



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING

March 18, 2019
7:00 p.m.
Approved

In Attendance:

Board of Supervisors

Guy A. Donatelli, Chair
Sandra M. D'Amico, Vice-Chair
Jamie W. Goncharoff, Member

Ted Vedock, Hammel Associates
Tony Ganguzza, Boyle Construction
Management

Township Administration

Cary B. Vargo, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E., Township Engineer

Mr. Donatelli called the meeting to order at 7:11 p.m., led the Pledge of Allegiance, offered a moment of silence and asked if any attendees were recording the meeting. There were no responses.

Mr. Donatelli advised Agenda item VII – Administration would be discussed at this time.

ADMINISTRATION

Township Building Renovation/Expansion Project – Electrical Contract Bid – Consider Rejection. Cary Vargo explained that the electrical contract was one of five categories/contracts for the township building renovation and expansion project. The electrical bid was significantly over budget. The Architect and the Construction Project Manager had reviewed the bid line by line and suggested the best course of action would be to withdraw the access management system, the emergency back-up generator, and cabling from the scope of electrical work and re-bid the electrical category only. Those items will be bid or purchased separately. Mrs. D'Amico moved, seconded by Mr. Donatelli, to reject only the Electrical Contract bids received for the building renovation and expansion project. The Motion carried unanimously.

The electrical bids will be due and opened April 2, 2019 and contracts may be awarded at a Special Meeting 6:00 PM April 9, 2019, which will be advertised.

Approval of Minutes

Mr. Goncharoff moved, seconded by Mr. Donatelli, to approve as presented the minutes of the February 12, 2019 Board of Supervisors Workshop. The Motion carried unanimously.

Mrs. D'Amico moved, seconded by Mr. Donatelli, to approve as presented the minutes of the February 19, 2019 Board of Supervisors Meeting. The Motion carried with 2 ayes and 1 abstention (Mr. Goncharoff).

Approval of Payments

Mr. Goncharoff moved, seconded by Mrs. D'Amico, to approve the payments to all vendors listed March 15, 2019. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported that the balance sheet remains strong; year to date revenues are at 13%; year to date expenses are at 13.9%; earned income tax receipts are EIT ahead of this time last year.

Supervisor's Report

Mr. Donatelli announced Executive Sessions were held March 12 and March 18, 2019 regarding legal and personnel matters. He read the published calendar: April 6, 2019, 9:00 AM – Noon Electronics Waste Recycling at the Public Works Facility; April 9, 2019 4:00 PM Joint Boards & Commissions Workshop; April 9, 2019 6:00 PM Special Supervisors Meeting regarding Township Building Renovation/Expansion Project Contract Awards; April 13, 2019 10:00 AM Hickory Park Playground Ribbon Cutting Ceremony and Easter Egg Hunt at Hickory Park; April 14-17, 2019 Pennsylvania State Association of Township Supervisors Annual Educational Conference in Hershey; April 22, 2019 7:00 PM Board of Supervisors Meeting at the *Temporary* Township Administration Office (415 Eagleview Boulevard, Suite 116, Exton PA 19341); June 15, 2019 11th Annual Township Block Party; Yard Waste Collections March 20, April 3, 10, and 17, 2019.

Administration Report

Township Engineer's Report

Dave Leh reported that Windsor Baptist Church submitted a Preliminary Land Development Plan for a 9,000+SF building addition, to be reviewed by Township Consultants; and Jankowski Tract land development plans are being reviewed by Consultants to confirm all outstanding comments have been addressed.

Building and Codes Department Report

Al Gaspari reported that 67 building permits were issued in February, totaling \$19,321 in permit fees; the Department is busy with new construction inspections and Spring-time home improvements; Holman & Bernard are again expanding their facility in Eaglepointe Industrial Park and are working through some issues with the Property Manager.

Police Chief's Report

Chief DeMarco reported the Department handled 1,075 calls, including 146 vehicle stops, 115 warnings were issued; the Department plans an "Italian Water Ice Tour" around the Township this summer; this year's Junior Police Academy is scheduled for June 18-21.

Public Works Department Report

Mike Heckman reported that over the past month the Department received and completed 115 work orders; responded to 8 snow/ice events; started street sweeping; is patching potholes; and performing routine maintenance on township vehicles.

Mrs. D'Amico asked when the roads will be assessed for this year's milling and paving projects.

Mike Heckman replied the assessment is done mid-April.

Mr. Donatelli asked how the salt supply held out. Mike Heckman advised we were very close to budget and have some material left.

Open Session

Cindy McMahon commented that Upper Uwchlan Township is a great place to live.

Adjournment

There being no further business to be brought before the Board, Mr. Donatelli adjourned the meeting at 7:24 p.m.

Respectfully submitted,
Gwen A. Jonik
Township Secretary