



## MEETING MINUTES

May 28, 2019

7:30 PM

Approved

In Attendance: D. Carlson, Chairman (by telephone), H. Harper, Vice-Chairman, L. Schack, Member, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, Brady Flaharty, P.E., ARRO Consulting, Inc.

### Call to Order

H. Harper called the meeting to order at 7:34 PM.

### Miscellaneous Issues

Dan O'Brien from RBC Capital Markets presented a proposal for refinancing the 2014 General Obligation Bonds issued by the Township for sewer system improvements. Following a brief discussion and question and answer period, L. Schack moved to recommend to the Township to go forward with the refinancing following the level savings option. W. Quinn seconded. It was so moved.

At 8:09 PM, the Authority called for a brief Executive Session to discuss potential legal matters. The Executive Session ended at 8:21 PM.

Alex and Bridget Rose were in attendance relative to their request for a refund of late fees during their bankruptcy. The Authority offered a refund of \$3,341.32 as a final settlement of the late fees. Mr. and Mrs. Rose accepted the offer, acknowledged that was the final settlement and thanked the Authority Board for their reconsideration. M. Brown noted a check for that amount was included with the payments for the month to be approved.

### Approval of Minutes

Draft minutes of the April 23, 2019 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

### Approval of Payments

Following questions and a brief discussion, a motion was made by W. Quinn to approve the payments for May 2019 and to accept in good faith the Balance Sheet and Revenue

and Expenses Reports as prepared by the Township Treasurer. L. Schack seconded the motion. It was so moved.

#### Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements.

M. Brown noted the Task Activity Report had been approved by PADEP and a grant application was submitted for the new Township Act 537 Plan.

M. Brown then presented Change Order No. 2 for the General Contractor, Eastern Environmental, on the Lakeridge Sludge Tank project. It included a time extension of 90 days due to a delay in the manufacturer's delivery date. W. Quinn moved, seconded by D. Carlson to approve the Change Order. It was so moved.

M. Brown then presented Change Orders No. 2 and 3 for the Electrical Contractor, Blooming Glen, on the Lakeridge Sludge Tank project. Change Order No. 2 mirrored the time extension of 90 days approved for the General Contractor. Change Order No. 3 was for an increase in cost of \$3,658.33 due to additional replacement of wiring and conduit found to be badly corroded during the demolition portion of the project. W. Quinn moved to approve both Change orders. L. Schack seconded. It was so moved.

D. Carlson noted the replacement of the fence at the Greenridge WWTF was a very good job, complimenting Township Staff and the contractor.

#### Open Session

No further public comment was made.

#### **Next Meeting Date: June 25, 2019 - 7:30 PM**

H. Harper noted the date, time and location (Township temporary facilities) of the next meeting of the Authority.

#### Adjournment

There being no further business to be brought before the Authority, W. Quinn moved, seconded by L. Schack to adjourn the meeting at 8:45 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator