charitable organizations can use any desks and small filing cabinets, have them contact the Office.

#### Open Session

Tony Scheivert advised that there are currently 16 positive COVID cases in the Township; thankfully no deaths. Jamie Goncharoff was curious if those people are still sick or have recovered. Chief DeMarco noted we won't know due to privacy issues. Jamie Goncharoff asked if our Officers will be tested. Chief DeMarco noted it's not required and there are a number of questions about the accuracy of the tests and there are privacy issues. The Officers may get the test on their own, if they so choose.

#### Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 4:42 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary