



MEETING MINUTES

December 5, 2017

7:30 PM

Approved

With revisions in *italics*

In Attendance: L. Schack, Chairman, W. Quinn, Vice Chairman, H. Harper, Member, D. Carlson, Member, B. Watts, Member, M. Brown, P.E., Authority Administrator, M. Knouse, P.E. and K. Cirone E.I.T., ARRO Consulting, Inc.

Call to Order

L. Schack called the meeting to order at 7:30 PM.

Approval of Minutes

M. Brown noted the minutes from the October meeting had not been completed in time for Board review. They would be included with the packet for the January meeting for review and approval.

Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments for November 2017. H. Harper seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expense Reports as prepared by the Township Treasurer through November 2017. B. Watts seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions regarding the reports. Several questions and a brief discussion followed.

M. Brown discussed the request from CarSense to connect to the Eaglepointe WWTF. D. Carlson noted his attendance at the Board of Supervisors' meeting in November and expressed concern about the oil/water separation facilities proposed for the discharge. M. Brown stated that had been reviewed with CarSense and ARRO had provided a letter to CarSense enumerating the requirements of a properly sized oil/water separator to be approved by the Authority Engineer.

M. Brown noted that Liberty Union had seen a spike in their BOD discharge. A letter had been sent to them and a meeting held with the owner to discuss what needed to be done. It is expected that Liberty Union had not maintained their facilities properly. M. Brown stated that the owner agreed to take the necessary steps to alleviate the issue. He said that the Authority Operator would conduct testing in the weeks to come to ascertain the success of the maintenance.

M. Brown reviewed the status of the Open Community Corps (Upattinas) development with the Board. He noted that the review of the Ecoflo System had been completed and was technically acceptable for utilization by the Authority. *M. Brown noted the approval of the Upattinas development sewage facility planning module by PaDEP.* D. Carlson shared that at the November 20, 2017 Board of Supervisors meeting a number of local residents came out to express their concerns and objection to the project. He also expressed his concern over ensuring the Authority, who will be the operator of the new system, take very careful steps to ensure the approval process for the new facilities was undertaken with accurate and methodical steps. He offered that as this was the first attempt at utilizing the Adaptive Reuse Ordinance of the Township and the first time the Authority would undertake the operation of what was essentially a pretreatment facility on-site. D. Carlson suggested a joint meeting be held with the Board of Supervisors, Planning Commission and Municipal Authority to discuss. M. Brown was asked to contact through a memo the Township Manager requesting same. M. Brown noted the developer was asking for a letter stating that the Authority was willing to undertake the operation of the Ecoflo system. After a brief discussion it was determined that M. Brown could send a letter to the developer noting the technology was such that it posed no issue to the Authority but until further information was made available by the developer on the timing, phasing and layout of the facility, said letter would not offer the Authority agreement to operate the system proposed. It could only address the technology acceptability. L. Schack asked that a draft of the letter be forwarded to the Authority for their review prior to sending.

M. Brown noted the draft 2018 Operating and Capital Budgets for the Authority. He stated that we would look for approval at the January 2018 Authority meeting. He asked that if any member had questions about the budget to please contact him directly.

M. Brown noted the Brotze Agreement as revised by the Authority Solicitor to incorporate the comments of the Authority had been forwarded to the Board of Supervisors for their approval.

M. Brown provided a draft of the McKee Agreement for the Authority to review. He noted the "committee" consisting of the Township Manager, Township Solicitor, the Authority Administrator and the Authority Solicitor had come to a consensus with the developer and their legal representation regarding the language. He noted he had received comments on an earlier draft from D. Carlson for inclusion. M. Brown asked the Board to take one additional look at the agreement to ensure they were satisfied with it. He noted he would be requesting approval of the agreement at the January meeting.

W. Quinn made a motion to approve the reports of the Authority Administrator. H. Harper seconded. It was so moved.

Next Meeting Date: January 23, 2018 - 7:30 PM

L. Schack noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by B. Watts to adjourn the meeting at 8:29 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator