



MEETING MINUTES

May 22, 2018

7:30 PM

Approved

In Attendance: H. Harper, Member, B. Watts, Member, L. Schack, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Katie Cirone E.I.T., ARRO Consulting, Inc.

Call to Order

In that the Chairman and Vice-Chairman were not in attendance yet a quorum of members was present, the consensus of the members present was that B. Watts should act as Chair for the meeting. B. Watts called the meeting to order at 7:51 PM.

Approval of Minutes

H. Harper moved to approve the draft minutes of the April 24, 2018 meeting as submitted. L. Schack seconded. It was so moved.

Approval of Payments

Following questions and a brief discussion, a motion was made by H. Harper to approve the payments. L. Schack seconded. It was so moved. Following a brief discussion, L. Schack made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. H. Harper seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

M. Brown noted he had received limited customer comments or complaints on the second quarter rate increase. He also noted that the agreement with the owners of 55 Yarmouth had been fully executed and a memo had been filed with the property deed regarding the sewerage resolution.

M. Brown noted that with the developer's dedication of the sewerage facilities for the Ewing Project in West Vincent Township, certain changes would be necessary to the intermunicipal agreement to which the Authority is a party. He said the Township and Authority Solicitors, the Township Manager and the Authority Administrator were discussing the changes and communicating with the Solicitor for West Vincent Township. M. Brown noted that once a draft was completed that appeared to address all issues, he would submit a copy to the Authority for review and approval.

M. Brown noted the second phase of the fencing replacement project was ready to build and requested permission to proceed. H. Harper moved; seconded by L. Schack to proceed with

the necessary advertisement and bidding of the fencing project. It was so moved. M. Brown then noted a request from Fred Gunther for additional EDUs to service his proposed facilities. He stated that a request from the developer for an additional 7.0 EDUs had been received. Following a review by ARRO, an opinion of 10.5 EDUs was more appropriate. M. Brown was directed to advise the developer of the need for him to obtain 10.5 EDUs for his additional facilities.

H. Harper made a motion to approve the reports of the Authority Administrator. L. Schack seconded. It was so moved.

Open Session

No members of the public were present to comment

Next Meeting Date - June 26, 2018 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by L. Schack to adjourn the meeting at 8:24 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator