



## MEETING MINUTES

March 27, 2018

7:30 PM

Approved

In Attendance: W. Quinn, Chairman, D. Carlson, Vice Chairman, H. Harper, Member, B. Watts, Member (arrived 7:45 PM), G. Matthew Brown, P.E., DEE, Authority Administrator, Katie Cirone E.I.T., ARRO Consulting, Inc. and Brian Owens, Facilities Maintenance Employee

### Call to Order

W. Quinn called the meeting to order at 7:30 PM.

### Approval of Minutes

H. Harper moved to approve the draft minutes of the February 27, 2018 meeting as submitted. D. Carlson seconded. It was so moved.

### Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments. H. Harper seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. H. Harper seconded the motion. It was so moved.

### Authority Administration Reports

M. Brown introduced B. Owens, the new Township/Authority Facilities Maintenance employee. B. Owens reviewed his qualifications and how he looked forward to getting started on the Authority projects. The Authority Board as a whole welcomed B. Owens.

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

M. Brown reviewed the Settlement Agreement with the residents at 55 Yarmouth that had been previously reviewed with the Authority Board and had been approved by the Township Board of Supervisors. After a brief discussion, D. Carlson moved to approve the Agreement and authorize the Chairman to execute on behalf of the Authority. H. Harper seconded; it was so moved. D. Carlson suggested that a cover letter accompany the Agreement noting the upcoming septic management ordinance and that it would institute an ongoing maintenance cost for their current septic system.

M. Brown reviewed a sewage capacity request from Randy DiLibero for 10.1 EDUs serving three commercial buildings along Route 100. The buildings would be connected to the Eaglepointe WWTF. He noted there was sufficient capacity to accommodate the additional flow. B. Watts moved, seconded by D. Carlson to approve the connection noting that Mr.

DiLibero would be responsible for all costs to accommodate the connection including the procurement of easements. It was so moved.

M. Brown discussed the draft septage management ordinance and confirmed that previous comments submitted by the Authority members were passed on to the Board of Supervisors for their review and consideration. Several questions and a brief discussion followed. D. Carlson noted that he had several additional comments and that ARRO had developed a FAQ sheet to assist the Township. He suggested a copy of the comments to date and the FAQ be distributed to the Authority members for a final review. He also suggested a memo be developed summarizing the changes recommended by the Authority. The Authority Board unanimously agreed.

M. Brown reviewed the Toll Brothers request for confirmation of the capacity they still possessed. He noted that ARRO was currently reviewing the numbers presented by Toll. D. Carlson made a motion to approve the reports of the Authority Administrator. H. Harper seconded. It was so moved.

Open Session

No members of the public were present to comment.

**Next Meeting Date** - April 24, 2018 - 7:30 PM

W. Quinn noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by H. Harper to adjourn the meeting at 8:22 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator