



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
ORGANIZATION MEETING
January 2, 2018

Approved

Attending:

Board of Supervisors

Jamie W. Goncharoff, Member
Guy A. Donatelli, Member
Sandra M. D'Amico, Member

Township Administration

Cary B. Vargo, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Mike Heckman, Director of Public Works

District Judge Lori Donatelli administered Sandy D'Amico's Oath of Office at 6:40 p.m. The D'Amico family was in attendance.

Mr. Goncharoff, 2017 Vice-Chair, called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, offered a moment of silence, and asked if anyone planned to record the meeting. There were no responses.

Organization of the Board

Mr. Goncharoff asked Mr. Vargo to conduct the election of Supervisors' Chairperson for calendar year 2018. Mr. Vargo requested nominations for Chairperson. Mr. Donatelli nominated Mr. Goncharoff, seconded by Mrs. D'Amico. Mr. Goncharoff was elected 2018 Chairperson with two in favor and one abstention (Goncharoff).

Mr. Donatelli nominated Mrs. D'Amico for Vice Chairperson for 2018, seconded by Mr. Goncharoff. The Motion carried with two in favor and one abstention (D'Amico).

Appointments

Mr. Donatelli moved, seconded by Mrs. D'Amico, to approve the following Staff Appointments, Board/Commission Member Re-Appointments, Announce Vacancies, Recognize the Board of Elected Auditors, Establish the Bond Rates, Establish the Depositories of Township's Funds, Establish the Board of Supervisors Meeting Schedule, and Establish Sandy D'Amico as the Voting Delegate to the Township Supervisors' Annual Convention in Hershey and the County Township Officials' Conventions in March and November. The Motion carried unanimously.

List of Township Staff, Consultants and Legal Firms for re-appointment for one-year terms:

- | | |
|---|--------------------------|
| a. Township Manager | Cary Vargo |
| b. Assistant Township Manager | Shanna Lodge |
| c. Township Secretary | Gwen Jonik |
| d. Right-To-Know (Open Records) Officer | Gwen Jonik |
| e. Right-To-Know Officer (Police) | Chief John DeMarco |
| f. Township Treasurer | Jill Bukata, C.P.A. |
| g. Codes Administrator | Al Gaspari |
| h. Assistant Codes Administrator | Gilmore & Associates |
| i. Township Engineer | Gilmore & Associates |
| j. Township Planner | Brandywine Conservancy |
| k. Township Traffic Engineer | McMahon Associates, Inc. |

l. Township Wastewater Engineer	ARRO Consulting, Inc.
m. Township Municipal Authority Solicitor	Christopher Frantz, Esquire
n. Township Wastewater Facility Operator	Clean Water, Inc.
o. Road Master	Michael Heckman, Director of Public Works
p. Township Fire Marshal	Richard Ruth
q. Township Auditor	Barbacane, Thornton and Company
r. Township Solicitor	Buckley, Brion, McGuire, & Morris L.P.
s. Township Solicitor-Alternate	Unruh, Turner, Burke & Frees, P.C.
t. Township Labor Solicitor	Reed, Smith, Shaw, McClay
u. Zoning Hearing Board Solicitor	Craig Kalemjian, Esquire
v. Vacancy Board	William Quinn
w. Deputy Township Tax Collector	Jill Bukata, C.P.A., Township Treasurer
x. Police Department Liaison	Jamie Goncharoff

Boards and Commissions Members for re-appointment to their respective Board/Commission.

Emergency Management Planning Commission (3 Year Term):
Julie Hearn-Nicely, Tom Kelly, Richard Ruth

Historic Commission (3 Year Term): Nancy Copp

Municipal Authority (5 Year Term): Bob Watts

Park and Recreation (5 Year Term): Restructured; Appointments During 2017

Planning Commission (5 Year Term): Bob Phillips, Jim Shrimp

Technology Advisory Board (3 Year Term): Valerie Brauckman-Burgess, Peter Drinkwater

Zoning Hearing Board (3 Year Term): Ray Stubbs, Jr.

There are vacancies on the following Boards/Commissions:
Planning Commission - 1
Technology Advisory Board - 1

Recognize the Board of Elected Auditors (6-Year Term):

William Perry Hughes	Term expires December 31, 2019
Frederick Clark	Term expires December 31, 2021
Eric Gallagher	Term Expires December 31, 2023

Establish the Bond Rates:

Township Treasurer's Bond	\$2,000,000
Township Manager's Bond	\$ 100,000
Township Tax Collector's Bond	\$ 225,000

Establish Depositories of Township's Funds:

BB&T (Branch Banking & Trust Company)
Fulton Bank
Meridian Bank
Downingtown National Bank

Establish Depositories of Township's Funds: (Continued)

First Resource Bank - Certificate of Deposit
Penn Liberty Bank - Certificate of Deposit
Pennsylvania School District Liquid Asset Fund (PSDLAF)
US Bank - Bond interest

Establish the Board of Supervisors' Meeting Schedule for 2018:

2nd Tuesdays 4:00 PM Workshop
3rd Mondays 7:00 PM Regular Meeting
Location: Township Building, 140 Pottstown Pike, Chester Springs, PA 19425

Establish the Voting Delegate for the Pennsylvania State Association of Township Supervisors' Annual Convention – April 22-25, 2018 and for the Chester County Association of Township Officials Spring (March) and Fall (November) Conventions. Mr. Goncharoff nominated Sandy D'Amico to be the Voting Delegate. Mr. Donatelli seconded and Mrs. D'Amico accepted.

The Board concurred with the IRS Standard Mileage Rate for 2018, which is increased to 54.5 cents per mile.

Mr. Goncharoff read the following published calendar: January 3, 2018 4:00 PM Elected Auditors Annual Organization Meeting; January 9, 2018 4:00 PM Board of Supervisors Workshop; January 16, 2018 (Tuesday) 7:00 PM Board of Supervisors Meeting and Conditional Use Hearing for Applicant Montesano Brothers; Christmas Tree/yard waste collection dates are January 3 and January 17, 2018.

Resolution Opposing State House Bill 1620 "Wireless Infrastructure Deployment Bill". Cary Vargo explained that, years ago, a company began to erect wireless communications infrastructure in residential front yards and in public rights-of-ways. The company was sued. This Bill proposes the preemption of local zoning for wireless facilities. Municipalities and the Pennsylvania State Association of Township Supervisors (PSATS) are opposed to House Bill 1620 and will express that opposition to the State Representatives. PSATS will make a presentation opposing the Bill at a January 9 Hearing. Mr. Donatelli moved, seconded by Mrs. D'Amico, to adopt Resolution # 01-02-18-01, expressing Upper Uwchlan's opposition to House Bill 1620. The Motion carried unanimously.

Open Session

There were no comments offered.

Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico moved to adjourn the meeting at 7:09 p.m. All were in favor.

Respectfully submitted,

Gwen A. Jonik
Township Secretary