



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
April 16, 2018
7:00 p.m.
Approved

In Attendance:

Board of Supervisors

Jamie W. Goncharoff, Chair
Sandra M. D'Amico, Vice-Chair
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen A. Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E., Township Engineer

Mr. Goncharoff called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, offered a moment of silence and asked if any attendees planned to record the meeting. There were no responses.

Approval of Minutes

Mrs. D'Amico moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the March 19, 2018 Board of Supervisors Meeting. Mr. Goncharoff requested a revision to the minutes, on the last page, fourth paragraph. The Motion, including the requested revision, carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mrs. D'Amico, to approve the payments to all vendors as listed April 13, 2018. There were no questions or comments. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's financial position remains strong; the Finance Department processed 591 trash and 188 sewer payments over the past month; the Township, Municipal Authority and pension plans audits have been completed; year to date revenues are at 24.1% of the budget; expenses are at 19.7% of the budget.

Supervisor's Report

Mr. Goncharoff read the following calendar: April 22-25, 2018 Annual Pennsylvania State Association of Township Supervisors (PSATS) Educational Conference in Hershey; May 2, 2018 7:00 PM Zoning Hearing Board re: Operating Engineers JATC; May 8, 2018 Board of Supervisors Workshop (Time to be determined); May 8, 2018 6:00 PM Conditional Use Hearing re: Gunner Properties 160 Park Road; May 21, 2018 7:00 PM Board of Supervisors Meeting; May 28, 2018 Office Closed ~ Memorial Day; June 16, 2018 10th Annual Upper Uwchlan Township Block Party on Route 100; Yard Waste Collections: April 18, 25, May 2, 9, 16 and 23.

Administration Reports

Township Engineer's Report

Dave Leh reported that construction is underway on the Eagle Village park, next to the Township building; Byers Station Parcel 5C commercial lot development plan was reviewed by the Planning Commission April 12; preliminary land development plans for Eagleview Corporate

Center Lots 1B and 1C were accepted for consultants' review and will be discussed at their May meeting; and Marsh Lea site preparation work continues.

Building and Codes Department Report

Al Gaspari reported that 43 building permits were issued last month, totaling \$37,000 in permit fees; a Zoning Hearing is scheduled for May 2 regarding a permanent 100' tower crane for the Operating Engineers; an Eagle Scout candidate is creating a picnic area at Upland Farms Park; the Upland Farms barn floors will be sanded and sealed and we're researching sliding doors to replace the main barn door; there is a lot of construction activity throughout the township.

Police Chief's Report

Chief DeMarco reported that the Department responded to 1,074 calls last month, including 7 reported crimes and 94 traffic citations; a Country Music Festival is scheduled for a 3-day weekend in Ludwig's Corner this August and meetings are being held with West Vincent Township. Chief DeMarco is developing an incident action plan for Upper Uwchlan during the Festival, has met with various emergency response agencies and more meetings are scheduled. Crowds up to 15,000 are anticipated. We will post "No Parking" signs on Township roadways. This year's Junior Police Academy will be held June 19-22.

Responding to Country Music Festival related questions by Supervisors and citizens, Chief DeMarco advised that residents, homeowners' associations and businesses will be notified several weeks ahead of the Festival with details and how/where to report any issues. Departments of Emergency Services/Security of all levels are meeting with West Vincent Township and will provide Upper Uwchlan with appropriate details.

Public Works Department Report

Mike Heckman reported that the Department received and completed 138 works orders; replaced a metal lid at a Saybrooke wastewater pump station; assisted with preparations for the Easter Egg Hunt; cleared downed trees at some of the spray fields; responded to snow and ice events; new employee Brian Owens is doing good; 4 people are sought for summer help (mowing); we're bidding construction of a pole barn for equipment storage; Josh Spangler and Steve Poley are to be commended for all of their hard work during snow events, and to Tim Connolly for training Brian Owens.

Steve McNaughton inquired when pothole filling would begin. Mr. Heckman advised the Department is starting that work and residents should report potholes on Township roads via the "Report a Pothole" form on the website.

Land Development

Marsh Lea Escrow Release Request #2. Cary Vargo explained Moser Homes has requested escrow release #2 for erosion and sedimentation controls. Gilmore reviewed the request and recommends releasing \$81,582.60. Mr. Donatelli moved, seconded by Mrs. D'Amico, to approve the release of \$81,582.60 to Moser Homes. The Motion carried unanimously.

Authorize Forwarding Planning Modules to Pennsylvania Department of Environmental Protection (PaDEP).

Mr. Vargo advised a Sewage Facility Planning Module (SFPM) has been prepared by the Developer for the McKee-Milford Associates development (Fetters Tract) for 375 homes. Wastewater treatment and disposal are via the Route 100 wastewater treatment facility (WWTF). Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt Resolution #04-16-18-03 authorizing the SFPM be sent to PaDEP for their review. The Motion carried unanimously.

Mr. Vargo advised a SFPM has been prepared by the Developer for Village at Byers Station (Parcel 5C) Commercial Lot - Phase 1, which includes 40,000 SF of commercial/retail stores –

Kimberton Whole Foods, a coffee shop, a daycare. Phase 2 will include several restaurants or stores and a courtyard. Wastewater treatment and disposal are via the Route 100 WWTF. Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt Resolution #04-16-18-04 authorizing Byers Station Parcel 5C Commercial Lot SFPM be sent to PaDEP for their review. There was a citizen's question regarding new development traffic impact on Route 100. Mr. Vargo advised that use of Graphite Mine Road will increase and that roadway was constructed to allow for potential additional lanes in the future. The Motion to send the SFPM to PaDEP carried unanimously.

Township Act 537 Plan Minor Revision – Component 3M. Mr. Vargo advised the Municipal Authority is planning a public sewer service extension on Byers Road, from Route 100 to Eagle Farms Road in the Village of Byers, as was planned for in Phase II of the Route 100 WWTF. Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt Resolution #04-16-18-05 authorizing the SFPM be sent to PaDEP for their review. The Motion carried unanimously.

ADMINISTRATION

Park Road Re-construction and Trail Project – Utility Relocation Design Agreement. A utility relocation design agreement for \$13,000 has been coordinated with Verizon, authorizing Verizon to design the relocation of several poles along Park Road, between Moore Road and Marsh Creek State Park. Mr. Donatelli moved, seconded by Mrs. D'Amico, to execute the Agreement. Mr. Vargo advised that there will always be a lane open for traffic during the road reconstruction and pole relocation. The Motion carried unanimously.

Public Works Garage Bid Request. Mike Heckman and Dave Leh have drafted bid specifications for a pole barn/garage to store equipment, as discussed and included in the 2018 Budget. The building will not be heated. Mr. Donatelli moved, seconded by Mrs. D'Amico, to authorize the advertisement of the bid. The Motion carried unanimously.

Resolution - Fair Redistricting. Cary Vargo summarized a Resolution in support of State legislation efforts to amend the Pennsylvania Constitution in order for redistricting following the Census to be carried out by a non-partisan citizens' commission. State House Bill 722 and Senate Bill 22 had been reviewed and our State Representatives are in support of this legislation. Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt the Resolution.

Cindy McMahon asked questions regarding the selection, operation and funding of the citizens' commission. Mrs. D'Amico and Mr. Goncharoff advised that the Resolution shows support of the legislation currently under review in Harrisburg, and the proposed State legislation provides some level of detail. The Resolution is titled, "A Resolution In Support Of A Citizens Commission For Legislative And Congressional Redistricting". The Motion to adopt Resolution #04-16-18-06 carried unanimously.

Open Session

Mr. Goncharoff drew attention to the Township's Spring Newsletter. Upper Uwchlan newsletters have earned 2 awards from the State Association of Township Supervisors – a 1st Place for townships with populations over 10,000 and a 2nd Place in the Most Improved Newsletter category. Shanna Lodge displayed the newsletter on the overhead screen and highlighted several notable pieces of information.

Bob Armstrong, GEYA Baseball President, Brian Miles, Vice President, and Mike Walter, requested a reduction in baseball field use fees, noting enrollment is down and more than half their registration fee goes toward field use fees. Mr. Donatelli advised that at a recent Supervisors workshop it was determined that the Board supports youth sports, all groups are to be treated equally, the field use fees will be evaluated in the near future. A scholarship fund for struggling Upper Uwchlan Township families within these organizations was briefly discussed.

The Board requests GEYA provide the Township with their enrollment figures, including the Township in which the children reside.

Steve McNaughton made comments regarding lighting, noise, and inadequate buffer zone issues with the Hankin building adjacent to his property. Township staff will work with Hankin on resolutions to the issues.

Tim McCann made comment regarding the Township's authority regarding builders and home construction material failures. Mr. Vargo advised that research indicates the Second Class Township Code doesn't authorize ordinances for these situations.

Adjournment

There being no further business to be brought before the Board, Mr. Goncharoff adjourned the meeting at 8:56 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary