



## MEETING MINUTES

October 23, 2018

7:30 PM

Approved

In Attendance: W. Quinn, Chairman, D. Carlson, Vice Chairman, H. Harper, Member, R. Watts, Member, L. Schack, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, Katie Cirone P.E., ARRO Consulting, Inc.

### Call to Order

W. Quinn called the meeting to order at 7:30 PM.

### Approval of Minutes

D. Carlson moved to approve the draft minutes of the September 25, 2018 meeting as submitted. H. Harper seconded. It was so moved.

### Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments. B. Watts seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. L. Schack seconded the motion. It was so moved.

### Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

M. Brown noted a customer, Mrs. Capell, had overpaid her bill and was requesting a cash refund rather than a credit toward future bills. B. Watts moved, seconded by D. Carlson to provide as refund to Mrs. Capell. It was so moved.

M. Brown discussed the upcoming bond issue noting the Township would be issuing approximately an \$11.2M General Obligation issue of which \$5.45M would be self-liquidating to include sewerage projects. He reviewed the projects and noted the bond underwriter would be present at the November meeting to review the bond issue with the Authority.

A discussion then ensued over modifications to the agreement between the Township and Authority regarding operation of the sewer system. M. Brown requested that if the Authority had any questions or comments that they be directed toward the Solicitor or him.

H. Harper made a motion to approve the reports of the Authority Administrator. B. Watts seconded. It was so moved.

#### Lakeridge Sludge Tank Relocation – Bid Results

K. Cirone presented the bid results for the project and recommended the award of the contracts to Blooming Glen Contractors, Inc. for the General Construction Contract with a bid price of \$520,500 and Eastern Environmental Contractors, Inc. for the Electrical Construction with a bid price of \$59,350. B. Watts moved to award the contracts as recommended. D. Carlson seconded. It was so moved.

#### Open Session

Diane and Ray Legnini of 12 Surrey Drive (Milford Farms development) were present to ask about when public sewer would be coming to the development. M. Brown noted that sewerage the development was incorporated in the bond issue the Authority had discussed earlier in the meeting. He estimated the sewer would be constructed in late 2019 or early 2020. They also asked about water and gas service. D. Carlson suggested that since the Authority was not involved in either utility that they contact the Township Manager and/or attend the Board of Supervisors meeting to discuss.

#### Next Meeting Date: **November 27, 2018 - 7:30 PM**

R. Watts noted the date and time of the next meeting of the Authority.

#### Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by D. Carlson to adjourn the meeting at 8:25 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator