



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
AGENDA
JULY 16, 2018
7:00 p.m.

Packet Page 1

Packet Page #

- I. CALL TO ORDER
 - A. Salute to the Flag
 - B. Moment of Silence
 - C. Inquire If Any Attendee Plans to Audio or Video Record the Meeting

- II. APPROVAL OF MINUTES: June 12, 2018 Board of Supervisors Workshop 2
June 18, 2018 Board of Supervisors Meeting 3

- III. APPROVAL OF PAYMENTS 7

- IV. TREASURER'S REPORT
 - A. Transfer Funds from General Fund to Capital Fund – Consider Approval 9

- V. SUPERVISORS' REPORT
 - A. Zoning Hearing Board Alternate Member Appointment: Lauren Cortesi 22
 - B. Jeff Kowalczyk / Barbacane Thornton – 2017 Audits
 - C. Executive Sessions were held June 28, 2018 re: Personnel; July 10, 2018 re: Legal
 - D. Calendar:
August 14, 2018 4:00 PM Board of Supervisors Workshop
August 20, 2018 7:00 PM Board of Supervisors Meeting

Yard Waste Collections: July 25, August 8, August 22
Do not use plastic bags for yard waste. Place materials curbside the night before to guarantee collection.

- VI. ADMINISTRATION REPORTS
 - A. Township Engineer's Report 23
 - B. Building and Codes Department Report 27
 - C. Police Chief's Report
 - D. Public Works Department Report 29

- VII. LAND DEVELOPMENT
 - A. Marsh Lea Escrow Release Request #5 - \$149,806.80 - Consider Approval 32

- VIII. ADMINISTRATION
 - A. Hickory Park Playground Equipment Replacement and Resurfacing Project – Consider Approval 37
 - B. Township Building Renovation/Expansion -- Architectural Services – Approve Engagement 43
 - C. Ordinance Amendment: No Parking, Stopping, Standing – Reserve at Waynebrook 44
 - D. Electronic Auction Results – 2006 F-350 with Plow – Accept High Bid 46
 - E. Access to Youth Sports Scholarship Agreement -- Marsh Creek Eagles – Consider Approval 47
 - F. Amendment to Forbearance Agreement - Hankin Group - Traffic Impact Fee - Consider Approval 51

- IX. OPEN SESSION

- X. ADJOURNMENT



Upper Uwchlan Township
Board of Supervisors Workshop
June 12, 2018
4:00 p.m.
Minutes
DRAFT

In attendance:

Jamie Goncharoff, Chair
Sandy D'Amico, Vice-Chair

John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Gwen Jonik, Township Secretary

Cary Vargo, Township Manager
Shanna Lodge, Assistant Township Manager

Jamie Goncharoff called the Workshop to order at 4:01 p.m., led the Pledge of Allegiance, and offered a moment of silence.

Fireworks Ordinance - Draft

Cary Vargo, Chief DeMarco and Al Gaspari explained that this draft Ordinance is consistent with Act 43 of 2017, recently adopted State Law, regulating fireworks use for the protection of residents and property. The Township Ordinance doesn't impose any additional restrictions on consumers; a person must be at least 18 years old to purchase, possess and use consumer fireworks; Professional pyrotechnicians must be at least 21 years old; commercial or professional fireworks displays require a permit issued by the Township. The Board will consider adoption of this Ordinance next week.

Solid Waste & Recycling Collection Contract Extension

Cary Vargo led the discussion for exercising the Township's ability to extend the solid waste, recycling and yard waste collection contract with A.J. Blosenski, Inc. for 1 year, August 1, 2018 through July 31, 2019. Costs were stable over the current 3-year contract, as bid, but will increase for the extended year; however, there will be no increase in the User fee. The recyclables market is changing, unfortunately. End users are decreasing and China isn't taking any more recyclables from the U.S., so these costs will rise in the future. The Township is gathering data for drafting the bid specifications for the next contract, which will begin August 1, 2019. Jamie Goncharoff asked if recyclables would go to the landfill if there are no end users, and if so, do we have to pay for that in addition to the solid waste tipping fees. These questions will be addressed while preparing the new bid specifications.

Open Session

Jamie Goncharoff asked for an update regarding Comcast service changes at Township facilities. Cary Vargo advised the changes have been made.

Fred Gunther asked the Board for their thoughts regarding his property on Park Road, between Route 100 and Little Conestoga Road. Chase Gunther displayed a conceptual drawing and described mixed uses – existing and proposed – retail, restaurant, café, apartments, commercial spaces. The Board expressed their favor with what has been done with the property and they look forward to his future proposals.

Adjournment

There being no further business to be brought before the Board, Jamie Goncharoff adjourned the Workshop at 5:02 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
June 18, 2018
7:00 p.m.
DRAFT

In Attendance:

Board of Supervisors

Sandra M. D'Amico, Vice-Chair
Guy A. Donatelli, Member

Township Administration

Shanna Lodge, Assistant Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E., Township Engineer

Mrs. D'Amico called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, offered a moment of silence and asked if anyone planned to audio or video record the meeting. There were no responses.

Mrs. D'Amico thanked everyone who played a role in planning and executing the Block Party. It was a wonderful evening. She also thanked those who were involved with preparing the new Park for use during the Block Party.

Approval of Minutes

Mr. Donatelli moved to approve the minutes as presented for the May 8, 2018 Board of Supervisors Workshop, May 8, 2018 Conditional Use Hearing and May 21, 2018 Board of Supervisors Meeting. Mrs. D'Amico seconded and the Motion carried.

Approval of Payments

Mr. Donatelli moved to pay all vendors as listed June 14, 2018. Mrs. D'Amico seconded and the Motion carried.

Treasurer's Report

Jill Bukata reported that the Township's financial position remains strong; revenues are at 41.7% of budget and expenses are at 34.6% of the budget; earned income tax revenue is \$75,000 less than this time last year.

Supervisor's Report

Shanna Lodge provided an update of Park & Rec (P&R) Board activity: at the Block Party and over the next few weeks, P&R is collecting suggestions for the name of the new Park; Ms. Lodge / P&R have met with several vendors to plan for playground equipment replacement at Hickory Park. One vendor is offering a \$50,000 grant toward the purchase of their equipment. We submitted an Application but it will be competitive.

Shanna Lodge read the following calendar: July 4, 2018 Office closed - Independence Day; July 10, 2018 4:00 PM Board of Supervisors Workshop; July 16, 2018 7:00 PM Board of Supervisors Meeting; Yard Waste Collections: June 20, June 27, July 11, July 25.

Administration Reports

Township Engineer's Report

Dave Leh reported that the Planning Commission has recommended approval of the first phase of the Byers Station Parcel 5C Commercial Lot. The Amended Final PRD Approval may be on the Board's agenda next month.

Building and Codes Department Report

Al Gaspari reported that 70 building permits were issued in May, totaling \$40,000 in permit fees; 5 houses have already sold in the Marsh Lea subdivision, without a model home constructed; several properties in the Township are not being maintained.

Police Chief's Report

Chief DeMarco reported there were 1,134 calls last month, and over 300 pounds of medicines deposited in the take-back box were taken for destruction.

Public Works Department Report

Mike Heckman reported that 148 work orders were submitted and completed last month; all summer help is in place; along with routine activities, personnel have completed a paving project at Upland Farms barn, repaired a storm water inlet on Waterview; and 2 projects were out for bid – a pole barn for public works equipment storage and the full-depth reclamation of Pennsylvania Drive. The pole barn bid award will be discussed later this evening; no bids were received for the Pennsylvania Drive project. The road will be repaired according to 2018 Budget funding.

Land Development

Marsh Lea Escrow Release Request #4. Dave Leh advised that Moser Homes requested an escrow release for earthwork, storm sewer infrastructure, etc. Gilmore & Associates reviewed the request and recommends a release of \$82,632.60. Mr. Donatelli moved, seconded by Mrs. D'Amico, to approve the release of \$82,623.60. The Motion carried.

McKee-Fetters Conditional Use Approval Extension Request. Mrs. D'Amico advised that the McKee Group requested a one-year extension, to July 17, 2019, of the conditional use approval for the proposed active adult community, to allow time for the Developer to acquire outside agency permits, complete the land development process and submit a building permit application. Kevin McLaughlin of the McKee Group was in attendance. Mr. Donatelli moved, seconded by Mrs. D'Amico, to extend the Conditional Use Approval to July 17, 2019 for the McKee-Fetters project. The Motion carried.

122 Oscar Way Land Development Plan

John Robinson of JMR Engineering and Jason Rohrer, JTech - General Manager were in attendance. Mr. Robinson described the proposed project, an addition to an existing building for warehouse/storage of materials currently stored outside that are exposed to the weather, and theft, though the area is fenced. The addition will be built over area that is currently paved so there's minimal increase in the impervious surface and the existing storm water basin is sufficient.

Mr. Donatelli moved, seconded by Mrs. D'Amico to grant Preliminary/Final Land Development Approval of a plan prepared by JMR Engineering, Inc., titled, "122 Oscar Way Building Addition", dated April 16, 2018, accompanied by the following 4 conditions:

1. The Applicant shall adhere to all conditions and requirements set forth in the April 12, 2018 Zoning Hearing Board Decision & Order;
2. The plans shall be revised to address the comments raised in both Gilmore & Associates, Inc.'s June 6, 2018 review letter and Brandywine Conservancy's June 13, 2018 review letter;

3. A waiver is hereby granted from the requirement to provide stormwater management;
4. The Applicant agrees to pay a traffic impact fee as determined by a post-development traffic study. The study shall be completed at the direction of the Township Traffic Consultant and the fee shall be paid within 30 days of completion of the study.

The Motion carried.

ADMINISTRATION

2018 Road Milling and Paving Bid Results. Mike Heckman reported that 9 vendors submitted bids for this year's milling and paving projects. Glasgow Inc. was the low bidder at \$6.35/square yard for milling and \$72.30/ton for the asphalt overlay. This is less than budgeted. Mr. Donatelli moved, seconded by Mrs. D'Amico, to award Glasgow Inc. the 2018 road milling contract at \$6.35/square yard and \$72.30/ton for the asphalt overlay. The Motion carried.

Public Works Pole Barn Bid Results. Dave Leh reported that 4 bids were received to construct a pole barn for storage of equipment at the Public Works facility. The low bidder was Pioneer Pole Buildings Inc. at a price of \$52,973.00. Mr. Donatelli noted there were 2 upgrades to consider, to include 4 windows in each of the overhead doors at a cost of \$1,180 and for seamless gutters with downspouts at a cost of \$1,980.00. Mr. Leh recommended awarding the Contract at the base amount of \$52,973.00, and consider the upgrades separately in the future. Mr. Donatelli moved, seconded by Mrs. D'Amico, to award the Contract to construct the pole barn to Pioneer Pole Buildings, Inc. at \$52,973.00. The Motion carried.

Solid Waste and Recycling Collection Contract Extension. Shanna Lodge advised that the current 3-year trash and recycling collection contract with A.J. Blosenski, Inc. expires July 31, 2018. The Township has the option to extend the contract for (2) 1-year terms. The contract costs increased 3.75% annually over the original 3-year term and the first 1-year extension. The cost for the 1-year term of August 1, 2018 thru July 31, 2019 is \$648,533. A.J. Blosenski representative Nick Rohr advised that the first several years of a contract are bid to be very competitive and increase in extensions. Ms. Lodge advised there would be no increase in the annual \$315.00 fee to the residents, A.J. Blosenski has provided great service over the years, and a 1-year contract extension was requested. Township Staff will work on new specifications for bidding later this year/early 2019. Mr. Donatelli moved, seconded by Mrs. D'Amico, to extend the A.J. Blosenski, Inc. trash and recycling collection contract for 1 year, effective August 1, 2018 through July 31, 2019. The Motion carried.

Water Resource Protection Grants. Shanna Lodge explained a Resolution for adoption that would authorize submission of grant applications to the Sunoco Mariner East Grant Program and the Growing Greener Plus Program, requesting funding for projects as follows: restoration of streambank of a tributary to Marsh Creek, constructing a naturalized basin at Upland Farms and naturalizing a Township-owned basin in Heather Hills. Total project costs - \$540,000. The Sunoco grant is 100% funding. The Growing Greener grant requires a 15% match - \$81,000. We have been unsuccessful in previous grant applications. Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt Resolution #06-18-18-09 authorizing the submission of grant applications to Sunoco Mariner East Grant Program and Growing Greener Plus Program. The Motion carried.

Ordinance Amendments. Shanna Lodge introduced for discussion the following Ordinances and Amendments to the Code of Upper Uwchlan Township. They have been duly advertised.

1. Fireworks. This is a new ordinance; the product of, and in compliance with, the recently adopted Pennsylvania Law (Act 43 of 2017) which allows consumers to buy higher-grain fireworks and requires display-fireworks businesses to get a permit. Mr. Donatelli moved to adopt Ordinance #2018-06, which adds a new Chapter to the Code of Upper Uwchlan, "Regulating fireworks use within the Township to protect persons and property and to

comply with Pennsylvania State Statutes setting forth regulations regarding same.” Mrs. D’Amico seconded, and the Motion carried.

2. Chapter 162 Subdivision-Land Development Ordinance (SALDO) and Chapter 152 Stormwater Management amendments. Proposes amending Chapter 162 (SALDO) regarding the Plan submission process, including revising the number of applications and plan sets submitted to the Township for review, and the timing of submissions; and updating Chapter 152 to allow the use of high-density polyethylene pipe (HDPE) in Township roadways, which will avoid the numerous waiver requests to use the HDPE pipe. Mr. Donatelli moved, seconded by Mrs. D’Amico, to adopt Ordinance #2018-07, amending the Subdivision and Land Development Ordinance (Chapter 162 of the Code) to revise certain submission requirements related to Plan review, and to also amend the Stormwater Management Ordinance (Chapter 152 of the Code) to allow the use of high density polyethylene pipe within paved cartways. The Motion carried.

3. Amendment to Chapter 176 Vehicles, adding the roadways in The Reserve at Waynebrook and Senn Drive to the Section regarding parking restrictions. Steve Senn commented Senn Drive shouldn’t have parking restrictions as it’s an industrial park road, not a residential road, and when the businesses have special events, parking overflows on to the road. Chief DeMarco advised that large delivery trucks are parking on the road and the weight is causing depressions and deterioration; a number of the vehicles are the businesses’ trucks, not visitors or short-term deliveries. Mr. Donatelli suggested business owners seek permission for roadside parking during special events. Mr. Senn asked if the businesses could contribute to repairing the road. Al Gaspari suggested each business should review their parking plans and make adjustments to their properties according to their current business needs. Mr. Donatelli requested this discussion be tabled until the July meeting, when Mr. Goncharoff would be in attendance. Mrs. D’Amico agreed. Mr. Senn asked if all of the businesses could be notified that it would be up for discussion in July. Mrs. D’Amico asked about parking on Waynebrook’s roads during special events at Upland Farms Park. Mike Heckman replied that the ‘no parking’ signs have been posted all along but without the Ordinance, it couldn’t be enforced. Al Gaspari advised that when Upland Farms barn use increases, the parking lot will be enlarged.

4. An Ordinance amending the Township Zoning Ordinance (Chapter 200 of the Code) by amending the Sections regarding conditional use approvals and the timing of subdivision/land development approvals; and the Section regarding the expiration of special exceptions and variances and the timing of subdivision/land development approvals, to make the approval expirations consistent with the Pennsylvania Municipalities Planning Code (MPC). Mr. Donatelli moved, seconded by Mrs. D’Amico, to adopt Ordinance #2018-08, “Amending Section 200-116 Titled ‘Conditional Uses’ and Section 200-127 Titled ‘Expiration of Special Exceptions and Variances’”. The Motion carried.

Open Session

No comments were offered.

Adjournment

There being no further business to be brought before the Board, Mrs. D’Amico adjourned the Meeting at 7:41 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary

July 12, 2018
04:00 PM

Upper Uwchlan Township
Check Register By Check Id

Page No: 1

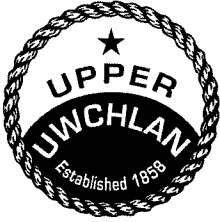
Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 49178 to 49269
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
49178	07/16/18	CARRJ010 JOSEPH CARR	350.00	1814
49179	07/16/18	21ST 21st CENTURY MEDIA PHILLY	649.80	1814
49180	07/16/18	ADVANO10 ADVANCED HORTICULTURAL SOLN	1,585.00	1814
49181	07/16/18	AMERIO30 AICPA	275.00	1814
49182	07/16/18	AQUAP010 AQUA PA	553.65	1814
49183	07/16/18	ARROC010 ARRO CONSULTING, INC.	682.25	1814
49184	07/16/18	BARBA010 BARBACANE THORNTON & COMPANY	5,650.00	1814
49185	07/16/18	BILLQUIN BILL QUINN	350.00	1814
49186	07/16/18	BRANDFLA BRANDYWINE FLAGS	35.00	1814
49187	07/16/18	BRANDWIN BRANDYWINE CONSERVANCY	308.63	1814
49188	07/16/18	BUCKLO10 BUCKLEY, BRION, MCGUIRE, MORRI	1,220.85	1814
49189	07/16/18	CARROENG CARROLL ENGINEERING	600.00	1814
49190	07/16/18	CHARLHIG CHARLES A HIGGINS & SONS	180.00	1814
49191	07/16/18	CHRISFRA FRANTZ, CHRISTOPHER	1,050.00	1814
49192	07/16/18	CINTA010 CINTAS CORPORATION #287	583.41	1814
49193	07/16/18	COMCA010 COMCAST	498.28	1814
49194	07/16/18	CONWAY01 CONWAY POWER EQUIPMENT, INC.	161.65	1814
49195	07/16/18	DAVIS010 ROBERT L DAVIS	350.00	1814
49196	07/16/18	DEFENEDG DEFENSIVE EDGE TRAINING	450.00	1814
49197	07/16/18	DELA030 DVHT	55,437.54	1814
49198	07/16/18	DELTRUST DELAWARE VALLEY PROP&LIA TRST	17,521.38	1814
49199	07/16/18	DEMAR010 JOHN DEMARCO	840.00	1814
49200	07/16/18	DVWCT DELAWARE VALLEY WORKERS COMP	14,469.00	1814
49201	07/16/18	EAGLE100 EAGLE SERVICE CENTER, INC.	125.00	1814
49202	07/16/18	EAGLHARD EAGLE HARDWARE	638.11	1814
49203	07/16/18	EASTB010 EAST BRANDYWINE FIRE COMPANY	7,954.00	1814
49204	07/16/18	FASTENCO FASTENAL COMPANY	37.50	1814
49205	07/16/18	FRAME010 FRAME POWER EQUIPMENT	498.00	1814
49206	07/16/18	GATHE010 BRIAN E. GATHERCOLE	588.74	1814
49207	07/16/18	GILMO020 GILMORE & ASSOCIATES, INC	4,952.44	1814
49208	07/16/18	GLASG010 GLASGOW, INC.	15,692.00	1814
49209	07/16/18	GLENM010 GLENMOORE FIRE COMPANY	4,274.50	1814
49210	07/16/18	HAWEI010 H.A. WEIGAND, INC.	227.20	1814
49211	07/16/18	HDCHESTE H-D OF CHESTER SPRINGS	197.98	1814
49212	07/16/18	HELPNOW HELP NOW	3,802.88	1814
49213	07/16/18	HONEYBRO HONEY BROOK OUTDOOR POWER	142.87	1814
49214	07/16/18	IRONART IRON ART & DESIGN	1,611.00	1814
49215	07/16/18	IRONM010 IRON MOUNTAIN	539.97	1814
49216	07/16/18	JONESSTE STEVEN R. JONES	421.90	1814
49217	07/16/18	JONESTOM THOMAS S. JONES	450.00	1814
49218	07/16/18	KEENC010 KEEN COMPRESSED GAS COMPANY	69.82	1814
49219	07/16/18	KEMME010 PAUL E. KEMME	350.00	1814
49220	07/16/18	LEVEN010 LEVENGOOD SEPTIC SERVICE	815.00	1814
49221	07/16/18	LINESYST BLOCK LINE SYSTEMS	1,004.34	1814
49222	07/16/18	LUDWI030 LUDWIG'S CORNER FIRE COMPANY	37,080.00	1814
49223	07/16/18	LUDWI060 LUDWIG'S CORNER SUPPLY CO.	6.49	1814
49224	07/16/18	MARKH010 MARK HAGERTY	236.50	1814
49225	07/16/18	MARTI010 MARTIN ENTERPRISES	593.00	1814
49226	07/16/18	MATTIONI MATTIONI PLUMBING, HEATING	269.00	1814
49227	07/16/18	MCEAGLES MARSH CREEK EAGLES POP WARNER	2,000.00	1814
49228	07/16/18	MCMAH010 MCMAHON ASSOCIATES, INC.	5,325.87	1814

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
49229	07/16/18	MONTE010 MONTESANO BROS.	357.00		1814
49230	07/16/18	NANSAGE NANCY SAGE SCJARRETTA	410.00		1814
49231	07/16/18	NAPA0010 NAPA	203.56		1814
49232	07/16/18	NEWHO010 NEW HOLLAND AUTO GROUP	86.72		1814
49233	07/16/18	NORTH040 NORTHERN SAFETY & INDUSTRIAL	86.00		1814
49234	07/16/18	PAAIA PAA INSURANCE AGENCY, INC	139.00		1814
49235	07/16/18	PARAD010 ROBERT PARADIS	350.00		1814
49236	07/16/18	PCPA0010 PCPA	100.00		1814
49237	07/16/18	PECO0010 PECO	3,276.21		1814
49238	07/16/18	PICPA010 PICPA	340.00		1814
49239	07/16/18	PITNEBOW PITNEY BOWES	500.00		1814
49240	07/16/18	PMLPENNA PENNSYLVANIA MUNICIPAL LEAGUE	195.00		1814
49241	07/16/18	POZZA005 ADAM D. POZZA	350.00		1814
49242	07/16/18	RAILW010 RAILWAY RESOURCES	240.00		1814
49243	07/16/18	RECYCLE RECYCLE AWAY	6,475.48		1814
49244	07/16/18	ROBLITTL ROBERT E. LITTLE, INC.	1,215.90		1814
49245	07/16/18	SCOTTPOT SCOTTIES POTTIES	1,320.00		1814
49246	07/16/18	SHALLSER SHALLIS SERVICES	549.13		1814
49247	07/16/18	SHERM010 KYLE S. SHERMAN	350.00		1814
49248	07/16/18	STAPLADV STAPLES ADVANTAGE	987.46		1814
49249	07/16/18	STAPLCRP STAPLES CREDIT PLAN	932.45		1814
49250	07/16/18	STITE010 DAVID STITELER	350.00		1814
49251	07/16/18	STRBUSIN STR BUSINESS SOLUTIONS	68.00		1814
49252	07/16/18	SWEETWAT SWEETWATER NATURAL PRODUCTS LL	68.50		1814
49253	07/16/18	TDAMEDEF TD AMERITRADE FBO 915-011842	23,393.75		1814
49254	07/16/18	TDAMEPOL TD AMERITRADE FBO 915-01150	44,406.75		1814
49255	07/16/18	TDAMERDC TD AMERITRADE TRUST CO	2,754.75		1814
49256	07/16/18	THEPA020 THE PARTY CENTER	1,248.45		1814
49257	07/16/18	TPTRA010 T. P. TRAILERS	88.84		1814
49258	07/16/18	UPPER010 UPPER UWCHLAN CAPITAL ACQUISIT	200,000.00		1814
49259	07/16/18	UPPER030 UPPER UWCHLAN POLICE ASSOCIATO	1,700.00		1814
49260	07/16/18	VARGO005 VARGO, CARY	78.42		1814
49261	07/16/18	VERIZ010 VERIZON	483.25		1814
49262	07/16/18	VERIZ020 VERIZON WIRELESS	580.34		1814
49263	07/16/18	VERIZFIO VERIZONFIOS	124.99		1814
49264	07/16/18	VERIZOSP VERIZON - SPECIAL PROJECTS	217.14		1814
49265	07/16/18	WGAMERIC WG AMERICA COMPANY	273.66		1814
49266	07/16/18	WIGGISHR WIGGINS SHREDDING	80.00		1814
49267	07/16/18	WITME010 WITMER PUBLIC SAFETY GROUP, INC	140.00		1814
49268	07/16/18	COMMO015 COMMONWEALTH OF PENNSYLVANIA	42.00		1819
49269	07/16/18	COMMO015 COMMONWEALTH OF PENNSYLVANIA	42.00		1819

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	92	0	488,310.30	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	92	0	488,310.30	0.00



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors

FROM: Jill Bukata
Township Treasurer

RE: Transfer from General Fund to Capital Fund

DATE: July 16, 2018

The 2018 Budget includes a transfer from the General Fund to the Capital Fund in the amount of \$200,000 to pay off the commercial loan with BB&T. The amount to pay off this loan is \$194,739.65 and it is our intention to pay the loan off completely this week.

I am respectfully requesting the Board to authorize transferring \$200,000 from the General Fund to the Capital Fund in accordance with the Budget.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

TO: BOARD OF SUPERVISORS
 FROM: Jill Bukata, Township Treasurer
 RE: Status Update
 DATE: July 16, 2018

Finance has worked on the following items during the month

- Received and processed 39 trash and 301 sewer payments (6/15/18 to 7/12/18)
- We have transitioned the time reporting portion of payroll to department heads or employees from the payroll staff via use of our software's Time and Attendance system

Projects and goals

- Revise the Accounting Manual in accordance with current procedures and staffing (*in process*)
- Revise and update the Employee Personnel Manual

Highlights of the June, 2018 financial statements

- The balance sheet remains strong with cash of **\$8.4 million** - of that amount nearly \$3 million is not available for the routine operations of the Township as they are reserved for specific purposes, ie. Liquid Fuels and Act 209 for highways, Turf Field for replacement of the Turf Field, Capital Projects for capital improvements etc.
- Year to date revenues (combined) are **\$4,596,436 or 56.6%** of the annual budget. Combined expenses are **\$2,810,866 or 41.2%** of the budget. The combined year to date net income - (General Fund and Solid Waste Fund) is **\$1,785,570**
- Earned income tax revenue YTD June was **\$1,967,777**. That is approximately **\$58,000 less** than the same period last year and **53.4%** of the amount budgeted. Fluctuations are normal; we are confident we will be very close to our budget for 2018.

Upper Uwchlan Township
General Fund
Balance Sheet
As of June 30, 2018

ASSETS

Cash			
01-100-000-100	General Checking - Fulton Bank	\$	153,235.16
01-100-000-200	Meridian Bank		4,128,484.57
01-100-000-210	Meridian Bank - Payroll		87,236.51
01-100-000-250	Fulton Bank - Turf Field		329,409.04
01-100-000-300	Petty Cash		300.00
	Total Cash		<u>4,698,665.28</u>

Investments

01-120-000-100	Certificate of Deposit - 7/2/18		262,927.35
			<u>262,927.35</u>

Accounts Receivable

01-145-000-020	Engineering Fees Receivable		28,808.99
01-145-000-021	Engineering Fees Receivable-CU		6,817.97
01-145-000-030	Legal Fees Receivable		7,038.76
01-145-000-040	R/E Taxes Receivable		23,744.24
01-145-000-050	Hydrant Tax Receivable		1,648.44
01-145-000-080	Field Fees Receivables		23,549.75
01-145-000-085	Turf Field Receivables		(595.00)
01-145-000-086	EIT Receivable		31,685.67
01-145-000-090	RE Transfer Tax Receivable		67,897.74
01-145-000-095	Misc accounts receivable		75,257.98
01-145-000-096	Traffic Signals Receivable		-
01-145-000-097	Advertising Fees Reimbursable		195.00
	Total Accounts Receivable		<u>266,049.54</u>

Other Current Assets

01-130-000-001	Due From Municipal Authority		117,109.50
01-130-000-003	Due From Liquid Fuels		-
01-130-000-004	Due from ACT 209 Fund		-
01-130-000-005	Due From Capital Fund		-
01-130-000-006	Due from Solid Waste Fund		-
01-130-000-007	Due from Water Resource Protection Fund		-
01-130-000-008	Due from the Sewer Fund		-
01-130-000-009	Due from Developer's Escrow Fund		55,795.19
01-131-000-000	Suspense Account		-
	Total Other Current Assets		<u>172,904.69</u>

Prepaid Expense

01-155-000-000	Prepaid expenses		-
	Total Prepaid Expense		<u>-</u>

Total Assets

5,400,546.86

LIABILITIES AND FUND BALANCE

Accounts Payable

01-200-000-000	Accounts Payable		-
01-252-000-001	Deferred Revenues		73,608.32
	Total Accounts Payable		<u>73,608.32</u>

Upper Uwchlan Township
General Fund
Balance Sheet
As of June 30, 2018

Other Current Liabilities

01-199-000-000	Suspense Account	-
01-210-000-000	Payroll Liabilities	-
01-210-000-001	Federal Tax Withheld	-
01-211-000-000	FICA Tax Withheld	-
01-212-000-000	Earned Income Tax W/H	7,501.49
01-214-000-000	Non-Uniform Pension	(534.55)
01-214-000-100	NU Pension Plan #2	1,189.32
01-215-000-000	Police Pension Withheld	-
01-216-000-000	Domestic Relation W/H	-
01-217-000-000	State Tax Withheld	(3.00)
01-218-000-000	Police Association Dues	2,005.00
01-219-000-000	LST Tax Withheld	50.00
01-220-000-000	State Unemployment W/H	536.66
01-221-000-000	Benefit Deduction-Aflac	416.78
01-222-000-000	457 Contribution Deduction	5,349.57
01-223-000-000	Direct Deposit	-
01-224-000-000	Payroll Deduction Adjustments	-
01-239-000-001	Due to Municipal Authority	-
01-239-000-003	Due To Liquid Fuels	-
01-239-000-004	Due to Act 209 Fund	-
01-239-000-005	Due to Capital Fund	4,054.78
01-239-000-006	Due to Solid Waste Fund	5.00
01-239-000-007	Due to Water Resource Protection Fund	-
01-239-000-008	Due to Developer's Escrow Fund	687.90
01-258-000-000	Accrued Expenses	-
	Total Other Current Liabilities	21,258.95

Total Liabilities	94,867.27
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EQUITY

01-272-000-000	Opening Balance Equity	812,921.60
01-272-000-001	Retained Earnings	3,119,680.07
	Current Period Net Income (Loss)	1,373,077.92
	Total Equity	5,305,679.59

Total Fund Balance	5,305,679.59
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Total Liabilities & Fund Balance	5,400,546.86
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Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
01-301-000-010	Current Real Estate Taxes	922,679.53	983,600.00	(60,920.47)	93.8%
01-301-000-013	Real Estate Tax Refunds	(24,238.14)	(25,000.00)	761.86	97.0%
01-301-000-030	Delinquent Real Estate Taxes	4,220.37	30,000.00	(25,779.63)	14.1%
01-301-000-071	Hydrant Tax	54,525.70	65,000.00	(10,474.30)	83.9%
01-310-000-010	Real Estate Transfer Taxes	242,673.25	523,750.00	(281,076.75)	46.3%
01-310-000-020	Earned Income Taxes	1,993,509.75	3,735,903.00	(1,742,393.25)	53.4%
01-310-000-021	EIT commissions paid	(25,732.94)	(50,808.00)	25,075.06	50.6%
01-320-000-010	Building Permits	215,760.58	490,000.00	(274,239.42)	44.0%
01-320-000-020	Use & Occupancy Permit	7,750.08	8,000.00	(249.92)	96.9%
01-320-000-030	Sign Permits	-	100.00	(100.00)	0.0%
01-320-000-040	Contractors Permit	1,425.00	2,000.00	(575.00)	71.3%
01-320-000-050	Refinance Certification Fees	1,440.00	4,500.00	(3,060.00)	32.0%
01-321-000-080	Cable TV Franchise Fees	119,393.16	250,000.00	(130,606.84)	47.8%
01-331-000-010	Vehicle Codes Violation	19,425.20	50,000.00	(30,574.80)	38.9%
01-331-000-011	Reports/Fingerprints	1,019.75	2,000.00	(980.25)	51.0%
01-331-000-012	Solicitation Permits	-	500.00	(500.00)	0.0%
01-331-000-050	Reimbursable Police Wages	3,633.45	1,000.00	2,633.45	363.3%
01-341-000-001	Interest Earnings	20,723.82	18,000.00	2,723.82	115.1%
01-342-000-001	Rental Property Income	12,000.00	24,000.00	(12,000.00)	50.0%
01-354-000-010	County Grants	-	-	-	#DIV/0!
01-354-000-020	State Grants	-	148,448.00	(148,448.00)	0.0%
01-354-000-030	Police Grants	-	-	-	#DIV/0!
01-355-000-001	PURTA	-	5,000.00	(5,000.00)	0.0%
01-355-000-004	Alcoholic Beverage Tax	600.00	400.00	200.00	150.0%
01-355-000-005	State Aid, Police Pension	-	85,000.00	(85,000.00)	0.0%
01-355-000-006	State Aid, Non-Uniform Pension	-	55,000.00	(55,000.00)	0.0%
01-355-000-007	Foreign Fire Insurance Tax	-	112,000.00	(112,000.00)	0.0%
01-360-000-010	Vehicle Storage Fees	-	1,000.00	(1,000.00)	0.0%
01-361-000-030	Zoning/SubDivision Land Development	7,600.00	4,000.00	3,600.00	190.0%
01-361-000-032	Fees from Engineering	12,477.97	150,000.00	(137,522.03)	8.3%
01-361-000-033	Admin Fees from Engineering	453.41	8,000.00	(7,546.59)	5.7%
01-361-000-035	Admin Fees from Legal	224.31	1,500.00	(1,275.69)	15.0%
01-361-000-036	Legal Services Fees	6,815.20	3,000.00	3,815.20	227.2%
01-361-000-038	Sale of Maps & Books	89.00	250.00	(161.00)	35.6%
01-361-000-039	Fire Inspection Fees	-	-	-	#DIV/0!
01-361-000-040	Fees from Engineering - CU	6,308.67	20,000.00	(13,691.33)	31.5%
01-361-000-042	Copies	21.25	100.00	(78.75)	21.3%
01-361-000-043	Fees from Traffic Signals Reimbursables	-	-	-	#DIV/0!
01-361-000-044	Fees from Advertising Reimbursables	7,166.14	-	7,166.14	#DIV/0!
01-367-000-010	Recreation Donations	-	-	-	#DIV/0!
01-367-000-014	Pavillion Rental	50.00	-	50.00	#DIV/0!
01-367-000-020	Tennis Fees	-	-	-	#DIV/0!
01-367-000-021	Field Programs	21,909.75	30,000.00	(8,090.25)	73.0%
01-367-000-025	Turf Field Fees	23,715.00	45,000.00	(21,285.00)	52.7%
01-367-000-030	Community Events Donations	11,260.00	10,000.00	1,260.00	112.6%
01-367-000-040	History Book Revenue	-	200.00	(200.00)	0.0%
01-367-000-045	Upland Farms Barn Rental Fees	675.00	5,000.00	(4,325.00)	13.5%
01-367-000-089	Donations for Park Equipment	-	-	-	#DIV/0!
01-380-000-001	Miscellaneous Revenue	11,217.45	5,000.00	6,217.45	224.3%
01-380-000-010	Insurance Reimbursement	147.50	3,000.00	(2,852.50)	4.9%
01-392-000-008	Municipal Authority Reimbursement	117,109.50	234,219.00	(117,109.50)	50.0%
01-392-000-020	Transfer from Capital Fund	-	-	-	#DIV/0!
01-392-000-030	Transfer from Solid Waste Fund	-	-	-	#DIV/0!
01-395-000-000	Refund of Prior Year Expenses	495.00	-	495.00	#DIV/0!
Total Revenue		3,798,543.71	7,038,662.00	(3,240,118.29)	54.0%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
GENERAL GOVERNMENT					
01-400-000-113	Supervisors Wages	3,125.00	5,000.00	(1,875.00)	62.5%
01-400-000-150	Payroll Tax Expense	239.06	383.00	(143.94)	62.4%
01-400-000-320	Telephone	784.74	2,000.00	(1,215.26)	39.2%
01-400-000-340	Public Relations	241.50	6,500.00	(6,258.50)	3.7%
01-400-000-341	Advertising	1,370.06	7,500.00	(6,129.94)	18.3%
01-400-000-342	Printing	3,066.01	1,000.00	2,066.01	306.6%
01-400-000-344	Community Notice	-	2,000.00	(2,000.00)	0.0%
01-400-000-350	Insurance-Bonding	2,636.00	4,255.00	(1,619.00)	62.0%
01-400-000-352	Insurance-Liability	8,580.00	15,569.00	(6,989.00)	55.1%
01-400-000-420	Dues/Subscriptions/Memberships	379.99	2,769.00	(2,389.01)	13.7%
01-400-000-460	Meeting & Conferences	3,777.38	6,000.00	(2,222.62)	63.0%
01-400-000-461	Bank Fees	5,309.54	9,000.00	(3,690.46)	59.0%
01-400-000-463	Misc expenses	33,624.83	2,000.00	31,624.83	1681.2%
		63,134.11	63,976.00	(841.89)	98.7%
EXECUTIVE					
01-401-000-100	Administration Wages	204,070.98	461,785.00	(257,714.02)	44.2%
01-401-000-150	Payroll Tax Expense	14,689.53	35,327.00	(20,637.47)	41.6%
01-401-000-151	PSATS Unemployment Compensation	499.53	567.00	(67.47)	88.1%
01-401-000-156	Employee Benefit Expense	45,442.07	127,351.00	(81,908.93)	35.7%
01-401-000-157	ACA Fees	-	243.00	(243.00)	0.0%
01-401-000-160	Non-Uniform Pension	10,276.50	41,078.00	(30,801.50)	25.0%
01-401-000-174	Tuition Reimbursements	-	4,000.00	(4,000.00)	0.0%
01-401-000-181	Longevity Pay	2,100.00	5,700.00	(3,600.00)	36.8%
01-401-000-183	Overtime Wages	3,277.63	5,000.00	(1,722.37)	65.6%
01-401-000-200	Supplies	6,143.31	15,000.00	(8,856.69)	41.0%
01-401-000-205	Meals & Meal Allowances	-	200.00	(200.00)	0.0%
01-401-000-215	Postage	2,528.70	4,500.00	(1,971.30)	56.2%
01-401-000-230	Gasoline & Oil	814.79	2,200.00	(1,385.21)	37.0%
01-401-000-235	Vehicle Maintenance	403.06	500.00	(96.94)	80.6%
01-401-000-252	Repair & Maintenance	-	2,000.00	(2,000.00)	0.0%
01-401-000-316	Training & Seminars	3,238.28	10,000.00	(6,761.72)	32.4%
01-401-000-317	Parking/Travel	575.08	1,200.00	(624.92)	47.9%
01-401-000-322	Ipad Expenses	236.80	600.00	(363.20)	39.5%
01-401-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-400-000-353	Insurance-Vehicle	90.42	186.00	(95.58)	48.6%
01-401-000-354	Insurance-Workers Compensation	869.08	1,736.00	(866.92)	50.1%
01-401-000-420	Dues/Subscriptions/Memberships	6,881.78	3,901.00	2,980.78	176.4%
01-401-000-450	Contracted Services	10,296.44	7,410.00	2,886.44	139.0%
		312,433.98	730,484.00	(418,050.02)	42.8%
AUDIT					
01-402-000-450	Contracted Services	24,850.00	27,100.00	(2,250.00)	91.7%
		24,850.00	27,100.00	(2,250.00)	91.7%
TAX COLLECTION					
01-403-000-100	Tax Collector Wages	8,769.24	19,000.00	(10,230.76)	46.2%
01-403-000-150	Payroll Tax Expense	615.01	1,454.00	(838.99)	42.3%
01-403-000-200	Supplies	105.81	500.00	(394.19)	21.2%
01-403-000-215	Postage	1,577.51	2,000.00	(422.49)	78.9%
01-403-000-350	Insurance-Bonding	-	600.00	(600.00)	0.0%
01-403-000-450	Contracted Services	3,095.34	3,000.00	95.34	103.2%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual 14,162.91	2018 Budget 26,554.00	Over (Under) Budget (12,391.09)	Actual as % of Budget 53.3%
LEGAL					
01-404-000-305	Reimbursable Legal Fees - CU	-	500.00	(500.00)	0.0%
01-404-000-310	Reimbursable Legal Fees	5,156.28	9,500.00	(4,343.72)	54.3%
01-404-000-311	Non Reimbursable Legal	14,567.27	30,000.00	(15,432.73)	48.6%
01-404-000-450	Contracted Services	-	5,000.00	(5,000.00)	0.0%
		19,723.55	45,000.00	(25,276.45)	43.8%
COMPUTER					
01-407-000-200	Supplies	21.19	2,000.00	(1,978.81)	1.1%
01-407-000-220	Software	5,440.64	4,000.00	1,440.64	136.0%
01-407-000-222	Hardware	1,455.00	7,000.00	(5,545.00)	20.8%
01-407-000-240	Web Page	-	6,900.00	(6,900.00)	0.0%
01-407-000-450	Contracted Services	49,154.92	73,070.00	(23,915.08)	67.3%
		56,071.75	92,970.00	(36,898.25)	60.3%
ENGINEERING					
01-408-000-305	Reimbursable Conditional Use	7,603.56	25,000.00	(17,396.44)	30.4%
01-408-000-310	Reimbursable Engineering	14,545.81	75,000.00	(60,454.19)	19.4%
01-408-000-311	Traffic Engineering	19,818.00	25,000.00	(5,182.00)	79.3%
01-408-000-313	Non Reimbursable Engineering	36,341.59	20,000.00	16,341.59	181.7%
01-408-000-366	Ordinance Update	-	4,500.00	(4,500.00)	0.0%
01-408-000-367	General Planning	7,720.37	10,000.00	(2,279.63)	77.2%
01-408-000-368	MS4 Expenses	-	-	-	#DIV/0!
01-408-000-369	Reimbursable Traffic Signals	2,690.00	-	2,690.00	#DIV/0!
01-408-000-370	Reimbursable Advertising	572.10	-	572.10	#DIV/0!
		89,291.43	159,500.00	(70,208.57)	56.0%
TOWNSHIP PROPERTIES					
<u>Public Works Building</u>					
01-409-001-200	Supplies	128.45	1,000.00	(871.55)	12.8%
01-409-001-231	Propane & heating - PW bldg	15,527.00	13,000.00	2,527.00	119.4%
01-409-001-250	Maint & Repair	3,282.62	16,150.00	(12,867.38)	20.3%
01-409-001-320	Telephone	2,298.38	1,700.00	598.38	135.2%
01-409-001-351	Insurance - property	3,345.70	6,893.00	(3,547.30)	48.5%
01-409-001-360	Utilities	2,948.95	12,000.00	(9,051.05)	24.6%
01-409-001-450	Contracted Services	4,299.87	4,370.00	(70.13)	98.4%
<u>Township Building</u>					
01-409-003-101	Employee Cost Allocated	-	-	-	#DIV/0!
01-409-003-200	Supplies	529.47	2,000.00	(1,470.53)	26.5%
01-409-003-231	Propane & Heating Oil	-	5,000.00	(5,000.00)	0.0%
01-409-003-250	Maintenance & Repairs	872.29	8,000.00	(7,127.71)	10.9%
01-409-003-320	Telephone	4,501.27	7,000.00	(2,498.73)	64.3%
01-409-003-351	Insurance Property	3,345.70	6,893.00	(3,547.30)	48.5%
01-409-003-360	Utilities	8,862.01	15,000.00	(6,137.99)	59.1%
01-409-003-450	Contracted Services	9,501.51	25,000.00	(15,498.49)	38.0%
<u>Milford Road</u>					
01-409-004-200	Supplies	-	500.00	(500.00)	0.0%
01-409-004-231	Propane	571.25	1,500.00	(928.75)	38.1%
01-409-004-250	Maintenance & Repairs	-	3,000.00	(3,000.00)	0.0%
01-409-004-320	Telephone	1,293.00	1,600.00	(307.00)	80.8%
01-409-004-351	Insurance - property	669.14	1,379.00	(709.86)	48.5%
01-409-004-360	Utilities	369.89	2,000.00	(1,630.11)	18.5%
01-409-004-450	Contracted Services	228.00	1,100.00	(872.00)	20.7%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual 62,574.50	2018 Budget 135,085.00	Over (Under) Budget (72,510.50)	Actual as % of Budget 46.3%
POLICE EXPENSES					
01-410-000-100	Police Wages	540,658.72	1,169,409.00	(628,750.28)	46.2%
01-410-000-150	Payroll Tax Expense	40,019.86	89,460.00	(49,440.14)	44.7%
01-410-000-151	PSATS Unemployment Compensation	1,142.87	1,170.00	(27.13)	97.7%
01-410-000-156	Employee Benefit Expense	157,260.05	319,082.00	(161,821.95)	49.3%
01-410-000-158	Medical Expense Reimbursements	3,345.07	9,000.00	(5,654.93)	37.2%
01-410-000-160	Pension Expense	44,486.75	218,009.00	(173,522.25)	20.4%
01-410-000-174	Tuition Reimbursment	-	12,000.00	(12,000.00)	0.0%
01-410-000-181	Longevity Pay	4,000.00	19,400.00	(15,400.00)	20.6%
01-410-000-182	Education incentive	3,000.00	3,500.00	(500.00)	85.7%
01-410-000-183	Overtime Wages	15,582.04	42,000.00	(26,417.96)	37.1%
01-410-000-187	Courttime Wages	4,659.73	12,000.00	(7,340.27)	38.8%
01-410-000-191	Uniform/Boot Allowances	6,850.00	11,250.00	(4,400.00)	60.9%
01-410-000-200	Supplies	3,253.71	12,000.00	(8,746.29)	27.1%
01-410-000-215	Postage	-	750.00	(750.00)	0.0%
01-410-000-230	Gasoline & Oil	12,289.97	25,000.00	(12,710.03)	49.2%
01-410-000-235	Vehicle Maintenance	12,854.29	30,000.00	(17,145.71)	42.8%
01-410-000-238	Clothing/Uniforms	1,479.07	5,000.00	(3,520.93)	29.6%
01-410-000-250	Maintenance & Repairs	840.25	2,500.00	(1,659.75)	33.6%
01-410-000-260	Small Tools & Equipment	3,209.78	7,000.00	(3,790.22)	45.9%
01-410-000-311	Non-Reimbursable-Legal	-	3,000.00	(3,000.00)	0.0%
01-410-000-316	Training/Seminar	7,849.89	14,500.00	(6,650.11)	54.1%
01-410-000-317	Parking & travel	21.00	500.00	(479.00)	4.2%
01-410-000-320	Telephone	1,354.71	8,000.00	(6,645.29)	16.9%
01-410-000-322	Ipad Expense	186.80	600.00	(413.20)	31.1%
01-410-000-327	Radio Equipment M & R	-	1,000.00	(1,000.00)	0.0%
01-410-000-340	Public Relations	2,376.60	10,000.00	(7,623.40)	23.8%
01-410-000-342	Police Accreditation	1,930.00	13,500.00	(11,570.00)	14.3%
01-410-000-352	Insurance - Liability	7,242.71	14,921.00	(7,678.29)	48.5%
01-410-000-353	Insurance - Vehicles	2,204.40	4,541.00	(2,336.60)	48.5%
01-410-000-354	Insurance - Workers Compensation	18,808.40	37,619.00	(18,810.60)	50.0%
01-410-000-420	Dues/Subscriptions/Memberships	88.77	750.00	(661.23)	11.8%
01-410-000-450	Contracted Services	11,298.72	17,200.00	(5,901.28)	65.7%
01-410-000-740	Computer/Furniture	1,708.00	4,000.00	(2,292.00)	42.7%
		910,002.16	2,118,661.00	(1,208,658.84)	43.0%
FIRE/AMBULANCE					
01-411-000-354	Insurance - Workers Compensation	12,607.27	28,000.00	(15,392.73)	45.0%
01-411-000-420	Dues/Subscriptions/Memberships	-	-	-	#DIV/0!
01-411-000450	Contracted Services	-	-	-	#DIV/0!
01-411-000-451	Hydrant expenses-Aqua	31,284.00	60,000.00	(28,716.00)	52.1%
01-411-001-001	Ludwigs	-	74,160.00	(74,160.00)	0.0%
01-411-001-002	Lionville	39,595.92	74,282.00	(34,686.08)	53.3%
01-411-001-003	Lionville Capital	-	-	-	#DIV/0!
01-411-001-004	Glenmoore	-	8,549.00	(8,549.00)	0.0%
01-411-001-005	E. Brandywine	7,954.00	15,908.00	(7,954.00)	50.0%
01-411-001-006	Reimbursement - Uwchlan Township	-	2,300.00	(2,300.00)	0.0%
01-411-001-007	Reimbursement - East Brandywine Twp.	-	200.00	(200.00)	0.0%
01-411-002-530	Contributions-Fire Relief	-	112,000.00	(112,000.00)	0.0%
		91,441.19	375,399.00	(283,957.81)	24.4%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
AMBULANCE					
01-412-000-540	Uwchlan Ambulance	13,519.00	27,038.00	(13,519.00)	50.0%
01-412-000-544	Minquas Ambulance	-	-	-	#DIV/0!
		13,519.00	27,038.00	(13,519.00)	50.0%
CODES ADMINISTRATION					
01-413-000-100	Code Administrator Wages	110,424.63	236,017.00	(125,592.37)	46.8%
01-413-000-150	Payroll Tax Expenses	8,084.09	18,055.00	(9,970.91)	44.8%
01-413-000-151	PSATS Unemployment Compensation	270.00	270.00	-	100.0%
01-413-000-156	Employee Benefit Expense	36,535.55	73,618.00	(37,082.45)	49.6%
01-413-000-160	Pension	6,111.17	24,445.00	(18,333.83)	25.0%
01-413-000-181	Longevity Pay	4,950.00	6,900.00	(1,950.00)	71.7%
01-413-000-200	Supplies	384.82	1,000.00	(615.18)	38.5%
01-413-000-230	Gasoline & Oil	1,109.00	3,800.00	(2,691.00)	29.2%
01-413-000-235	Vehicle Maintenance	564.96	1,500.00	(935.04)	37.7%
01-413-000-316	Training/Seminar	1,239.20	3,000.00	(1,760.80)	41.3%
01-413-000-317	Parking/Travel	-	1,000.00	(1,000.00)	0.0%
01-413-000-320	Telephone	800.17	2,000.00	(1,199.83)	40.0%
01-413-000-322	Ipad Expense	186.80	600.00	(413.20)	31.1%
01-413-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-413-000-353	Insurance - Vehicle	180.84	373.00	(192.16)	48.5%
01-413-000-354	Insurance - Workers Compensation	868.08	1,736.00	(867.92)	50.0%
01-413-000-420	Dues/Subscriptions/Memberships	2,071.50	7,000.00	(4,928.50)	29.6%
01-413-000-450	Contracted Services	5,858.88	53,760.00	(47,901.12)	10.9%
01-413-000-460	Meetings & Conferences	-	-	-	#DIV/0!
		179,639.69	435,074.00	(255,434.31)	41.3%
PLANNING & ZONING					
01-414-001-116	Compensation	-	-	-	#DIV/0!
01-414-001-200	Supplies	-	500.00	(500.00)	0.0%
01-414-001-301	Court Reporter	-	1,500.00	(1,500.00)	0.0%
01-414-001-315	Legal Fees	-	3,000.00	(3,000.00)	0.0%
01-414-001-365	Comp Plan Update	-	-	-	#DIV/0!
01-414-001-366	Ordinance Update	-	3,000.00	(3,000.00)	0.0%
01-414-001-367	General Planning	-	3,000.00	(3,000.00)	0.0%
01-414-001-368	Advertising	717.14	500.00	217.14	143.4%
01-414-001-451	ACT 209	-	-	-	#DIV/0!
		717.14	11,500.00	(10,782.86)	6.2%
VILLAGE CONCEPT					
01-414-002-367	General Planning	-	1,000.00	(1,000.00)	0.0%
		-	1,000.00	(1,000.00)	0.0%
ZONING					
01-414-003-100	Compensation	-	800.00	(800.00)	0.0%
01-414-003-301	Court Reporter	60.00	2,000.00	(1,940.00)	3.0%
01-414-003-315	Legal Fees	1,663.32	6,000.00	(4,336.68)	27.7%
01-414-003-366	Ordinance Update	-	-	-	#DIV/0!
01-414-003-450	Contracted Services	-	1,000.00	(1,000.00)	0.0%
		1,723.32	9,800.00	(8,076.68)	17.6%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
EMERGENCY OPERATIONS					
01-415-000-200	Supplies	-	2,000.00	(2,000.00)	0.0%
01-415-000-260	Small Tools & Equipment	-	1,000.00	(1,000.00)	0.0%
01-415-000-316	Training/Seminar	118.00	1,200.00	(1,082.00)	9.8%
01-415-000-317	Parking/Travel	-	400.00	(400.00)	0.0%
01-415-000-320	Telephone	892.76	1,200.00	(307.24)	74.4%
01-415-000-330	Other Services/Charges	240.00	500.00	(260.00)	48.0%
01-415-000-420	Dues/subscriptions/memberships	-	50.00	(50.00)	0.0%
01-415-000-450	Contracted Services	-	500.00	(500.00)	0.0%
01-415-000-740	Computer/Office Equipment	-	1,000.00	(1,000.00)	0.0%
		1,250.76	7,850.00	(6,599.24)	15.9%
ANIMAL CONTROL/OTHER					
01-422-000-530	Contributions - SPCA	2,157.85	4,244.00	(2,086.15)	50.8%
01-422-000-601	Contributions - DARC	15,987.00	15,987.00	-	100.0%
	Downingtown Senior Center	-	2,000.00		
		18,144.85	22,231.00	(2,086.15)	81.6%
SIGNS					
01-433-000-200	Supplies	1,810.38	5,000.00	(3,189.62)	36.2%
01-433-000-450	Contracted Services	210.00	1,000.00	(790.00)	21.0%
		2,020.38	6,000.00	(3,979.62)	33.7%
SIGNALS					
01-434-000-450	Contracted Services	26,401.14	183,300.00	(156,898.86)	14.4%
		26,401.14	183,300.00	(156,898.86)	14.4%
PUBLIC WORKS					
01-438-000-100	Public Works Wages	159,070.02	337,247.00	(178,176.98)	47.2%
01-438-000-101	Employee cost allocated	-	-	-	#DIV/0!
01-438-000-150	Payroll Tax Expense	12,253.09	25,799.00	(13,545.91)	47.5%
01-438-000-151	PSATS Unemployment Compensation	620.31	646.00	(25.69)	96.0%
01-438-000-156	Employee Benefit Expense	72,757.82	133,912.00	(61,154.18)	54.3%
01-438-000-160	Pension	7,143.45	30,424.00	(23,280.55)	23.5%
01-438-000-181	Longevity	2,850.00	7,050.00	(4,200.00)	40.4%
01-438-000-183	Overtime Wages	10,714.82	19,100.00	(8,385.18)	56.1%
01-438-000-200	Supplies	12,565.79	49,600.00	(37,034.21)	25.3%
01-438-000-205	Meals & Meal Allowances	-	500.00	(500.00)	0.0%
01-438-000-230	Gasoline & Oil	25,794.58	29,100.00	(3,305.42)	88.6%
01-438-000-235	Vehicle Maintenance	2,626.42	13,400.00	(10,773.58)	19.6%
01-438-000-238	Uniforms	3,020.24	3,050.00	(29.76)	99.0%
01-438-000-245	Highway Supplies	2,718.68	10,200.00	(7,481.32)	26.7%
01-438-000-260	Small Tools & Equipment	6,424.98	12,750.00	(6,325.02)	50.4%
01-438-000-316	Training/Seminar	922.63	4,575.00	(3,652.37)	20.2%
01-438-000-317	Parking & travel	-	600.00	(600.00)	0.0%
01-438-000-320	Telephone	1,223.93	3,000.00	(1,776.07)	40.8%
01-438-000-322	Ipad Expense	236.90	1,200.00	(963.10)	19.7%
01-438-000-341	Advertising	1,839.76	-	1,839.76	#DIV/0!
01-438-000-342	Accreditation	-	5,000.00	(5,000.00)	0.0%
01-438-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-438-000-353	Vehicle Insurance	2,544.55	5,242.00	(2,697.45)	48.5%
01-438-000-354	Insurance - Workers Compensation	4,629.76	8,958.00	(4,328.24)	51.7%
01-438-000-360	Heating Oil	-	-	-	#DIV/0!

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
01-438-000-420	Dues and Subscriptions	665.00	400.00	265.00	166.3%
01-438-000-450	Contracted Services	21,865.39	54,880.00	(33,014.61)	39.8%
01-438-000-463	Miscellaneous	-	-	-	#DIV/0!
01-438-000-720	Road Resurfacing	-	244,222.00	(244,222.00)	0.0%
		352,488.12	1,000,855.00	(648,366.88)	35.2%
	<u>Public Works - Facilities Division</u>				
01-438-001-100	Wages	65,016.31	185,694.00	(120,677.69)	35.0%
01-438-001-101	Employee Costs Allocated	-	(183,815.00)	183,815.00	0.0%
01-438-001-150	Payroll Tax Expense	4,964.60	14,206.00	(9,241.40)	34.9%
01-438-001-151	PSATS Unemployment Compensation	217.01	630.00	(412.99)	34.4%
01-438-001-156	Employee Benefit Expense	27,481.46	50,721.00	(23,239.54)	54.2%
01-438-001-160	Pension Expense	2,617.38	8,646.00	(6,028.62)	30.3%
01-438-001-174	Tuition Reimbursement	-	-	-	#DIV/0!
01-438-001-181	Longevity	1,650.00	1,650.00	-	100.0%
01-438-001-183	Overtime Wages	4,521.60	8,000.00	(3,478.40)	56.5%
01-438-001-230	Gasoline & Oil	-	1,000.00	(1,000.00)	0.0%
01-438-001-235	Vehicle Maintenance	-	4,500.00	(4,500.00)	0.0%
01-438-001-238	Uniforms	-	900.00	(900.00)	0.0%
01-438-001-316	Training & Seminars	124.00	3,600.00	(3,476.00)	3.4%
01-438-001-352	Insurance - Liability	-	-	-	#DIV/0!
01-438-001-353	Insurance - Vehicles	818.04	1,685.00	(866.96)	48.5%
01-438-001-354	Insurance - Workers Compensation	2,314.88	4,934.00	(2,619.12)	46.9%
01-438-001-450	Contracted Services	-	-	-	#DIV/0!
		109,725.28	102,351.00	7,374.28	107.2%
	ROAD CONSTRUCTION				
01-439-000-752	East West Link	-	-	-	#DIV/0!
		-	-	-	#DIV/0!
	PARK & RECREATION				
	<u>Parks - General</u>				
01-454-000-150	Scholarships for Youth Groups	2,000.00	-	2,000.00	#DIV/0!
01-454-001-101	Park wages allocation	-	183,815.00	(183,815.00)	0.0%
01-454-001-200	Supplies	5,458.14	8,000.00	(2,541.86)	68.2%
01-454-001-201	Park & Rec Special Events	81.28	5,000.00	(4,918.72)	1.6%
01-454-001-202	Community Day	23,847.95	26,000.00	(2,152.05)	91.7%
01-454-001-230	Gasoline & Oil	388.05	-	388.05	#DIV/0!
01-454-001-235	Vehicle Maintenance	2,207.75	2,500.00	(292.25)	88.3%
01-454-001-250	Maintenance & Repairs	332.46	500.00	(167.54)	66.5%
01-454-001-260	Small Tools & Equipment	114.99	2,700.00	(2,585.01)	4.3%
01-454-001-316	Training/Seminars	-	5,000.00	(5,000.00)	0.0%
01-454-001-340	Public Relations	1,431.87	-	1,431.87	#DIV/0!
01-454-001-354	Insurance - Workers Compensation	1,446.80	2,894.00	(1,447.20)	50.0%
01-454-001-420	Dues/Subscriptions/Memberships	-	-	-	#DIV/0!
01-454-001-427	Waste Disposal	-	-	-	#DIV/0!
01-454-001-450	Contracted Services	376.20	500.00	(123.80)	75.2%
		37,685.49	236,909.00	(199,223.51)	15.9%
	HICKORY PARK				
01-454-002-200	Supplies-Hickory	1,088.21	2,500.00	(1,411.79)	43.5%
01-454-002-231	Propane	-	2,000.00	(2,000.00)	0.0%
01-454-002-250	Maintenance & Repairs	1,403.18	7,000.00	(5,596.82)	20.0%
01-454-002-351	Insurance-Property	1,338.28	2,757.00	(1,418.72)	48.5%
01-454-002-360	Utilities	1,324.06	5,000.00	(3,675.94)	26.5%
01-454-002-450	Contracted Services	5,341.00	20,000.00	(14,659.00)	26.7%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

GL Account #	Account Description	2018 YTD Actual 10,494.73	2018 Budget 39,257.00	Over (Under) Budget (28,762.27)	Actual as % of Budget 26.7%
	FELLOWSHIP FIELDS				
01-454-003-200	Supplies	352.26	1,000.00	(647.74)	35.2%
01-454-003-250	Maintenance & Repairs	6,081.56	10,000.00	(3,918.44)	60.8%
01-454-003-312	Engineering Fees	-	2,000.00	(2,000.00)	0.0%
01-454-003-320	Telephone	750.11	2,500.00	(1,749.89)	30.0%
01-454-003-351	Insurance Property	2,676.56	5,514.00	(2,837.44)	48.5%
01-454-003-360	Utilities	5,257.36	12,000.00	(6,742.64)	43.8%
01-454-003-450	Contracted Services	2,790.05	16,000.00	(13,209.95)	17.4%
		17,907.90	49,014.00	(31,106.10)	36.5%
	LARKINS FIELD				
01-454-004-200	Supplies-Larkins	343.89	1,000.00	(656.11)	34.4%
01-454-004-250	Maintenance & Repair	-	5,000.00	(5,000.00)	0.0%
01-454-004-312	Engineering Fee-Larkins	-	-	-	#DIV/0!
01-454-004-450	Contracted Services	1,480.00	3,000.00	(1,520.00)	49.3%
		1,823.89	9,000.00	(7,176.11)	20.3%
	UPLAND FARMS				
01-454-005-200	Supplies	1,467.36	5,000.00	(3,532.64)	29.3%
01-454-005-231	Propane & Heating Oil	90.00	4,500.00	(4,410.00)	2.0%
01-454-005-250	Repairs & Maintenance	1,046.32	10,000.00	(8,953.68)	10.5%
01-454-005-351	Insurance - Building	2,007.42	4,136.00	(2,128.58)	48.5%
01-454-005-360	Utilities	822.36	4,000.00	(3,177.64)	20.6%
01-454-005-450	Contracted Services	1,545.01	5,000.00	(3,454.99)	30.9%
01-454-005-513	Engineering Fees	-	-	-	#DIV/0!
		6,978.47	32,636.00	(25,657.53)	21.4%
	Total Parks and Recreation	74,890.48	366,816.00	(291,925.52)	20.4%
	LIBRARY				
01-456-000-530	Contributions	-	5,000.00	(5,000.00)	0.0%
		-	5,000.00	(5,000.00)	0.0%
	HISTORICAL COMMISSIONS				
01-459-000-200	Supplies	1,040.05	1,000.00	40.05	104.0%
01-459-000-320	Telephone	-	1,000.00	(1,000.00)	0.0%
01-459-000-450	Contracted Services	220.00	500.00	(280.00)	44.0%
		1,260.05	2,500.00	(1,239.95)	50.4%
	Total Expenditures Before Operating Transfers	2,425,465.79	5,956,044.00	(3,528,578.21)	40.7%
	Excess of Revenues over Expenses Before Operating Transfers	1,373,077.92	1,082,618.00	288,459.92	126.8%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended June 30, 2018

Packet Page 21

GL Account #	Account Description	2018 YTD Actual	2018 Budget	Over (Under) Budget	Actual as % of Budget
OPERATING TRANSFERS					
01-492-000-030	Transfer to Capital Projects Fund	-	950,000.00	(950,000.00)	0.0%
01-492-000-031	Transfer to Solid Waste Fund	-	-	-	#DIV/0!
01-492-000-033	Transfer to Developer's Escrow Fund	-	-	-	#DIV/0!
01-492-000-034	Transfer to Act 209 Fund	-	-	-	#DIV/0!
01-492-000-035	Transfer to Municipal Authority	-	-	-	#DIV/0!
01-492-000-036	Transfer to Water Resource Protection Fund	-	250,000.00	(250,000.00)	0.0%
		-	1,200,000.00	(1,200,000.00)	0.0%
Total Expenditures after Operating Transfers		2,425,465.79	7,156,044.00	(4,728,578.21)	33.9%
EXCESS OF REVENUES OVER EXPENSES		1,373,077.92	(117,382.00)	1,488,459.92	-1169.8%



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: BOARD OF SUPERVISORS
Cary Vargo, Township Manager

FROM: Gwen Jonik, Township Secretary

RE: Zoning Hearing Board Appointment – Lauren Cortesi

DATE: July 11, 2018

The Township Zoning Hearing Board (ZHB) currently has 1 vacancy.

Two residents expressed interest in filling the vacancy. Cliff Schultz, ZHB Chair, and members Ray Stubbs and Jim Greaney, met with both candidates and have recommended Lauren Cortesi for appointment. Ms. Cortesi and Cliff Schultz met with Sandy D'Amico and Jamie Goncharoff July 10, 2018.

All were in agreement that Ms. Cortesi should be appointed to the Zoning Hearing Board, which may be announced at the Board's July 16, 2018, 7:00 pm Meeting.

A term on the Zoning Hearing Board is 3 years. Ms. Cortesi would be filling a mid-term vacancy, and the term would expire December 31, 2019.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

ENGINEER'S REPORT – UPPER UWCHLAN TOWNSHIP

Date: July 12, 2018

To: Cary B. Vargo - Township Manager
Board of Supervisors

From: David Leh, P.E.

The following is an overview of engineering activities for the previous month:

Eagleview Lot 1B – A revised Preliminary / Final Land Development Plan has been received for a maintenance facility on the site. The plan has been revised to reduce the proposed site disturbance. The plan has been reviewed by the consultants and will be reviewed by the Planning Commission at their July 12th meeting.

Byers Station (Lot 5C) – The majority of the infrastructure for the residential portion has been completed and the roads have been paved.

Marsh Lea – We have received Escrow Release # 5 for this project and have provided a recommendation for the release under separate cover.

General:

Meetings / Correspondence with staff regarding various matters.



DEVELOPMENT UPDATE – UPPER UWCHLAN TOWNSHIP

Date: July 12, 2018

To: Board of Supervisors

From: David Leh, P.E.

270-290 Park Road (Townes at Chester Springs) - This is a 40-unit multiple-family townhouse community along Park Road just north of Windsor Baptist Church. Toll Brothers is developing the property. Construction continues and we have received 4 building permit applications (16 total units) to date.

American Tower (780 Dorlan Mills Road) – The Applicant submitted a conditional use application for a proposed cell tower on this property. A Conditional Use was granted by the Board of Supervisors at their July 20th, 2015 meeting. Zoning relief was also required and granted. No further activity has occurred.

Byers Station (Lot 5C) - Construction continues on the residential portion of the development and we have received our first 2 building permit applications. In addition, an amended land development plan has been submitted for the commercial portion of the site. The plan was reviewed by the Planning Commission at their April 12th & May 10th meetings, no action was taken. Revised plans were then submitted and the Planning Commission recommended Amended Final PRD Approval at their June 14th Meeting.

Byers Station (Lot 6C)- Vantage Point – A Preliminary Land Development Application for this site. The Applicant is proposing to construct a 36,171 SF, 3 story retirement facility. The plan was reviewed by the Planning Commission at their May 10th meeting; no action was taken. The Applicant has indicated they would like to submit a revised plan for consideration prior to a conditional Use Hearing being held. No plan has been received to date.

Eagleview Lot 1B– A revised Preliminary / Final Land Development Plan has been received for a maintenance facility on the site. The plan has been revised to reduce the proposed site disturbance. The plan has been reviewed by the consultants and will be reviewed by the Planning Commission at their July 12th meeting.

Reference: Development Update

File No. 18-01080T
July 12, 2018

Eagleview Lot 1C– The project proposes a 113,000 SF Flex Office building. The proposed building and amenities appear to be similar to the adjacent office buildings located along Sierra Drive. The Board granted Preliminary Land Development Approval at their May 21st meeting.

Eagle Village Parking Expansion Project – A preconstruction meeting was held on June 25th for this project. However, no date for commencement of construction has been set.

Fetters Property (McKee Group) - A conditional use was approved on January 17th, 2017 for an active-adult 55-year old and over community consisting of 116 single-family detached dwellings, 154 twin units, 105 triplex units, and associated amenities. The Board granted Final Plan Approval at their October 16th, 2017 meeting. No further activity has occurred.

Jankowski Tract- Conditional Use Approval for this 55-lot, single family home community was granted by the Board at their December 18th, 2017 meeting. A land development plan was previously submitted and the Planning Commission recommended Preliminary / Final Approval at their March 8th meeting. The Applicant has submitted a revised plan, which has been reviewed by the Township Consultants. However, since subdivision of some of the existing parcels needs to occur in West Vincent Township (The Parcels are bisected by the Township Line) the Board cannot take action until they are complete.

J-Tech (112 Oscar Way) – A Preliminary / Final Land Development application has been submitted to construct an 8,845 square foot building addition to an existing building. The building is intended to be used solely for storage of Materials for the owners existing business.(J-Tech) The Board granted Preliminary / Final Land Development Approval at their June 18th meeting.

Marsh Lea – The Board granted Preliminary / Final Plan Approval to this 27-lot, single-family home community at their May 15th, 2017 meeting. Construction continues and we have received a grading plan for their model home, as well as for 4 additional lots.

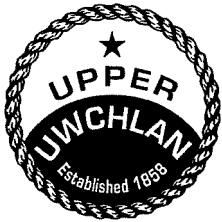
Reserve at Chester Springs (Frame Property) – Infrastructure construction continues. The road network for the entire development has been completed. Home construction continues at a very brisk pace in the development. Building Permits for 57 of the 63 homes have been applied for.

Struble Trail Extension – Chester County has submitted an application to reopen the Conditional Use Hearing to allow for the continuance of the trail from where it

Reference: Development Update

File No. 18-01080T
July 12, 2018

currently terminates to a point on the west side of Dorlan Mill Road. The Planning Commission recommended approval of the Conditional Use at their February 8th meeting. The Conditional Use Hearing previously scheduled for March 13th has been continued to a date uncertain.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: The Board of Supervisors

FROM: Kathi McGrath /
Administrative Assis

RE: Codes Department Activity Report

DATE: July 5, 2018

=====

Attached, please find the Codes Department Activity Report for the month of June, 2018.

Attachments:
Activity Report

/km

UPPER UWCHLAN TOWNSHIP
Permit Analysis
2015-2018

	2015				2016				2017				2018			
	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees
Jan	58	\$10,390.32	58	\$10,390.32	33	\$19,195.00	33	\$19,195.00	36	\$ 27,889.54	36	\$ 27,889.54	46	\$ 37,719.22	46	\$ 37,719.22
Feb	34	\$ 4,098.54	92	\$ 14,488.86	38	\$31,184.74	71	\$ 50,379.74	30	\$ 6,209.00	66	\$ 34,098.54	43	\$ 40,684.68	89	\$ 78,406.90
Mar	59	\$ 9,560.34	151	\$ 13,949.20	38	\$ 9,003.50	109	\$ 59,383.24	62	\$ 61,429.00	128	\$ 95,527.54	43	\$ 36,969.50	132	\$ 115,376.40
Apr	135	\$ 15,230.00	286	\$ 39,279.20	64	\$88,297.00	173	\$ 147,680.24	61	\$ 30,429.00	189	\$ 125,956.54	56	\$ 45,204.94	188	\$ 160,581.34
May	119	\$ 33,693.18	405	\$ 72,972.38	125	\$14,112.00	298	\$161,792.24	61	\$ 13,118.56	250	\$ 139,075.10	70	\$ 39,985.36	258	\$ 200,566.70
Jun	154	\$ 21,139.54	559	\$ 94,111.92	109	\$ 9,919.12	407	\$171,711.36	117	\$ 107,225.16	367	\$ 246,300.26	59	\$ 39,179.50	317	\$ 239,746.20
Jul	98	\$ 11,329.56	657	\$ 105,448.48	55	\$ 8,120.56	462	\$179,831.92	78	\$ 60,308.00	445	\$ 306,608.26				
Aug	66	\$ 9,531.00	723	\$ 114,979.48	83	\$50,103.08	545	\$ 229,935.00	90	\$ 9,532.32	535	\$ 316,140.58				
Sept	41	\$ 6,911.88	764	\$ 121,891.36	57	\$ 8,844.90	602	\$238,779.90	86	\$ 29,485.94	621	\$ 345,626.52				
Oct	72	\$ 12,443.02	836	\$ 134,334.38	64	\$ 8,144.42	666	\$ 246,923.42	101	\$ 69,748.73	722	\$ 415,375.25				
Nov	38	\$ 102,941.80	874	\$ 237,276.78	71	\$13,717.44	737	\$260,640.86	58	\$ 29,023.10	780	\$ 415,404.48				
Dec	51	\$ 6,235.24	925	\$ 243,512.02	42	\$ 9,929.00	779	\$ 270,569.86	28	\$ 17,392.92	808	\$ 432,797.40				



JUNE/JULY 2018 REPORT

UPPER UWCHLAN TOWNSHIP PUBLIC WORKS DEPARTMENT

The following projects were underway since we last met:

Ongoing:

- **Aside from regular routine maintenance, the following work orders were submitted last month.**

Tracking of work orders through Munilogic: 151 Submitted – All Completed

- **Municipal Authority**
 - **2 Work new orders submitted**
 - **2 Completed**
 - **PA 1-calls**
 - **98 Work orders submitted**
 - **98 Completed**
 - **Public Works**
 - **26 Work orders submitted**
 - **26 Completed**
 - **Parks**
 - **3 Work orders submitted**
 - **3 Completed**
 - **Solid Waste**
 - **22 Work orders submitted**
 - **22 Completed**
- **Completed base repairs on roadways to be resurfaced in 2018**

- **Cleared out storm pipes at Krauser, Fellowship, and Moore Roads after storms.**
- **Block Party - preparation through cleanup**
- **Roadside mowing as time allowed**
- **Hauled dirt for use as backfill at Public Works new structure site**
- **Crack-sealing at various locations**
- **Cleanout of water structure and tree removal at the new Township Park site**
- **Cleaned all equipment for Block Party Touch-a-Truck**
- **Worked on repairing of potholes at various locations**
- **Rebuilt Backhoe front axle**
- **Repaired downspouts on Municipal Authority properties.**
- **Two employees attended LTAP Road Scholar program training classes**
- **Inlet cleaning of various inlets throughout the Township with vacuum truck**
- **Spot swept roads with vacuum truck**
- **Roadside mowing has started but is slow going because of other work taking priority.**
- **Tree trimming was done on various Township roads for overgrowth into roads**
- **Notices were placed at properties with overgrown trees and shrubs that are over the roadways. A special concern was placed on roadways that we are resurfacing due to the fact that a milling machine, a paver, and dump trucks will need to get close to the curbs.**
- **Worked on Police cars for minor issues and monthly services**
- **Toter swaps and deliveries were done as requested.**
- **Preventive maintenance, repairs, and Pa State Inspections continue on all Township owned vehicles and equipment.**
- **Installed more retaining blocks for the wall at the PW Garage as time allowed.**

- Minor maintenance issues were handled at the Township Buildings.
- Trimmed trees around signals
- Base repairs were completed on Moore Rd and on Turnstone Rd

Bids:

- None

Road Dedications:

- None

Workforce

- An ad has been placed for the opening in the Public Works Highway Dept.
- All current employees are working well and there are no issues to report.

**Respectfully submitted,
Michael G. Heckman
Director of Public Works
Upper Uwchlan Township**



July 10, 2018

File No. 03-0545T

Mr. Cary Vargo
Upper Uwchlan Township Manager
140 Pottstown Pike
Chester Springs, PA 19425

Reference: Marsh Lea Subdivision
Escrow Release Request # 5

Dear Cary:

Gilmore & Associates, Inc. has reviewed Moser Builders July 5, 2018 request associated with release of escrow for the above-referenced project. Based upon our review of the submitted payment request, we recommend release of **\$149,806.80**. Following this release, there will be \$938,726.30 remaining in escrow.

Also enclosed is one (1) copy of the Escrow Status Report summary spreadsheet for this project for the Board's review and consideration. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'David N. Leh', is written over the word 'Sincerely,'.

David N. Leh, P.E.
Municipal Services Manager
Gilmore & Associates, Inc.

Attachment- Escrow Spreadsheet

cc: T.R. Moser Land Developers, LP, Applicant (Via e-mail only)
Shawn Fahr – Gilmore & Associates Inc. (Via e-mail only)

ESCROW STATUS REPORT									
<p>GILMORE & ASSOCIATES, INC. 184 WEST MAIN STREET SUITE 300 TRAPPE, PA. 19426</p>									
PROJECT NAME:	MARSH LEA SUBDIVISION	SUMMARY OF ESCROW ACCOUNT				<p>AMOUNT OF CURRENT CONST. RELEASE: \$ -</p> <p>AMOUNT OF CURRENT RETAINAGE/SECURITY RELEASE (10%): \$ 12,483.90</p> <p>AMOUNT OF BUILDERS CONTINGENCY RELEASE (5%): \$ 12,483.90</p> <p>AMOUNT OF CURRENT TOTAL RELEASE: \$ 24,967.80</p> <p>TOTAL OF CONST. RELEASES TO DATE: \$ 731,236.80</p> <p>CONSTRUCTION ESCROW REMAINING: \$ 788,262.75</p> <p>TOWNSHIP SECURITY REMAINING: \$ 78,826.28</p> <p>CONSTRUCTION INSPECTION REMAINING: \$ 71,637.28</p> <p>TOTAL ESCROW REMAINING: \$ 938,726.30</p> <p>44%</p>			
PROJECT NUMBER:		<p>TOTAL CONSTRUCTION (100%) = \$ 1,397,626.75</p> <p>TOWNSHIP SECURITY (10%) = \$ 139,762.68</p> <p>CONSTRUCTION INSPECTION \$ 132,573.68</p> <p>GRAND TOTAL ESCROWED = \$ 1,669,963.10</p>							
PROJECT SPONSOR:	T. RICHARD MOSER LAND DEVELOPERS, L.P.								
MUNICIPALITY:	UPPER UWCHLAN TOWNSHIP								
ESCROW AGENT:									
TYPE OF SECURITY:									
AGREEMENT DATE:									
		RELEASE NO.: 5		July 5, 2018					
		REQUEST DATE:							
ESCROW TABULATION		CURRENT ESCROW RELEASE		ESCROW RELEASED TO DATE (INCLUDES CURRENT REQUEST)		ESCROW REMAINING (AFTER CURRENT REQUEST)		PERCENT COMPLETE	
CONSTRUCTION ITEMS	UNITS	QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	PERCENT COMPLETE
A. CLEARING & GRUBBING									
1. CLEARING AND GRUBBING	LS	1	\$ 6,500.00	\$ 6,500.00	1	\$ 6,500.00	0	\$ -	100%
SUBTOTAL ITEM A				\$ 6,500.00		\$ 6,500.00		\$ -	100%
B. E&S CONTROL									
1. CONSTRUCTION ENTRANCE	EA	2	\$ 2,500.00	\$ 5,000.00	2	\$ 5,000.00	0	\$ -	100%
2. ORANGE CONSTRUCTION FENCE	LF	9,700	\$ 1.50	\$ 14,550.00	9,700	\$ 14,550.00	0	\$ -	100%
3. 12" SILT SOCK	LF	1,620	\$ 3.50	\$ 5,670.00	637	\$ 2,229.50	983	\$ 3,440.50	39%
4. 18" SILT SOCK	LF	1,750	\$ 5.00	\$ 8,750.00	1,148	\$ 5,740.00	602	\$ 3,010.00	66%
5. 24" SILT SOCK	LF	6,265	\$ 8.50	\$ 53,252.50	5,552	\$ 47,192.00	713	\$ 6,060.50	89%
6. 32" SILT SOCK	LF	2,975	\$ 12.00	\$ 35,700.00	1,067	\$ 12,804.00	1,908	\$ 22,896.00	36%
7. EROSION CONTROL MATTING	SF	9,900	\$ 0.25	\$ 2,475.00	9,900	\$ 2,475.00	0	\$ -	100%
8. INLET PROTECTION	EA	29	\$ 115.00	\$ 3,335.00	29	\$ 3,335.00	0	\$ -	100%
9. SEDIMENT TRAP OUTLET PIPE W/ TEMP RISER	EA	1	\$ 9,750.00	\$ 9,750.00	1	\$ 9,750.00	0	\$ -	100%
10. TEMPORARY DIVERSION SWALE	LF	1,236	\$ 5.75	\$ 7,107.00	1,236	\$ 7,107.00	0	\$ -	100%
11. 18" SILT FENCE	LF	1,000	\$ 1.50	\$ 1,500.00	1,000	\$ 1,500.00	0	\$ -	100%
12. TEMP SEED & MULCH	SF	323,000	\$ 0.04	\$ 12,920.00	262,000	\$ 10,480.00	61,000	\$ 2,440.00	81%
13. ROCK FILTER	EA	2	\$ 375.00	\$ 750.00	2	\$ 750.00	0	\$ -	100%
SUBTOTAL ITEM B				\$ 160,759.50		\$ 122,912.50		\$ 37,847.00	76%
C. EARTHWORK									
1. STRIP TOPSOIL	LS	1	\$ 17,050.00	\$ 17,050.00	1.0	\$ 17,050.00	0.0	\$ -	100%
2. CUT/FILL	LS	1	\$ 9,620.00	\$ 9,620.00	1.0	\$ 9,620.00	0.0	\$ -	100%
3. RETURN TOPSOIL	LS	1	\$ 22,575.00	\$ 22,575.00	0.30	\$ 6,772.50	0.70	\$ 15,802.50	30%
SUBTOTAL ITEM C				\$ 49,245.00		\$ 33,442.50		\$ 15,802.50	68%

ESCROW STATUS REPORT

GILMORE & ASSOCIATES, INC.
184 WEST MAIN STREET
SUITE 300
TRAPPE, PA 19426

PROJECT NAME: MARSH LEA SUBDIVISION

SUMMARY OF ESCROW ACCOUNT

TOTAL CONSTRUCTION (100%) = \$ 1,397,626.75
TOWNSHIP SECURITY (10%) = \$ 139,762.68
CONSTRUCTION INSPECTION \$ 132,573.68
GRAND TOTAL ESCROWED = \$ 1,669,963.10

AMOUNT OF CURRENT CONST. RELEASE: \$ -

AMOUNT OF CURRENT RETAINAGE/SECURITY RELEASE (10%): \$ 12,483.90

AMOUNT OF BUILDERS CONTINGENCY RELEASE (5%): \$ 24,967.80

AMOUNT OF CURRENT TOTAL RELEASE: \$ 37,451.70

TOTAL OF CONST. RELEASES TO DATE: \$ 731,236.80

CONSTRUCTION ESCROW REMAINING: \$ 788,262.75

TOWNSHIP SECURITY REMAINING: \$ 78,826.28

CONSTRUCTION INSPECTION REMAINING: \$ 71,637.28

TOTAL ESCROW REMAINING: \$ 938,726.30

RELEASE NO.: 5

REQUEST DATE: July 5, 2018

ESCROW TABULATION					CURRENT ESCROW RELEASE		ESCROW RELEASED TO DATE (INCLUDES CURRENT REQUEST)		ESCROW REMAINING (AFTER CURRENT REQUEST)		PERCENT COMPLETE	
CONSTRUCTION ITEMS					QUANTITY	UNIT PRICE	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	QUANTITY	TOTAL AMOUNT	PERCENT
D. STORM SEWER												
					128	\$31.00	\$ 3,968.00	128	\$ 3,968.00	0	\$ -	100%
					LF	\$33.00	\$ 1,221.00	37	\$ 1,221.00	0	\$ -	100%
					LF	\$40.00	\$ 2,720.00	68	\$ 2,720.00	0	\$ -	100%
					LF	\$42.00	\$ 34,272.00	816	\$ 34,272.00	0	\$ -	100%
					LF	\$44.00	\$ 9,328.00	212	\$ 9,328.00	0	\$ -	100%
					LF	\$50.00	\$ 65,300.00	1306	\$ 65,300.00	0	\$ -	100%
					EA	\$1,700.00	\$ 47,600.00	28	\$ 47,600.00	0	\$ -	100%
					EA	\$2,000.00	\$ 2,000.00	1	\$ 2,000.00	0	\$ -	100%
					EA	\$1,250.00	\$ 1,250.00	1	\$ 1,250.00	0	\$ -	100%
					EA	\$7,500.00	\$ 7,500.00	1	\$ 7,500.00	0	\$ -	100%
					LS	\$250,500.00	\$ 250,500.00	1	\$ 250,500.00	0	\$ -	100%
					EA	\$7,000.00	\$ 14,000.00		\$ -	2	\$ 14,000.00	0%
					EA	\$17,500.00	\$ 35,000.00		\$ -	2	\$ 35,000.00	0%
							\$ 474,659.00		\$ 425,659.00		\$ 49,000.00	90%

E. PAVING & CURBING										
1. FINE GRADE	SY	10,215	\$0.75	\$ 7,661.25	6,000	\$ 4,500.00	6,000	\$ 4,500.00	4,215	59%
2. 5" 2A MODIFIED	SY	10,215	\$5.00	\$ 51,075.00					10,215	0%
3. 5" 25MM BASE	SY	10,215	\$17.50	\$ 178,762.50					10,215	0%
4. 3" 19MM BINDER	SY	10,215	\$10.25	\$ 104,703.75					10,215	0%
5. CLEAN & TACK	SY	10,215	\$0.25	\$ 2,553.75					10,215	0%
6. 1.5" 9.5MM WEARING	SY	10,215	\$6.50	\$ 66,397.50					10,215	0%
7. 4" CONCRETE SIDEWALK W/ 4" STONE BASE	SF	7,138	\$8.75	\$ 62,457.50					7,138	0%
8. CONCRETE CURB (EXCAVATE AND INSTALL)	LF	6,662	\$16.00	\$ 106,592.00					6,662	0%
9. TEMP STONE DRIVE AT EXISTING RESIDENCE	LS	1	\$1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00	0	100%
10. 6" STONE AND 2" WEARING AT EXISTING RESIDENCE	LS	1	\$6,500.00	\$ 6,500.00					1	0%
SUBTOTAL ITEM E				\$ 588,203.25		\$ 6,000.00		\$ 6,000.00		1%

F. SURVEYING										
1. CONSTRUCTION STAKING	LS	1	\$16,500.00	\$ 16,500.00	0.15	\$ 2,475.00	0.90	\$ 14,850.00	0	90%
2. PROPERTY CORNER PINS	EA	37	\$70.00	\$ 2,590.00					37	0%
3. PROPERTY CORNER MONUMENTS	EA	27	\$140.00	\$ 3,780.00					27	0%
4. AS-BUILTS	LS	1	\$12,000.00	\$ 12,000.00					1	0%
SUBTOTAL ITEM F				\$ 34,870.00		\$ 2,475.00		\$ 14,850.00		43%

G. LANDSCAPING										
1. SHADE TREES	EA	28	\$400.00	\$ 11,200.00					28	0%
2. STREET TREES	EA	126	\$400.00	\$ 50,400.00					126	0%
3. EVERGREEN TREES	EA	49	\$210.00	\$ 10,290.00					49	0%
SUBTOTAL ITEM G				\$ 71,890.00				\$ 71,890.00		0%

GILMORE & ASSOCIATES, INC.
184 WEST MAIN STREET
SUITE 300
TRAPPE, PA 19426

Page 3

Marsh Lea 27 LLC

July 5, 2018

Cary Vargo
Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425

RE: Marsh Site Improvements

Dear Cary:

Please find enclosed Escrow Release #5 for improvement work completed at the above referenced project. Please release \$153,424.80 from escrow.

If you have any questions, please don't hesitate to call.

Sincerely,
Marsh Lea 27, L.L.C

T.R. Moser
Managing Member

ENCLOSURE



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors; Cary Vargo, Township Manager

FROM: Shanna Lodge, Assistant Township Manager

SUBJECT: Hickory Park Playground Re-Design

DATE: July 13, 2018

In the 2018 Budget, the Board of Supervisors appropriated \$209,300 for replacement of the Hickory Park playground. This includes the purchase and installation of new equipment, resurfacing, and raising the pavilion floor height.

Along with members of the Park and Recreation Board, I commissioned and reviewed design plans from three playground vendors. Kompan provided the Township with an exceptional design, primarily featuring equipment from the company's Robinia organic hardwood line. Says the company, "environmentally friendly Robinia wood has a high content of naturally occurring preservatives including tannic acid, which means it doesn't need to be treated in any way. At the same time, its dense composition makes it very resistant to splintering, humidity damage and water permeating the wood." I conducted reference checks with multiple facilities that have purchased Kompan Robinia pieces, all of whom recommended the equipment.

The Park and Recreation Board concluded that this is an attractive product that will fit well with the surroundings. The Board also provided suggestions and input in the design process, selecting a variety of equipment for different age groups and ability levels.

Kompan is both the manufacturer and vendor of these products. Both the equipment and installation purchase can be made through the US Communities purchasing agreement. The Township has received a proposal from Kompan that includes the following:

Equipment	\$94,049.50
Surfacing (Mulch)	\$14,713.60
Installation	\$53,525.11
Freight	\$5,035.25

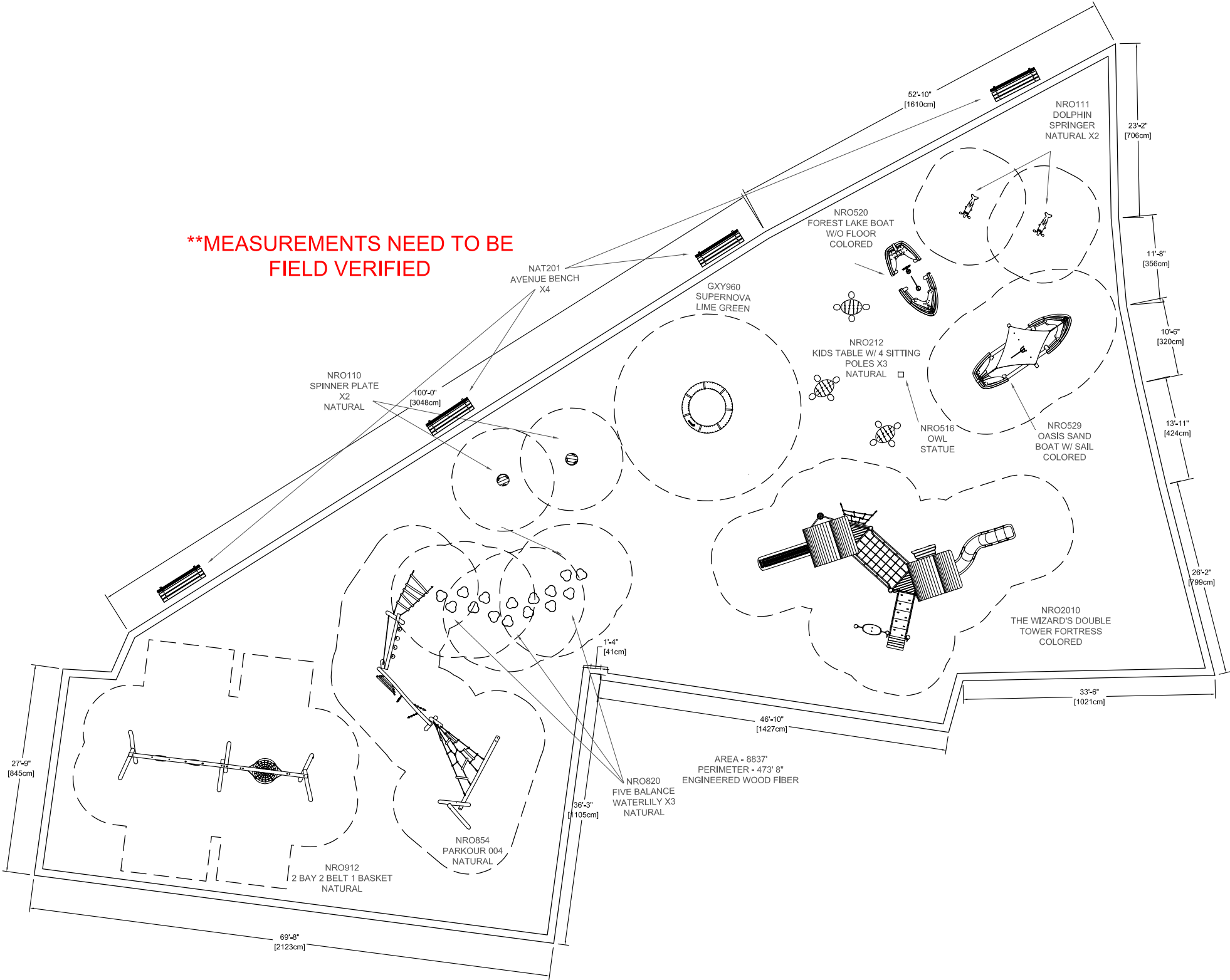
The remaining budgeted funds will cover internal site preparation by the Township Public Works Department, a reconstruction of the drainage system, raising of the pavilion floor, and contingencies. The estimated installation date is October 2018.

I respectfully request that you approve the purchase of the Kompan equipment for Hickory Park in the amount of \$167,323.46, including equipment, surfacing and installation.



HICKORY PARK







SALES PROPOSAL

Packet Page 40



KOMPAN, INC. * 821 Grand Ave Pkwy, Ste 410, Pflugerville, TX 78660 * Tel 1-888-579-8223 * Fax 1-888-579-8224 * www.kompan.com



Date 07/11/18
Expiration Date
Proposal No. SP59123
Project Hickory Park
Ship to State/Zip PA 19425
Customer Service Representative Karen Lee
Sales Representative Scott Lean
Payment Terms DEP50%&N30

Site Location: C015669

Hickory Park
351 Park Road
Chester Springs, PA 19425
United States

Invoice-to: C015669

Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425
United States

Ship-to:

Hickory Park
351 Park Road
Chester Springs, PA 19425
United States

Qty.	Item No.	Description	Unit Price	Retail Price	Disc. %	Net Price
U.S. Communities Contract #2017001135						
		Equipment:				
1	NRO2010-1021	THE WIZARD'S DOUBLE TOWER FORTRESS, Color IG	45,400.00	45,400.00	20.00	36,320.00
1	NRO854-1001	PARCOUR 004, Natural IG	7,890.00	7,890.00	20.00	6,312.00
1	NRO520-1021	TODDLER SHIP WITHOUT FLOOR Color, IG	9,370.00	9,370.00	20.00	7,496.00
1	NRO529-1021	OASIS SAND BOAT W/SAIL Color, IG	14,540.00	14,540.00	20.00	11,632.00
3	NRO820-0603	WATER LILY BALANCE 5 PCS Natural, IG	1,020.00	3,060.00	20.00	2,448.00
3	NRO212-0501	SEAT POLES & ROUND TABLE	1,310.00	3,930.00	20.00	3,144.00
2	NRO111-0601	DOLPHIN SPRINGER Natural, IG	2,940.00	5,880.00	20.00	4,704.00
1	GXY960012-3717	SUPERNOVA, GREY/LIME GREEN IG	8,170.00	8,170.00	20.00	6,536.00
1	NRO912-1101	DOUBLE SWING COMBINATION WITH	6,450.00	6,450.00	20.00	5,160.00
Continued on page 2.....						83,752.00

Continued from page 1.....

83,752.00

		BASKET 100CM, Natural IG				
4	NAT201-0801	AVENUE BENCH, IG	1,210.00	4,840.00	20.00	3,872.00
1	M21101-3417P	AGE APPROPRIATE SIGN	460.00	460.00	100.00	
		2-5 Years, IG				
1	M21102-3417P	AGE APPROPRIATE SIGN	460.00	460.00	100.00	
		5-12 Years, IG				
1	NRO516-0001	OWL SCULPTURE, Brown SM	1,070.00	1,070.00	20.00	856.00
2	NRO110-0901	SPINNER PLATE, Natural IG	1,200.00	2,400.00	20.00	1,920.00
1	APS-ADA-HALFRAM	ADA Half Ramp System	485.00	485.00	10.00	436.50
119	APS-BORDER12	12" Border w/Spike-Black	30.00	3,570.00	10.00	3,213.00
1	FRT-PA	Equipment Freight Middletown PA	2,806.25	2,806.25		2,806.25
1	FRT-OTHER	Freight for Half Ramp and Borders	570.00	570.00		570.00
1	CUSTOMINSTALL	Installation of KOMPAN Equipment @ PW	46,821.54	46,821.54	5.00	44,480.46
1	ROBSERV	Robinia (NRO) Service Program Included				
		Surfacing:				
8,837	TFG-PASO-14-03	EWFF&DS/CFH 14'/12"comp. (442 CY)	1.85	16,348.45	10.00	14,713.60
1	FRT-OTHER	Freight for EWF	1,659.00	1,659.00		1,659.00
442	CUSTOMINSTALL	Installation of EWFF&DS per CY @ PW	21.54	9,520.68	5.00	9,044.65
Total						167,323.46

Comments:

Please allow 8-10 weeks for product delivery upon order placement.

Summary:

	Retail Price	Discount	Net Price
Subtotal - KOMPAN Products	113,920.00	23,520.00	90,400.00
Subtotal - Other Products	4,055.00	405.50	3,649.50
Subtotal - Surfacing	16,348.45	1,634.85	14,713.60
Subtotal - Installation & Other Services	56,342.22	2,817.11	53,525.11
Subtotal - Freight	5,035.25	0.00	5,035.25
Subtotal	195,700.92	28,377.46	167,323.46

(Applicable sales tax will be added unless a valid tax exemption certificate is provided. This amount is only an estimate of your tax liability.)

Estimated Tax Rate

0.00

Total**167,323.46**

Your acceptance of this proposal constitutes a valid order request and includes acceptance of terms and conditions contained within the Master Agreement, which is hereby acknowledged. Acceptance of this proposal by KOMPAN is acknowledged by issuance of an order confirmation by an authorized KOMPAN representative. Prices in this quotation are good for 60 days.

This proposal may be withdrawn if not accepted by 09/07/18.

KOMPAN Products are "Buy American" qualified, and compliant with the Buy American Act of 1933 and the "Buy American" provision of the ARRA of 2009.

KOMPAN Authorized Signature:

Accepted By (signature): _____

Accepted By (please print): _____

Date: _____

General Assumptions:

- This quote assumes direct delivery.
- Deposit will be required before order can be processed.
- Provide Kompan with a copy of your tax-exempt certificate if applicable.
- Kompan will hold orders in storage for up to two weeks after which storage fees will apply. Please consult with representative.
- Customer to provide a lay down area for equipment deliveries.
- The site must have clear unobstructed access of at least 10'. Additional cost will occur if there is a size restriction on the delivery of equipment and materials.
- The site should be as level as possible and MUST have no more than 1" (inch) in 10' (feet) slope or change in elevation over the full length and width of the playground.
- Price assumes NO overhead (13'6" or lower) or underground (within 3'6" of surface) obstacles.
- Soils are to be suitable for the installation of the play equipment and meet 95% standard compaction. Additional charges will apply if hard rock/ledge is discovered at time of installation.
- Dirt spoils created from the installation will be dispersed on site.
- Customer to provide access to 120V (15amp) power outlet and Standard hose bib connection for water supply within 100' of proposed play area.
- Customer if responsible for removal of any existing equipment/obstacles prior to installation.
- If a delay in the installation occurs which is not caused by Kompan, the order will be divided and equipment will be invoiced at the time of delivery to the site or authorized agent. Kompan will not be liable for equipment damage that occurs during storage. Installation, site amenities and related services will be invoiced at time of project completion.
- Site layout and dimensions match the customer approved 2D Drawing.
- The proposal assumes that there is no Prevailing Wage requirement for this job.
- A minimum installation charge is required on all Kompan installs.

Exclusions (Unless Explicitly Stated in the Sales Proposal):

- Charges for permits are not included. An appropriate amount will be added if applicable.
- Any equipment or site demolition work.
- Any sitework, to included, but not limited to: grading, excavation, and compaction.
- Concrete work outside of play equipment footing requirements.
- Relocation of existing equipment.
- Any required drainage system for playground area.
- Third party testing of materials and playground installation.
- Any trimming of branches that extend into play area.
- Site Landscaping.
- Play area surfacing.
- Installation of Poured in Place does not include the use of aliphatic binder.
- Borders for play area surfacing containment.
- Any required retaining walls for proposed play area.
- Site storage for equipment.
- Site safety fencing beyond standard 4' orange construction fencing.
- Location and/or relocation of underground utilities.
- On site dumpster.
- If applicable, Primary electrical service, such as connection of power to ICON server box is the responsibility of the owner.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Upper Uwchlan Township Board of Supervisors

FROM: Shanna Lodge, Assistant Township Manager

SUBJECT: Township Building Expansion – Architecture Firm Proposals

DATE: July 13, 2018

In 2016, Upper Uwchlan Township contracted with Bernardon to conduct a programming study and needs analysis for the municipal offices and police department. That needs study formed the basis of a Request for Proposals (RFP) for Architectural Services for the Township Administration and Police Department Renovation and Expansion project. The Township issued the (RFP) on May 2, 2018. The RFP was duly advertised in the Daily Local News on Friday, May 4, 2018 and Tuesday, May 8, 2018.

Assistant Manager Shanna Lodge, Police Chief John DeMarco, and Township Engineer David Leh led a mandatory pre-proposal meeting on May 14, 2018. Representatives from eight (8) firms attended.

Proposals were due on June 1, 2018. The Township received six (6) proposals. Township personnel – Cary Vargo, Shanna Lodge, John DeMarco, and Al Gaspari – reviewed the proposals and conducted interviews with a short list of firms: GKO Architects, MKSD Architects, and Hammel Associates Architects.

GKO Architects	\$165,000
MKSD Architects	\$101,260
Hammel Associates Architects	\$165,580

Mr. Vargo and Chief DeMarco conducted a site visit at East Vincent Township, which was designed by personnel now part of the MKSD team. Mr. Vargo, Ms. Lodge and Chief DeMarco visited East Donegal Township; the East Donegal Township and Police facility renovation was designed by Hammel Associates. Mr. Vargo and Ms. Lodge contacted references checks with various clients of GKO.

It was the consensus of the staff that Hammel Associates is best suited to provide the Township with architectural design services for the renovation/expansion project. I respectfully recommend that the Board of Supervisors to engage Hammel Associates Architects for architectural design services for the project in the amount of \$165,580.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: The Board Of Supervisors

FROM: Gwen Jonik
Township Secretary

RE: Ordinance Amendment: No Parking, Stopping or Standing
Reserve at Waynebrook Roadways

DATE: June 29, 2018

The Board is requested to **adopt** the attached Ordinance which will amend the Township's Vehicle and Traffic Ordinance Section 176-6. "No Stopping, Standing, or Parking" by adding the roadways in the Reserve at Waynebrook development: Waynebrook Drive and Windsor Way

The roadways have been signed for parking on only one-side of the street, as allowed within the approval of the subdivision, and adding the roads to the Codes allows for enforcement of parking violations.

Attachment:
Ordinance Draft



UPPER UWCHLAN TOWNSHIP

Chester County, Pennsylvania

ORDINANCE # _____

An ordinance amending The Code of Upper Uwchlan Township, Ordinance #06-01, Chapter 176-6.A, designating parking, stopping and standing restrictions by adding:

- (16) Reserve at Waynebrook Development roadways, entire lengths:
Waynebrook Drive, Windsor Way

ENACTED and ORDAINED this 16th day of JULY, 2018.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Jamie W. Goncharoff, Chair

Sandra M. D'Amico, Vice-Chair

Guy A. Donatelli, Member

ATTEST:

Gwen A. Jonik
Township Secretary



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: BOARD OF SUPERVISORS
Cary Vargo, Township Manager
Mike Heckman, Director of Public Works
Sandy Diffendal, Accounting Associate
Jill Bukata, Township Treasurer

FROM: Gwen Jonik, Township Secretary

RE: Disposition of Township Property – Approval of Sale

DATE: July 13, 2018

The Public Works Department replaced a 2006 Ford F-350 with a western snow plow, posting it for sale on Municibid, and electronic auction. An electronic auction notice was published in the Daily Local News, as is required.

2006 Ford F-350 with a western 8.6' straight plow
Codes, then Public Works vehicle – 69,078 miles;
VIN 1FTWF31546EC85382
This item was viewed 769 times;
Number of bids received: 38
The high bid is \$10,100

The Board is requested to accept the high bid of \$10,100.00 and approve the sale to the high bidder.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors

FROM: Cary B. Vargo
Township Manager

RE: Upper Uwchlan Township Access to Youth Sports Scholarship
Fund – Marsh Creek Eagles Pop Warner Little Scholars

DATE: July 12, 2018

Attached for your review and consideration is an agreement with the Marsh Creek Eagles Pop Warner Little Scholars to establish a scholarship fund to encourage and allow access to youth sports for participants who otherwise may not have the means or opportunity to participate. The Marsh Creek Eagles have executed the agreement and a corresponding check in the amount of \$2,000 is on the monthly bill list for approval and signature.

I would respectfully request that the BOS approve the attached agreement as presented.



Upper Uwchlan Township

Access to Youth Sports Scholarship Fund

The Upper Uwchlan Township Access to Youth Sports Scholarship Program

This is an agreement between Upper Uwchlan Township ("Township") and the Marsh Creek Eagles Pop Warner Little Scholars ("Program") to establish a Scholarship Fund to encourage and allow access to youth sports for participants who otherwise may not have the means or opportunity to participate. The scholarship fund is to be known as the Access to Youth Sports Scholarship Fund ("Fund"). This Agreement takes effect on _____, 2018 and is subject to the following terms and conditions.

I. Contribution

Township hereby agrees to irrevocably give the assets described in Schedule A to this Agreement to the Program, a charitable organization described in section 501(c)(3) of the Internal Revenue Code. The Township understands that this is an irrevocable gift, which will be used to establish and maintain a charitable scholarship fund for the Program. The Program may also receive additional contributions to add to this Fund.

Township reserves the right to evaluate contributions to the Fund on an annual basis, coinciding with the annual budget process. This Agreement may be terminated at any time by notice in writing to the other party.

II. Purpose

Active recreation promotes life-long health, allows our children to learn about teamwork and discipline, develops motor skills, builds character, and provides positive alternatives to less socially beneficial behavior; goals consistent with the Township's mission of providing for the health, safety, and welfare of the community.

Program agrees to communicate the availability of the Fund to its potential registrants using readily available media, i.e. Program website, newsletters, email lists, etc.

Program agrees to establish written, non-discriminatory scholarship guidelines. Distributions from the Fund shall be used to provide scholarships in accordance with said established program guidelines and Program policies and procedures, as amended from time to time.

III. Distributions

Distributions from the Fund shall be approved by the Program's Board of Directors, or their designee, in a Board meeting and properly documented. Distributions shall be made in any

amount, not to exceed the balance of the Fund, for the purposes of covering eligible participants registration fees.

IV. Reporting

On or before September 30 of each calendar year, the Program shall provide to the Township in writing a detailed annual report of scholarships granted, recipients municipality of residence, scholarship amounts, and Fund balance.

**UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS**

Jamie W. Goncharoff, Chair

Sandra M. D'Amico, Vice-Chair

Guy A. Donatelli, Member

ACCEPTED:

PROGRAM NAME MARSH CREEK EAGLES FOOTBALL/CHEN

By: 

Date: 6/15/18

Schedule A – Contributed Property

Two Thousand Dollars (\$2,000)



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors

FROM: Cary B. Vargo
Township Manager

RE: Hankin Group
Amendment to Forbearance Agreement – Traffic Impact Fees

DATE: July 12, 2018

Attached for your review and consideration is an amendment to a forbearance agreement (dated June, 2001) with the Hankin Group specific to the remittance of traffic impact fees imposed on new development in the Eagleview Corporate Center. Pennsylvania Drive, in the Eagleview Corporate Center, is in poor condition and in need of repair and asphalt overlay. The roadway, in its current configuration, is wider than need be. Hankin and the Township are partnering to complete this project with Hankin installing center/median islands using mountable curb and finishing said islands with landscaping which they will maintain in perpetuity. The islands will act as a traffic calming device, reduce the amount of asphalt to maintain, repair, and replace, and the landscaping will be aesthetically pleasing. The attached agreement allows a credit of future impact fees to be used to fund a portion of this project. The Township's Public Works Department will complete needed repairs on the drive lanes of the roadway and the Township's contractor will overlay the roadway with 3" of new asphalt. The agreement was reviewed by the Township's Solicitor whose comments were incorporated.

I would respectfully request that the BOS approve the attached Amendment to the 2001 Forbearance Agreement as presented.

**AMENDMENT TO FORBEARANCE AGREEMENT II
BETWEEN HANKIN GROUP (f/k/a THE HANKIN GROUP)
AND UPPER UWCHLAN TOWNSHIP**

THIS AMENDMENT TO FORBEARANCE AGREEMENT II (“Amendment”), made this ____ day of March 2018, between Hankin Group (f/k/a The Hankin Group), a Pennsylvania limited partnership, with its principal place of business at 707 Eagleview Boulevard, Exton, PA 19341 (“Hankin”) and the Township of Upper Uwchlan, Chester County, PA, a municipality of the 2nd Class, with a mailing address of 140 Pottstown Pike, Chester Springs, PA 19425 (“Township”).

WHEREAS, in settlement of a dispute over the Township’s transportation impact fee ordinance (“Ordinance”), Township and Hankin entered into a certain Forbearance Agreement II, dated June 18, 2001 (“Agreement”);

WHEREAS, the parties decided in the Agreement upon a methodology by which municipal traffic impact fees would be computed and assessed prior to issuance of a building permit for office and/or warehouse buildings constructed in the Eagleview Corporate Center;

WHEREAS, Lots 1C, 1D and 1E are the remaining developable lots in Eagleview subject to the impact fee calculation in the Agreement (“Remaining Lots”);

WHEREAS, the estimated impact fee for the Remaining Lots is approximately \$74,750;

WHEREAS, the Ordinance provides for a credit against the Township’s traffic impact fee for the cost of work performed by a developer on a project included in the Township’s highway improvement program that is intended to be funded by the Ordinance fee assessment against a proposed building;

WHEREAS, the Township desires Hankin to complete certain traffic improvements (“Improvements”) included in the Township’s highway improvement program now, which are intended to be funded by the traffic impact fee that will be levied against the buildings to be constructed on the Remaining Lots in the future; and Hankin desires to complete the Improvements, which are described in the scope of work attached as Exhibit “A” hereto; and

WHEREAS, the Township will credit Hankin for the cost of work of the Improvements against the traffic impact fees due for the buildings that will be constructed on the Remaining Lots in the future.

NOW THEREFORE, for good and valuable consideration, the adequacy of which is hereby acknowledged, Township and Hankin, each intending to be legally bound, agree as follows:

1. The parties incorporate by reference the recitals above, which are made operative provisions of this Amendment.

2. Hankin shall complete the Improvements in accordance with the schedule attached as Exhibit "B" hereto.

3. Township shall credit against the municipal traffic impact fees due for the buildings on the Remaining Lots, on a dollar for dollar basis, the cost of work for the Improvements.

4. Once the full amount of the credit for the cost of the Improvements has been applied to the municipal traffic impact fee due for the buildings on the Remaining Lots, Hankin will pay any remaining fees due in accordance with the Agreement, if any are owed.

5. Miscellaneous. Any capitalized terms not otherwise defined herein shall have the meanings as set forth in the Agreement. Except as expressly modified hereby, the terms of the conditions of the Agreement remain unmodified and in full force and effect. This Amendment together with the Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment to Forbearance Agreement II, on the day and year first written above.

ATTEST:

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Gwen A. Jonik
Township Secretary

Jamie W. Goncharoff, Chair

Sandra M. D'Amico, Vice-Chair

Guy A. Donatelli, Member

ATTEST:

HANKIN GROUP

By: The Hankin Group, Inc., its sole
general partner

By: _____
