



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
MEETING

April 17, 2017
7:00 p.m.
Approved

In Attendance:

Board of Supervisors

Kevin C. Kerr, Chair

Jamie W. Goncharoff, Vice-Chair

Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager

Shanna Lodge, Assistant Township Manager

Gwen A. Jonik, Township Secretary

Jill Bukata, Township Treasurer

John DeMarco, Police Chief

Al Gaspari, Codes Administrator

Mike Heckman, Director of Public Works

Mr. Kerr called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, and offered a moment of silence

Approval of Minutes

Mr. Goncharoff moved, seconded by Mr. Donatelli, to approve as presented the minutes of the March 20, 2017 Board of Supervisors Workshop, held at 5:00 PM and the March 20, 2017 Board of Supervisors Meeting, held at 7:00 PM. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mr. Goncharoff, to approve the payments to all vendors as listed April 12, 2017. The Motion carried unanimously.

Treasurers Report

Jill Bukata reported the Township has a strong balance sheet; year-to-date revenue is at 28.9% of budget; expenses are at 21.6% of budget; earned income tax receipts for the first quarter are slightly behind budget and at this time last year.

Supervisor's Report

Mr. Kerr announced that an Executive Session was held March 20, 2017 regarding a legal matter.

Recognition of Community Members. Chief DeMarco introduced Maxwell Quinn, who was named by Glen Moore Fire Company as their 2016 Junior Fire Fighter of the Year. Mr. Kerr presented Mr. Quinn with a framed Letter of Recognition, and congratulated him on behalf of the Board of Supervisors and the Community.

Mr. Kerr read the following published calendar: April 23-26, 2017 Annual Pennsylvania State Association of Township Supervisors' (PSATS) Educational Conference in Hershey; April 26, 2017 7:00 p.m. Zoning Hearing Board – Nica Application; May 9, 2017 4:00 p.m. Board of Supervisors Workshop; May 15, 2017 7:00 p.m. Board of Supervisors Meeting; May 29, 2017 Office Closed ~ Memorial Day; June 17, 2017 6:00 p.m. 9th Annual Upper Uwchlan Township Block Party on Route 100; and yard waste collection dates are April 19, April 26, May 10, and May 17.

Administration Reports

Township Engineer's Report

Dave Leh reported that the McKee Group submitted preliminary land development plans which were reviewed by the Planning Commission and consultants; the Planning Commission recommended approval of the Marsh Lea Plan, which is 21 single family homes along Little Conestoga Road at the Township boundary with Wallace; and a conditional use application was received for the Jankowski Tract, proposing 55 single family homes and a connector road along Route 100 at the Township boundary with West Vincent.

Building / Codes Department Report

Al Gaspari reported that 62 building permits were issued in March, totaling \$95,527.54 in permit fees; the renovations in the Acme store are nearing completion – Frosted Mug Restaurant with beer and wine sales; there is a restauranteur interested in opening a 'farm to table' restaurant where Stadium Grille was located; a 50' flagpole for the American flag at Upland Farms Park will be delivered tomorrow.

Police Chief's Report

Chief DeMarco reported that 1,024 incidents were logged last month including 93 traffic citations and 8 criminal arrests; the Junior Police Academy will be held June 20-23, 2017; a meeting was held with officials from the Devereaux School and neighboring Township Police Departments to address procedures of notification and assistance when students leave the facility; and residents are encouraged to register with ReadyChesCo to receive notifications for a variety of situations or events.

Public Works Department Report

Mike Heckman reported that along with routine maintenance, the Department received 46 Municipal Authority related work orders; 45 PA-1 calls; 43 public works; 7 Parks and 12 Solid waste/recycling;

The new 5500 dump truck, plow and spreader have been received; conducting roadway inspections for this year's paving projects, targeting paving 3 miles; and switched equipment from snow removal to grass mowing and Parks maintenance.

Mr. Kerr asked Mr. Heckman to explain how to log a public works concern through the website. Residents can complete and submit the online Form, which is received by the appropriate Township Staff to address the Request. The Form can be accessed as follows: "Resources/Request a Service", "Resources/Forms/PublicWorks/Request a Service" or "Departments/PublicWorks/Report an Issue-Request A Service".

Mr. Goncharoff asked if storm water inlets in the Pickering Springs development were going to be repaired and Mr. Heckman advised they will be repaired as the roadway(s) is being prepared for paving.

Land Development

McHugh Minor Subdivision Sewage Facilities Planning Module (SFPM). Mr. Kerr advised that the SFPM for the 3-Lot Minor Subdivision Plan, for on-site septic systems, is prepared and ready for submission to the PaDEP for their review and approval. Mr. Donatelli moved, seconded by Mr. Goncharoff, to adopt Resolution #04-17-17-06, authorizing submission of the SFPM to PaDEP. The Motion carried unanimously.

Escrow Release. Dave Leh explained Toll Brothers' request for the final escrow release, in the amount of \$57,698.34, for sanitary sewer disposal infrastructure for the Ewing Tract in West Vincent Township. ARRO reviewed the request and finds it acceptable to release that amount. Cary Vargo advised that Upper Uwchlan Township will take dedication of these facilities in May or June following receipt of maintenance bond. Mr. Donatelli moved, seconded by Mr.

Goncharoff, to recommend to the West Vincent Township Supervisors to release the final funds in the amount of \$57,698.34 for the sanitary sewer spray disposal infrastructure in Ewing/West Vincent. The Motion carried unanimously.

2017 Road Materials Contracts. Mike Heckman advised that bids were received and opened April 11, 2017 for this year's road materials as follows: 3 bids were received for bituminous concrete and Mr. Heckman recommends awarding the contract to the low bidder, Glasgow Inc., at \$35,300 at plant and \$41,280 delivered if all material is purchased; 2 bids were received for coarse aggregate and Mr. Heckman recommends awarding the contract to the low bidder, New Enterprise, at \$2,810 at plant and \$5,079.50 delivered if all material is purchased. Mr. Goncharoff moved, seconded by Mr. Donatelli, to award the Contracts as recommended by Mr. Heckman. The Motion carried unanimously.

Struble Trail/Dorlan Mill Road Pedestrian Crossing Signal. Cary Vargo advised that the County has completed plans and an application for submission to PennDOT for an advanced warning, mid-block crossing on Dorlan Mill Road from the Struble Trail parking area to the existing trail into Marsh Creek State Park. The Township will own the crossing signal, and we'll enter into an Indemnification Agreement with the County, which will provide for their reimbursing the Township for maintenance items. Mr. Goncharoff moved, seconded by Mr. Donatelli, to adopt Resolution #04-17-17-07 which authorizes Cary Vargo to execute PennDOT's TE-160 Application for Traffic Signal Approval. The Motion carried unanimously.

Open Session

Mr. Kerr made comment of receiving a note from GEYA regarding ball field preparation. Mr. Vargo advised that the field(s) would be prepared in time for the first users.

Ray Erfle commented on the expanded Agenda for tonight's meeting that was posted on the website and suggested a Table of Contents be included in the future.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the Meeting at 7:27 p.m.

Respectfully submitted,

Gwen A. Jonik,
Township Secretary