

## UPPER UWCHLAN TOWNSHIP PARK AND RECREATION BOARD

October 18, 2018  
Minutes

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Board members Christopher Foster, Lou Lanzalotto, John McManus, Sushila Subramanian and Cathy Tomlinson were present. Also present was Assistant Township Manager Shanna Lodge.

### Call to Order

Ms. Tomlinson called the meeting to order at 7:03 pm.

### Minutes

Ms. Tomlinson called for a motion to approve the minutes of September 20. Ms. Subramanian moved to approve the minutes. Mr. Foster seconded the motion. The minutes were approved. Mr. Foster requested that Mr. Dennin's email regarding the Pond View Trail be added as an addendum to the minutes.

### Old Business

**Tree Lighting Planning** – The second annual Upper Uwchlan Township Tree Lighting is scheduled to take place on Saturday, November 24, 2018 at Upland Farms at 5 pm. The group discussed the best location for the food, music, and Santa Claus, desiring to design a smoother flow than in 2017. Ms. Lodge is coordinating with the Upper Uwchlan Township Police Department for traffic direction. Mr. Foster recommended that Township inform Beth Israel Synagogue and St. Elizabeth's Church about the event for their Saturday evening service planning.

**Refreshments:** Ms. Lodge reported that The Believe & Achieve Foundation has agreed to sponsor a hot chocolate table. After a discussion, it was determined that the best food for Montesano's to serve would be snack and/or dessert type items. The Board will cover the cost of these items. Any additional food that Montesano's would like to offer will be for sale to the attendees. Ms. Lodge will confirm with Montesano's. All refreshments will be outside the barn for easier access.

**Favors:** Ms. Lodge ordered glow sticks to hand out. Mr. McManus reminded the group that last year, they also handed out candy canes. Ms. Lodge will order these as well.

**Entertainment:** Ms. Lodge has confirmed with Valotta studios, which will be set up at the rear of the barn this year and will perform from 5 pm until Santa's arrival. Ms. Lodge is also seeking to confirm a group of vocalists to perform following Santa's arrival. Ms. Lodge is also currently confirming which local fire company will provide Santa this year. Mr. McManus reported that he has confirmed a sound system for the event. Mr. McManus requested an easier method of plugging in the tree. A nice and sturdy chair should be acquired for Santa Claus.

**Resident Survey-** Ms. Lodge reported that the resident survey has so far garnered 178 responses. There was a spike in responses following an email to the managers of the HOAs in the Township. The survey is also shared on the Township website and social media.

### Committee Reports

**Facilities** – Ms. Lodge informed the Board that, due to an unauthorized use, damage was done to the surface of Larkins Field, resulting in its closure for the remainder of the season. A flag system indicating the closure has since been installed. Mr. Lanzalotto reported that the Marsh Creek Eagles organization has once again been selected to host the Pop Warner regional tournament, a testament to the popularity and quality of Township facilities. Mr. Foster inquired as to the status of the playground installation. Mr. Lanzalotto and Ms. Lodge offered an update. Ms. Subramanian inquired as to the status of lighting the basketball courts. Ms. Lodge noted that the Township is currently getting a quote for lighting the basketball, tennis, and volleyball courts. These quotes will be presented to the Board of Supervisors during the budget process for their consideration.

**Upland Farms** – No update.

**Trails** – Ms. Lodge noted that the Park Road Trail extension project is out to bid.

**Events** – The group briefly discussed the possibility of a trail walk as a spring event. This event could possibly be combined with a playground grand opening. The Board will revisit in the new year.

**Regional Connections** – Ms. Tomlinson noted that she cannot make it to an upcoming meeting regarding the Brandywine Creek Greenway. Should another member of the Board like to attend, they should get in touch with Ms. Lodge for the information.

**DARC** – Ms. Tomlinson noted that she has very much enjoyed a class she is taking through DARC.

### Open Session

Revisiting the topic of the upcoming tree lighting, Mr. Foster inquired as to advertising the event, suggesting that the Township make use of the electronic roadway signs. Ms. Lodge will follow up; she noted that the event will also be advertised on the Township website and social media.

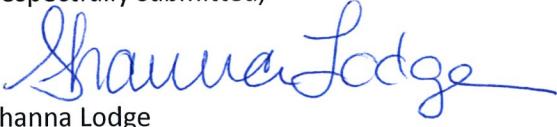
### Next Meeting

The next meeting of the Board of Supervisors will be held on November 15, 2018.

### Adjournment

Mr. Lanzalotto moved to adjourn the meeting. Mr. McManus seconded the motion. The meeting adjourned at 7:50 PM.

Respectfully submitted,

  
Shanna Lodge

Park and Recreation Board Secretary