



Upper Uwchlan Township  
JOINT BOARDS & COMMISSIONS WORKSHOP

September 11, 2018

4:00 p.m.

Minutes

Approved

In attendance:

Jamie Goncharoff, Chair

Sandy D'Amico, Vice-Chair

Guy Donatelli, Member

Cary Vargo, Township Manager

Shanna Lodge, Assistant Township Mgr.

John DeMarco, Police Chief

Gwen Jonik, Township Secretary

Matt Brown, Township Wastewater Consultant

Peter Drinkwater, Technology Advisory Board Member

Bob Schoenberger, Planning Commission Chair

Sally Winterton, Planning Commission Vice-Chair

Cathy Tomlinson, Park & Rec Board Chair

Lauren Cortesi, Zoning Hearing Board Member

Byron Nickerson, Emergency Management  
Coordinator (via telephone)

Jamie Goncharoff called the Joint Boards & Commissions Workshop to order at 4:05 PM, led the Pledge of Allegiance, and offered a moment of silence.

Township Manager's Report

Cary Vargo provided updates on the following projects.

Park Road Trail Phase IV (Hickory Park to Marsh Creek State Park): all necessary right-of-way and temporary construction easements have been obtained for the roadway reconstruction and the trail installation; utility and environmental approvals have been received; we expect to bid the project this Fall with construction beginning early 2019.

West Vincent Township sewer agreement: Upper Uwchlan staff and Authority members have been drafting an amendment to the wastewater agreement with West Vincent Township to incorporate infrastructure and property in West Vincent Township that will be offered for dedication to Upper Uwchlan Township.

Eagle Village Park: the Park is not yet complete; additional trees will be planted and dead trees replaced now that the weather is more amenable to successful plantings; the Contractor will install additional benches, tables, lighting, etc. The Park & Rec Board has been collecting suggestions for the Park's name and hopes to announce a winner this year. Jamie Goncharoff would like the Supervisors to participate in the selection.

Sunderland Avenue extension: Toll has begun clearing trees for the roadway that will extend Sunderland Avenue in Upper Uwchlan Township into West Vincent Township as part of the Byers Station / Ewing Tract development approval.

Pennsylvania Drive PA Drive rehabilitation: a public/private partnership project with Hankin for the deteriorating roadway. Hankin will construct and maintain 3 landscaped medians and the Township will mill and pave the roadway. Median construction began late August.

Township Building expansion: Settlement took place yesterday for the transfer of the land behind the Township building to the curb of Pickering Valley Elementary school's driveway. The Architectural Firm, Hammel Associates, has provided schematics for review prior to more formal plan development. Staff will relocate during construction and work has begun to move some files to offsite storage. Jamie Goncharoff inquired of the overall budget. Cary Vargo replied a rough estimate may be \$3-4M. A programming study was completed a few years ago, recently updated, and a project team of staff has been reviewing the draft schematics along the way.

#### Emergency Management Planning Commission [EMPC]

Byron Nickerson participated by telephone. Jamie Goncharoff introduced him to the attendees as the tentative Emergency Management Coordinator (EMC), as Scott Nicely had to resign the position earlier this year, as well as resigned from the EMPC. The Governor's letter of appointment is forthcoming. The EMPC vacancy will be publicized.

#### Historic Commission [HC]

Unfortunately, a conflict arose and Brett Hand – Chair wasn't able to attend.

#### Municipal Authority [Authority]

Matt Brown, Authority Administrator, advised that the Authority was piggybacking on the Township's borrowing, for Route 100 wastewater treatment facility (WWTF) Phase 3, including a public sewer extension on Byers Road, from Route 100 east to Eagle Farms Road in Byers Village; acquiring land for treated wastewater disposal; and potential service to Carriage Drive and Surrey Lane. He explained that all of the new developments under construction and/or proposed at this time will use all of the Route 100 WWTF Phase 2 treatment capacity, so anything else will require moving forward with Phase 3 for treatment. Guy Donatelli inquired of the properties previously researched for disposal capacity. Matt Brown advised there might be a few in West Vincent Township, right at the Township boundary but we haven't approached property owners at this time.

Disposal field security – new fencing is being installed at the Eaglepointe, Lakeridge, and Reserve at Eagle facilities. More significant posting of no trespassing and private property signs will be installed as well.

#### Park & Recreation Board [P&R]

Cathy Tomlinson – Chair, reported that P&R has been brainstorming new programs and activities. The replacement of the Hickory Park playground equipment will occur this Fall; they are looking forward to progress on the Park Road Trail; they favor moving forward with the improvements to the Upland Farms barn so that programs, camps, meetings, rentals, can take place there.

Cary Vargo advised there is a capital improvement plan for the barn and some of the improvements may be included in the borrowing this coming year, plus grants and other funding, so the barn can be used to a greater degree. We tried to make smaller, affordable improvements within the general budget or capital budgets over the past few years. Bob Schoenberger recalled the estimate to renovate the barn was \$2M and that's been too big to handle -- the overall plan is from 2009. The Supervisors favored updating the previous phased project and funding schedule. The previous Upland Farms Advisory Committee (UPFAC) and current Boards/Commissions members could review the 2009 Plan to see if anything needs to be updated or adjusted, and bring the suggestions to the Board of Supervisors. There are plenty of active recreation fields in the Township, trails have been connected over the years, the barn can be for arts/entertainment.

#### Planning Commission [PC]

Bob Schoenberger – Chair, reported the PC has been busy with land development plans. He asked about submitting an application for a Vision Partnership Program Grant, to help fund work on updating / revising ordinances. Cary Vargo advised the grant application will be submitted this Fall and ordinance work can be done over the winter.

Technology Advisory Board [TAB]

Peter Drinkwater advised that TAB suggests an IT security assessment be performed in the near future. Ric Bassler, a TAB member, can do this. TAB can also assist in the planning and preparation for the building renovation and expansion. Cary Vargo advised the mechanical and IT systems will be discussed very soon and include a variety of upgrades to new technology, such as the security camera system.

Zoning Hearing Board [ZHB]

Lauren Cortesi, newly appointed Alternate Member, was in attendance. The ZHB hasn't met for quite a few months. She is looking forward to participating in a Hearing.

Open Session

Peter Drinkwater commented on the various levels of Township facility use fees.

Adjournment

There being no further business to be brought before the Board, Jamie Goncharoff adjourned the Workshop at 4:58 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary