



## MEETING MINUTES

October 24, 2017

7:30 PM

**Approved**

In Attendance: L. Schack, Chairman, W. Quinn, Vice Chairman, H. Harper, Member, D. Carlson, Member, B. Watts, Member, M. Brown, P.E., Authority Administrator, M. Knouse, P.E. and K. Cirone E.I.T., ARRO Consulting, Inc.

### Call to Order

L. Schack called the meeting to order at 7:30 PM.

### Approval of Minutes

Following a brief discussion, H. Harper moved to approve the minutes of the September 26, 2017 meeting as submitted. W. Quinn seconded. It was so moved.

### Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments. H. Harper seconded. It was so moved. Following a brief discussion, H. Harper made a motion to accept in good faith the Balance Sheet and Revenue and Expense Reports as prepared by the Township Treasurer through September 2017. W. Quinn seconded the motion. It was so moved.

### Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions regarding the reports. Several questions and a brief discussion followed.

M. Brown advised the Authority that construction had begun on the Park Road townhome project by Toll Brothers. This project would be discharging to sewer shed of the new pumping station constructed along Little Conestoga Road.

M. Brown asked if there were any additional comments from the Authority regarding the Brotze Draft Agreement included with the Authority's meeting packet in September. He noted that D. Carlson and he discussed the Draft Agreement prior to the meeting and their agreed discomfort with the term "unintentional misrepresentation" requested by the Brotze's. It was agreed that it should be removed. L. Schack requested that a clause be added in the Draft Agreement that will stipulate the Agreement be recorded to the deed records for the property thereby advising any future buyer of the property what transpired so as to avoid a similar event in the future. M. Brown noted he would speak to the Authority Solicitor about including said changes in the Draft Agreement and forward the revised Draft Agreement to the Township for their review. W. Quinn

then moved, seconded by D. Carlson to approve the Draft Agreement with the noted changes for submission to the Township. It was so moved.

M. Brown noted that the developer for the proposed townhome development on the Upattinas property had finally submitted a SFPM that met with the Township approval. This was after four months and three separate submissions for review. M. Brown noted it had been approved by the Township and submitted to the respective county and township planning commissions and PADEP. He noted that this in no way committed the Authority to the operation of the proposed treatment facility. M. Brown advised the analysis of the proposed technology was just about complete and it appeared it was satisfactory. There was still some information requested from and promised by the manufacturer to review.

M. Brown noted the BOD levels at the Eaglepointe WWTF were spiking erratically. He noted that to date no violation of the discharge permit had occurred but that they were investigating the cause. He noted that with the removal of Acme from the collection system this was quite unusual. L. Schack asked that he keep the Authority advised.

W. Quinn made a motion to approve the reports of the Authority Administrator. H. Harper seconded. It was so moved.

Open Session

No member of the public was present.

Next Meeting Date: November 28, 2017 - 7:30 PM

L. Schack noted the date and time of the next meeting of the Authority. M. Brown called the Authority's attention to the dates of the next two months regular meetings. With November's being the Tuesday after Thanksgiving and December's being the day after Christmas, he noted there may be some quorum issue. Several of the members noted their potential unavailability for those dates. M. Brown suggested that with the budget being the key agenda item, all other business could move to the January meeting. He suggested holding a single meeting in early December when all or most were available. There was agreement that M. Brown should circulate prospective dates.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by W. Quinn to adjourn the meeting at 8:38 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator