



Upper Uwchlan Township  
Board of Supervisors Workshop  
April 14, 2020  
4:00 p.m.  
Minutes  
Approved

**LOCATION:** This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

In attendance:

Sandy D'Amico, Chair  
Jamie Goncharoff, Vice-Chair  
Jenn Baxter, Member

Tony Scheivert, Township Manager  
Shanna Lodge, Assistant Township Manager  
Gwen Jonik, Township Secretary  
Al Gaspari, Codes Administrator  
John DeMarco, Police Chief  
Dave Leh, Township Engineer  
Kristin Camp, Esq., Township Solicitor

There were 7 citizens in attendance.

Sandy D'Amico called the Workshop to order at 4:01 p.m., led the Pledge of Allegiance, offered a moment of silence, and asked if anyone planned to record the meeting. The Township was recording audio, for minute-preparation purposes only. She announced that an Executive Session was held March 30, 2020, regarding legal matters.

Byers Station Parcel 6C Final PRD Plan – Vantage Point Retirement Living

Alyson Zarro, Esq., Greg Stevens, Trupert Ortlieb, Joe Russella, and Mark Quigley were in attendance. Ms. Zarro reminded the Board that at their February Workshop, they had reviewed the architectural elevations and signage plans that had been revised to address the Board's comments during Preliminary PRD Approval. Easement documents and a final Decision & Order have been drafted and reviewed by Kristin Camp, the Township Solicitor. The Board had no further questions or concerns this afternoon and the Final PRD Plan Decision & Order will be considered for approval at the April 20, 2020 meeting.

Profound Technologies

The construction escrow spreadsheet, developer's agreement and financial security agreement were again distributed to the Board for review prior to acceptance at their April 20, 2020 meeting. The Board had no further questions or comments.

Zoning Hearing Board Appointment (ZHB)

Sandy D'Amico noted that the Board had received Cliff Schultz's resignation from the ZHB as he has moving out of the Township. The Board has appreciated Cliff's many years of service on the ZHB. Lauren Cortesi, currently the Alternate Member, would like to fill that vacancy. Jenn Baxter moved, seconded by Jamie Goncharoff, to appoint Lauren Cortesi as a full Member of the Zoning Hearing Board. Her term will expire December 31, 2022. The Motion carried unanimously.

### Open Session

Sandy D'Amico advised that she had forwarded an email to Jamie Goncharoff and Jenn Baxter from Uwchlan Ambulance Corps (UAC) who was requesting additional financial assistance from the municipalities they serve, toward additional expenses due to the COVID-19 virus pandemic, such as the purchase of personal protection equipment (PPE), estimated at \$20,000, and other items. They are already at a budget deficit @ \$69,000. They're requesting \$31,000 from Upper Uwchlan. Discussion followed, including that Upper Uwchlan had been scheduled to meet with UAC to discuss their deficit and should do so prior to considering additional contributions; ambulance and fire companies should apply for state and federal grants available for reimbursements of expenditures in the COVID-19 battle; UAC's call volume is down (which is good) as folks are staying at home, however, that decreases their revenues as they aren't billing insurance companies to recoup costs; how quickly were they hoping to receive extra funding; the decision on this request should be made bearing in mind the 4 fire companies that serve the Township might also request additional funding over the next several months; we do want to support our emergency providers and provide for the health and safety of the residents. More information will be gathered and presented to the Board.

Jamie Goncharoff asked how the building permit processing and inspections were going. Dave Leh, Township Engineer, commented that contractors can weatherproof houses that were in progress mid-March, and the only allowable site improvements are for erosion stabilization. No new construction can begin. Al Gaspari commented that he and Rhys Lloyd are processing permits for repairs but non-essential projects aren't being approved. Re-sales are still taking place so we're requiring Affidavits from homeowners or realtors that the smoke alarms are installed and working, etc.

Shanna Lodge advised that the pipeline pullback work in Hickory Park was completed last week, before Easter, and they're doing the cleanup and restoration work now. Kristin Camp recommended that the Agreement should be reviewed for the timing of penalties and a letter sent to request any additional funds owed. The Township should've received the \$25,000 for the easement area and the installation was to be done by April 4, with a \$10,000 penalty if they went past April 4.

Jamie Goncharoff asked if Marsh Creek State Park was open. It is. He also asked how many COVID positive cases were in Upper Uwchlan. Tony Scheivert advised there are 9 positive cases.

Sandy D'Amico announced an Executive Session regarding legal matters will be held following this meeting today.

### Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 4:42 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary